

**CORBETT WATER DISTRICT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

June 15, 2021

6:30 p.m.

Meeting Held Electronically through ZOOM

BOARD MEMBERS PRESENT: Sara Grigsby, Jeff Hargens, Fred Sanchez and Kelly Piper. Dan Graff arrived late.

BOARD MEMBERS ABSENT:

STAFF PRESENT: District Manager Tom Edwards, Assistant District Clerk Lynda Ronell and District Clerk Gail Griffith

AUDIENCE MEMBERS: Chris Augustine of SCS Engineers, Cloudy Sears, Michael Arion, Malcolm Freund, Chris Pera of SCS Engineers, Andre Brodsky, David Jacob of Hyrda Engineering.

President Jeff Hargens called the Zoom meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

Sara Grigsby made a motion to accept the June 15, 2021 Agenda as presented. Fred Sanchez seconded, all were in favor, motion carried. *(4 yes votes: S Grigsby, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

APPROVAL OF THE BOARD MEETING MINUTES

Regular Board Meeting May 18, 2021

Malcolm Freund stated on page 2 the resolution establishing a Utility Worker II position the motion shows Utility Worker II and it should be a III. The change will be made. Jeff Hargens made a motion to approve the May 18, 2021 Board Meeting Minutes as modified. Fred Sanchez seconded, all were in favor, motion carried. *(4 yes votes: S Grigsby, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

Special Board Meeting – Rate increase Hearing June 8, 2021

Fred Sanchez made a motion to approve the minutes of the June 8, 2021 Special Board Meeting, Rate Increase Hearing be approved as printed. Kelly Piper seconded, all were in favor, motion carried. *(4 yes votes: S Grigsby, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

LEAK ADJUSTMENT Account 9827-00

Customer addressed the Board regarding the leak at their property. The leak has been repaired and line in the area replaced. Staff recommendation is to reduce the bill to the average of 28 units for this billing cycle.

The Board agreed with the recommendation and was impressed with the customers fast response to get the leak fixed. Jeff Hargens made a motion to reduce account 9827-00, April bill of 787 units to the average of 28 units. Kelly Piper seconded, all were in favor, motion carried. *(4 yes votes: S Grigsby, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

The customer thanked the Board.

TREASURERS REPORT – May 2021

Treasurer Sara Grigsby went over the information in the Summary of Accounts and the Revenue and Expenses for May 2021 that was included in the Board Packets. Sara went over a few lines in the summary. Jeff Hargens asked what the \$3,600 costs from PACE Engineering on Southfork included. Manager Tom Edwards explained that PACE asked the manufacturer of the farmers screen to evaluate the screen and make sure it is functioning correctly. They took elevations of the rock weirs and did a survey with a drone. It was a field evaluation. Tom continued that it looks good. It looks like the work required will be pretty minimal. We will not need a permit because there is a clause that we can work in the waterway to do maintenance. Our crew should be able to do most of the work clearing debris and sedimentation. Jeff Hargens made a motion to approve the May 2021 Treasurers report as presented. Kelly Piper seconded, all were in favor, motion carried. *(4 yes votes: S Grigsby, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

Board Member Dan Graff arrived at this point in the meeting.

RESOLUTION 2021.06.01 INCREASE TO WATER RATES AND BASE RATES

President Hargens asked if there was any further discussion of the proposed rate increase or base rate increase. Board Members agreed the information had been covered at the Rate Hearing on June 8, 2021. Jeff Hargens made a motion to adopt resolution 2021.06.01 of the Corbett Water District, Water Rate Increase and Base Rate Increase . Kelly Piper seconded, all were in favor, motion carried. *(5yes votes: S Grigsby, J.Hargens, F.Sanchez, D.Graff & K.Piper 0 no votes)*
President Hargens noted the increase is an increase of 9.55% to the water rates and 37.04% to the base rates.

WELL PROJECT DISCUSSION DRILLING CONTRACT AND DRAFT FINAL REPORT

Chris Augustine apologized that the final report is not ready. It is in production. The Board received information in their Board packets. Chris reported the site is not feasible based on preliminary information. Preliminary water quality reports from the test well show the water is good.

Chris Augustine went over the maps and information provided to the Board in their Board packets. Screen share was used so audience could see the information.

Discussion of the option to use coring to check for water below where we quit drilling. It is possible there is water just below where drilling stopped. Coring would involve using a 2” core. It is possible and would be the most cost effective way to determine where there is water. Jeff Hargens stated if we missed the water by 1,000 feet and we can core that may be the way to go. Kelly Piper agreed that if cost is low enough then we should go for it. Chris Augustine will look at the cost of coring.

District Manager wanted to be clear that this well is not going to produce and it is not feasible as an ASR well. Any further pursuits on this will be on the District. Our grant money is tapped out. The Board needs to look at and approve the SCS Engineers billing for additional work so that can be paid and decide if the final bill from Schneider Water Service will be paid in full. We are looking at being completed with the grant money when the final report is done and we submit our final reimbursement request. The deadline for the grant is June 30, 2021. The final bill from Schneider was not much different from their estimate of change order. SCS Engineers bill is about 10% over original amount. The lab testing was included in SCS costs.

Fred Sanchez asked if change orders are supposed to be changed prior to work or is it ongoing work that has to be done and then change order approved. Tom Edwards replied that change orders normally would have been approved in advance, but, because of the contract and executed the decisions were made in the field. The change orders were not pre-approved.

Jeff Hargens made a motion to approve Schneider Water Service final bill on the test well project. Fred Sanchez seconded, all were in favor, motion carried. *(5yes votes: S Grigsby, J.Hargens, F.Sanchez, D.Graff & K.Piper 0 no votes)*

The Board reviewed billing information for SCS Engineers. Jeff Hargens made a motion to approve SCS Engineers May billing as presented and including the June billing not to exceed \$8,000. Dan Graff seconded, all were in favor, motion carried. *(5yes votes: S Grigsby, J.Hargens, F.Sanchez, D.Graff & K.Piper 0 no votes)*

District Manager Tom Edwards stated that this is not a standard way to operate on a contract. To clarify in the future contracts they should be supervised or monitored by whoever the District Manager is and all change orders be presented to the District Manager or the designated District representative prior to executing any change orders. Last year was unique for the District due to personnel changes.

(Sara Grigsby left the meeting at 8:00 p.m.)

UPDATE COVID-19 EMERGENCY OPERATION PLAN

District Clerk reported that we will continue to have the office closed to foot traffic, and since there is no clear guidance we will all wear masks and not ask if people have been vaccinated.

District Manager Tom Edwards stated that we had deferred charging late fees and shutting off water for non-payment during the last year. We are now going back to our regular policy of charging late fees and shutting off water.

REQUEST TO JOIN LEGAL ACTION WITH MULTNOMAH COUNTY RELATED TO PROPERTY ON POUNDER ROAD

Tom Edwards reported that the County reached out about our mainline break on Pounder Road. It appears to be caused by a homeowner that is doing extensive landscaping and creating a diversion for rainwater. It caused a slide that impacted our pipe. The County is filing litigation against the homeowner and asked if the Water District would be interested in submitting our costs and how we were impacted. Tom said it did not look like it would require any legal cost on our part.

Dan Graff made a motion that the Corbett Water District join the County in legal action against the resident on Pounder Road to recoup our cost on the waterline repair without legal costs to the District. Fred Sanchez seconded, all were in favor, motion carried. *(4 yes votes: D.Graff, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

AGED RECEIVABLES

Board reviewed the report included in their Board packets

ELECTION RESULTS

Jeff Hargens made a motion we accept the canvass of election results from Multnomah County for the May 2021 election. Fred Sanchez seconded, all were in favor, motion carried. *(4 yes votes: D.Graff, J.Hargens, F.Sanchez & K.Piper 0 no votes)*

MANAGERS REPORT

Manager Tom Edwards read from the Managers Report that was included in Board packets.

PUBLIC COMMENTS

None

SUGGESTIONS FUTURE AGENDA ITEMS

None

BOARD MEMBER ADDITIONAL ITEMS FOR THE GOOD OF THE ORDER

None

ADJOURNMENT OF MEETING

Kelly Piper made a motion to adjourn the meeting at 8:42 p.m. Fred Sanchez seconded, all were in favor, motion carried. *(4 yes votes: J.Hargens, F.Sanchez, D.Graff, K.Piper 0 no votes)*