

**CORBETT WATER DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**May 18, 2021**

**6:30 p.m.**

**Meeting Held Electronically through ZOOM**

**BOARD MEMBERS PRESENT:** Sara Grigsby , Dan Graff and Jeff Hargens. (Kelly Piper appointed later in meeting)  
Fred Sanchez arrived later via phone link through District Clerk computer.

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** District Manager Tom Edwards, Assistant District Clerk Lynda Ronell and District Clerk Gail Griffith

**AUDIENCE MEMBERS:** Chris Augustine of SCS Engineers, Cloudy Sears, Michael Arion

President Jeff Hargens called the Zoom meeting to order at 6:35 p.m.

**APPROVAL OF THE AGENDA**

Dan Graff made a motion to accept the May 18, 2021 Agenda as presented. Sara Grigsby seconded, all were in favor, motion carried. *(3 yes votes: S Grigsby, J.Hargens & D.Graff 0 no votes)*

**APPROVAL OF THE BOARD MEETING MINUTES**

**Regular Board Meeting April 20, 2021**

Sara Grigsby made a motion to approve the April 20, 2021 Board Meeting Minutes as presented. Dan Graff seconded, all were in favor, motion carried. *(3 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez 0 no votes)*

**TREASURERS REPORT – March 2021**

Treasurer Sara Grigsby went over the information in the Summary of Accounts and the Revenue and Expenses for April 2021 that was included in the Board Packets. Comments regarding the need to be transparent with how we are doing financially.

**Fred Sanchez arrived at 6:41 p.m. by telephone.**

Jeff Hargens made a motion to approve the April 2021 Treasurers report as presented. Dan Graff seconded, all were in favor, motion carried. *(4 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez 0 no votes)*

**REMEMBRANCE BOB GAUGHAN**

Jeff Hargens announced that Bob Gaughan past away recently. Bob was a longtime Board Member serving from August 2004 until now. He will be missed.

**WELL PROJECT UPDATE**

Chris Augustine gave an update on the well project. He has been emailing daily updates to the Board Members.

Unfortunately results of developing the well and testing at the well site have not been promising for well production or ASR. Production capacity is very limited at 10 gallons per minute or less. Water samples were taken for the geochemical tests. Pumping tests are being done. The Test well says at this location ASR and well production do not look good. Sara Grigsby asked if there is a timeline for resolution of this phase of the work. Chris Augustine said Schneider Water Service will be placing eco-blocks around the well area, cap the casing and be leaving the site this week.

Jeff Hargens asked that the “final report” next month be sent out at least a week before the Board Meeting. Chris Augustine said we may not have all of the water quality testing completed. The Draft report should be available in June and final information added and reported at the July meeting.

Jeff Hargens asked that the report in June include recommendations on what the Board can look at for use of the well and where we go from here. Recommendations such as if we should look at alternative sites, drill deeper at the current site, etc.

Tom Edwards stated that the extension date for Schneider went through the 15<sup>th</sup> and if they are still working we will need an additional extension.

Chris Augustine will prepare a contract amendment extension for SCS engineers.

Tom Edwards, District Manager gave a re-cap that this well drilling process was sold with the idea that we would pursue an ASR Feasibility grant with reimbursable costs up to \$280,000. The contract coverage is about \$500,000. The contract with engineering service will be close to \$800,000. Which is a large over run. Reimbursables for the grant may only be \$200,000. Things could have gone better, there were mistakes and several events that may have contributed to how things turned out.

Jeff Hargens stated the Board will need to see the final invoice from the well driller to discuss liquidated damages before any more money is paid. Fred Sanchez said we need to review the contract prior to payment. The contract will be sent out to the Board before the June meeting and Board members can send in questions about the contract. Chris Augustine will send a summary with actual final costs for the entire project and significant event dates. The Board requested a spreadsheet/timeline be included in the report.

### **RATE INCREASE HEARING UPDATE AND RATE INCREASE PROPOSAL**

District Manager Tom Edwards addressed the Board. The Board received a written rate increase proposal from the Manager in their Board packet. The rate study, completed by PACE Engineering was emailed out. Notice about the public hearing for the proposed increase was sent out to customers.

Discussion of proposed rate increase. All Board members agreed with the proposal.

The proposed rate increase prepared by the Manager will be posted on the website and copies available at the office. The full rate study will be posted on the website.

### **BOARD POSITION 2 VACANCY**

Jeff Hargens made a motion to appoint Kelly Piper to finish the term in Board Position 2 through June 30, 2021 effective tonight. Fred Sanchez seconded, all were in favor. Motion carried. *(4 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez 0 no votes)*

Kelly Piper took the oath of office.

### **RESOLUTION 2021.05.01 Designating District Manager as signer for District documents**

Sara Grigsby made a motion to approve Resolution 2021.05.01 designating District Manager as signer for District documents. Dan Graff seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez, K.Piper 0 no votes)*

### **ACTION TO APPROVE RESOLUTIONS AS APPROVED BY THE BOARD MOTION AND SECOND DURING THE MARCH 2, 2021 SPECIAL MEETING AND AS APPROVED BY THE BUDGET COMMITTEE MARCH 30, 2021.**

#### **a. Resolution 2021.05.02 Wage Scale and Establish Utility Worker III Position**

Sara Grigsby made a motion to approve Resolution 2021.05.02 wage scale and establish utility worker II (corrected to III) position on file at water district office. Kelly Piper seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez, K.Piper 0 no votes)*

**b. Resolution 2021.05.03 Employee Benefits Package**

Sara Grigsby made a motion to approve Resolution 2021.05.03 Employee Benefits Package on file at water district office. Fred Sanchez seconded, all were in favor, motion carried.. *(5 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez, K.Piper 0 no votes)*

**RESOLUTION 2021.05.04 AUTHORIZING ADOPTION OF HEALTH REIMBURSEMENT ARRANGEMENT HRA/VEBA**

District Clerk explained that there has to be a resolution adopting the HRA/VEBA arrangement in order for the District to work with the company that administers the accounts for the employees. We cannot make contributions to the VEBA until this resolution is adopted.

Kelly Piper made a motion to approve Resolution 2021.05.04 authorizing the adoption of health reimbursement arrangement HRA/VEBA on file in water district office. Dan Graff seconded, all were in favor, motion carried. . *(5 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez, K.Piper 0 no votes)*

**REVIEW RESOLUTION 2018.08.21 ANNUAL ELECTION OF BOARD OFFICERS ESTABLISHING TERM LIMITS**

The Board discussed resolution 2018.08.21 Annual Election of Board Officers Establishing Term Limits. The Board agreed that term limits were not needed for the Officers positions. Some Board members are more able to take on the extra duties of the officer positions.

Jeff Hargens made a motion to rescind 2018.08.21 Annual Election of Board Officers Establishing Term Limits on file at the Water District Office. Kelly Piper seconded , all were in favor, motion carried. . *(5 yes votes: S Grigsby, J.Hargens, D.Graff, F.Sanchez, K.Piper 0 no votes)*

**MANAGERS REPORT**

Manager Tom Edwards read from the Managers Report that was included in Board packets.

Discussion of water conservation.

**PUBLIC COMMENTS**

None

**SUGGESTIONS FUTURE AGENDA ITEMS**

Water Conservation plan

**BOARD MEMBER ADDITIONAL ITEMS FOR THE GOOD OF THE ORDER**

Sara Grigsby said thank you to Michael Arion and Cloudy Sears for attending meetings.

**ADJOURNMENT OF MEETING**

Jeff Hargens made a motion to adjourn the meeting at 8:24 p.m. Dan Graff seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, J.Hargens, F.Sanchez, D.Graff, K.Piper 0 no votes)*