

**CORBETT WATER DISTRICT
BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
September 24, 2020**

Meeting held electronically through Zoom

BOARD MEMBERS PRESENT: Sara Grigsby, Dan Graff, Bob Gaughan, Fred Sanchez and Jeff Hargens

BOARD MEMBERS ABSENT:

STAFF PRESENT: District Clerk Gail Griffith, Assistant Clerk Lynda Ronell

AUDIENCE MEMBERS: Cloudy Sears & Malcolm Freund

President Jeff Hargens called the meeting to order at 5:05 p.m.

APPROVAL OF THE AGENDA

Dan Graff made a motion to approve the September 24, 2020 Agenda as presented Sara Grigsby seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, J.Hargens, B.Gaughan, F.Sanchez & D.Graff 0 no votes)*

NEW BUSINESS

FINALIZE DISTRICT MANAGER EMPLOYMENT AGREEMENT

President Hargens confirmed that all Board Members received a copy of the draft District Manager Employment Agreement. All Board members received the document.

SALARY: Jeff Hargens stated he and Fred Sanchez set the salary at \$70,000. Sara Grigsby asked how they came up with that amount. Jeff Hargens responded the amount had been filled in on the agreement by SDAO and there was no reason to change it. Jeff Hargens continued that the applicant scored really well and that amount seemed fair. Fred Sanchez agreed with Jeff Hargens and added this would be a good way to go and since the salary proposed is in the middle range there is still more room to grow. Dan Graff said he is fine with it. More discussion. The Board can change the salary at anytime.

Dan Graff asked if it has been a year to year contract with the Manager in the past. Jeff Hargens responded that this is probably our first contract with a Manager. The District Clerk noted the contract automatically renews unless the District or the employee gives thirty days written notice. Fred Sanchez noted that this agreement has been thoroughly vetted.

Consensus of the Board to offer \$70,000.

MEDICAL REQUIREMENT: Determination of what the medical requirement entails. Dan Graff said the pre-employment physical is required by Beaverton. Dan Graff said it may help with the Districts liability. There will also be a drug test. Our policy covers a drug test but does not mention a pre-employment physical.

Consensus of the Board pre-employment physical and drug test be required.

FINAL APPROVAL OF EMPLOYMENT AGREEMENT:

Dan Graff made a motion to approve the employment agreement with salary of \$70,000, pre-employment physical with drug screening and starting date of November 1, 2020 or sooner. Sara Grigsby seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, J.Hargens, B.Gaughan, F.Sanchez & D.Graff 0 no votes)*

INFORMAL WELL UPDATE

Jeff Hargens stated the well driller was at 1,236 feet day before yesterday. They had hit an open area that they believe will contain quite a bit of water. They lost all of their drilling fluids and that is why they know there is an area that is not rock. They will start their 10” casing next week and then drill back through with the 6”.

ADJOURNMENT OF THE MEETING Jeff Hargens made a motion to adjourn the meeting at 5:35 p.m. Dan Graff seconded, all were in favor, motion carried. (5yes votes: S Grigsby, J.Hargens, F.Sanchez, D.Graff & B.Gaughan 0 no votes)