

CORBETT WATER DISTRICT BOARD OF COMMISSIONERS

REGULAR MONTHLY BOARD MEETING HYBRID IN-PERSON/REMOTE MEETING

6:30 p.m. - TUESDAY MAY 17, 2022

BOARD MEMBERS PRESENT: Kelly Piper, Jeff Hargens, Sara Grigsby, and Dan Graff via Zoom

STAFF MEMBERS PRESENT: Interim Manager David Jacob, District Clerk Ana Linden, Lynda Ronell

COMMUNITY MEMBERS PRESENT: Jack Garrison, Michael Arion, Cris Pascu, his Agent Paul Beisel, and Cloudy Sears via Zoom.

1. Call to Order by Board President Jeff Hargens at 6:30pm.

2. Roll Call – Fred Sanchez is absent

3. Approval of the Agenda – Kelly Piper moved to approve the agenda, Sara Grigsby seconded. *(motion passed 4 yes votes, 0 no votes)*

4. Approval of the Minutes: Jeff Hargens moved to approve 4-18-22 Special Meeting Minutes, Sara Grigsby seconded. Kelly Piper moved to approve 4-19-22 Regular Meeting minutes, Sara Grigsby seconded. Sara Grigsby moved to approve 4-22-22 Special Meeting Minutes Jeff Hargens seconded. *(motions passed 4 yes votes, 0 no votes)*

5. Treasurers Report April 2022 - Treasurer Sara Grigsby presented the Summary of Accounts. She highlighted the expenses of rearranging the shop, paying the annual master meter support fee, purchasing the post cards for bills, and the purchase of a new mower. Jeff Hargens made a motion to approve the April 2022 Treasurer's report, Kelly Piper seconded. *(motion passed 4 yes votes, 0 no votes)*

OLD BUSINESS

1. Board Email address update – Sara Grigsby reported to the board what her research was over the last month. She spoke with SDAO, our website support, and the staff. She did not have a recommendation at this time but hopes to in the next meeting.

2. ERP update – Lynda Ronell presented the updated Emergency Response Plan that she, Sara Grigsby, and Cloudy Sears had worked on over the last month. The last ERP did not include several key features, including links to support, new contacts, and maps. A few grammatical and organizational suggestions were made; these will be applied in the next iteration, which will need to be done when a district manager is hired. Sara Grigsby said that Lynda Ronell and Cloudy Sears did the majority of the work on the ERP. David Jacob said that the Sanitary Survey requires a review of the ERP every 3 years. Jeff Hargens said that it was well done and said he'd like to put it into action and sign it. Jeff Hargens moved to accept the ERP as written, Kelly Piper seconded. *(motion passed 4 yes votes, 0 no votes)*

3. Cabbage Hill Reservoir – Interim Manager David Jacob played two videos of the pressure gauge at the cabbage hill reservoir. The gauges showed a low pressure of 20 psi as the tank fills and when it stops filling the gauge showed up to 130 psi and then stabilizes to 70psi. In the second video, after a leak had been repaired on Wand Rd which was very close to the Reservoir, the psi went up as high as 140 psi. David Jacob said that one way to protect the system from the water hammers that were being created would be to install pressure tanks. Kelly Piper asked how much this would cost. David Jacob said that it would cost \$40-50,000 for up to 5 tanks. Dan Graff suggested installing a PRV that will drain back into the tank. David Jacob said that he would take a look at that solution and get back to the board at the next meeting. Another potential fix would be to put an 8 inch line between the Mershon reservoir and the cabbage hill reservoir. Dan Graff said let's get all the data together and make sure we make good fix. Kelly Piper asked that all the issues and solutions be documented. District Clerk asked the board what the front office should tell the customer about their balance and the

solution. Board President Jeff Hargens said to let them know that we are working on the problem and continue to allow them to carry the balance until the district solves some issues.

NEW BUSINESS

1. Board Leadership Academy Insurance Credit – District Clerk Ana Linden asked for two volunteers from the board to sign up for the Leadership academy so that the district would receive the insurance credit. Dan Graff and Kelly Piper volunteered to sign up.

2. New Service Out of district. – Potential owners of 3494 SE Mannthey Rd would like to be added to the short list of “out of district” customers that are serviced by Corbett Water District. The board looked at tax records and maps to determine that the property was not currently being taxed by the county and therefore the property was not officially within the Corbett water district, even though a main line goes to the end of the road. The district has a variable base rate, based on assessed property value that applies to out of district residences that are hooked into our system. Sara Grigsby moved to add the address to CWD out of district customers, Dan Graff seconded. *(motion passed 4 yes votes, 0 no votes)*

Cris Pascu thanked the board for all they do and for adding his property to the district.

3. Fire Hydrant Storz Adapters Board Chair Jeff Hargens talked about his meeting with Firefighter Dave Flood, who had asked Corbett Water District to share the cost of putting Storz Adapters on the district fire hydrants. The Fire Department would install the adapters. Discussion ensued. The board decided to ask a representative from the Fire Department to the next meeting to explain more about how this would be beneficial. The agenda item was tabled.

4. Internship Grant – District Clerk Ana Linden reported that the district had received a grant for hiring a summer intern to help with organizing documents. She requested permission to move forward with hiring an intern. Kelly Piper made a motion to approve the District Clerk in her efforts to

4.5 Other Budget items: Sara Grigsby asked if the staff needs to come back and get permission for all the items that were passed in the budget. Like the COLA raise for the staff, the new roof, and the internship. Lynda Ronell said that they had always voted on the COLA in the past. Jeff Hargens said that yes they would need to get permission from the raises but not for the majority of the budgeted items. Kelly Piper asked about the roofing bid summary included in the board packet. Ana Linden outlined the information that she had ascertained from the three roofers and the county. Jeff Hargens asked if there was any point in putting a roof on an old building. A discussion ensued about health and safety and how bad was the leak in the roof. Whether or not the building had passed its useful life, was it too small? Budget Chair Michael Arion mentioned that he thought that this subject had already been discussed at the budget committee meeting. Jeff Hargens said he just didn't want to spend money on a building that was not going to last as long as the roof. Sara Grigsby asked if Hargens could do some research on a mobile office and possibly building a new building and come back to the next meeting with more information.

MANAGERS REPORT – Interim Manager David Jacob reiterated information that was written in his report, including the estimate for the View Point Inn, the Cabbage hill pressure issues, and the fender bender in the district yard.

PUBLIC COMMENTS Michael Arion asked how many water connections we had. Cloudy Sears said that this was one of the most productive meetings she has been to but that she did have a hard time hearing. More discussion ensued regarding the quality of the video and audio. Jack Garrison asked why the interest income was so low and said that based on that, the savings account must be very low. He said the district would go bankrupt if they continued the spending spree and that the state would be taking over if that occurred.

Sara Grigsby made a motion to end the meeting – Jeff Hargens seconded. *(motions passed 4 yes votes, 0 no votes)*

The meeting was adjourned at 8:25pm