

**CORBETT WATER DISTRICT
REGULAR MONTHLY BOARD MEETING**

Chairman Ed Kalberg called the meeting to order at 7:00 p.m. Board members Ken Blanc, Jeff Grover and Henry Schwartz were present. Steve Wilson arrived at 8:00 p.m. Superintendent Randy Stark and District Clerk Kathie Cicerich were also present.

Community member present were: Marc Caldwell, Torey Redfern, Jan Leckron, Gene Hubbard, Gordon Fulks, Bob Colclessor, Doug Geller, Malcolm Freund and Barb Adams. Phil Beverly from Lee Engineering was also present.

REVIEW AND APPROVAL OF AGENDA

Jeff Grover made motion to accept the agenda as is. Board members voting for the motion were Ken Blanc, Ed Kalberg, Henry Schwartz and Jeff Grover. Motion passed unanimously.

APPROVAL OF MINUTES

There are two corrections on the December 10, 2002 minutes. Under the monthly work report on page two, the leak repairs are for October and November, not October only. Also on page 4, the regular Board meeting was temporary adjourned at 8:36 p.m. not 8:38 p.m. Ken Blanc moved to accept the December 10, 2002 minutes with the above corrections. Board members voting for the motion were Henry Schwartz, Jeff Grover, Ed Kalberg and Ken Blanc. Motion passed unanimously.

FINANCIAL REPORT

Kathie Cicerich reported to the Board the December 2002 payables and receivables. Year to date expenses were also discussed.

WORK REPORT

- * Maintenance was done at the water treatment plant, including cleaning out the sodium bicarbonate tank.
- * Repairs were completed on the old white truck.
- * Installed new meter and back flow prevention device at Loudon and Mannthey Rd.
- * New pipe threader was purchased.

- * The Reynolds School District project is still on hold. Plans have not been received from the School engineer.
- * The budget committee has two openings this year. A letter of intent by any person wanting to be on the budget committee, must be received by February 6, 2003. Interested persons must attend the February 11, 2003 Board meeting for interview and appointment.

AUDIENCE COMMENTS PERTAINING TO ITEMS NOT ON THE AGENDA

Gordon Fulks commented on water sales and also brought up construction costs for a reservoir in Battle Ground, Washington.

HEALTH INSURANCE OPTIONS

On November 12, 2002, the Board requested an analysis showing the annual cost for the current health insurance program and the various annual costs for a \$500 and \$1,000 deductible. District Clerk, Kathie Cicerich presented to the Board the above requested information.

Audience members commented on the various health plans listed on the fact sheet that was presented to the Board. Employee, Torey Redfern said with the current Lifewise Health Plan, he still has out of pocket medical expenses and it is certainly not a free ride for the employee. The current plan does not pay 100% and if a family member has a continuing illness the out of pocket expenses can be and are high.

After brief conversation, the Board decided to discuss health insurance options at the May, 2003 Board meeting. Ed Kalberg suggested that employee's express their suggestions to the Board by the May meeting.

LEAK ADJUSTMENT POLICY RESOLUTION

Mr. Stark read aloud resolution 2003.01.01 of the Corbett Water District, granting authorization to Superintendent to adjust water charges resulting from leakage conditions. This resolution gives the Superintendent authority to adjust a customer's water bill to a minimum of a six-month average in cases of water leak adjustments. Jeff Grover motioned to accept Resolution 2003.01.01. Board members voting for the motion were Ken Blanc, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

RESERVOIR PROJECT UPDATE

Lee Engineering hired Jim Greenman to conduct a survey at the treatment plant site. Mr. Greenman found the measurements from one of the corners to be inaccurate from the original survey and also found the positioning of the property different from the properties legal description. The Bureau of Land Management (BLM) was notified about these findings and has agreed to change the lease reflecting a survey that better represents the boundaries the District occupies. The cost to re-survey the site will be \$1,500 to \$2,000. The new survey will make it workable to set monuments and is important because the District's lease with BLM states that if work is done outside the boundaries, BLM can cancel their lease with the District.

Another result from the survey was a new topographical survey and with that, Lee Engineering now estimates the reservoir will be exposed ten feet on the SW side and zero feet on the NE side. Eight thousand cubic yards of soil will need to be moved, but only fifty five hundred cubic yards can go back in. At this time, a location of where to put the remaining twenty five hundred cubic yards of soil has yet been found. This is one of the issues holding up the permit applications, though BLM is willing to write a letter to Multnomah County saying the reservoir and water treatment plant improvements are consistent with the terms of the lease

Ed Kalberg talked about the reservoir and master plan update timeline Steve Wilson developed in December 2001. The timeline shows reservoir construction completed in December 2001, whereas the District is only at the permit request process at this time. Mr. Kalberg requested the staff develop an updated timeline showing reservoir construction in 2003. The reservoir project timeline is to keep the Board on track and can always be adjusted as needed at monthly Board meetings.

Mr. Kalberg summarized the issues the Board has settled on, which are, funding for the reservoir project to be provided through a rate increase and not taxes, the size of the reservoir will be less than or equal to 1 mg's and the location would be at the water treatment plant site. He suggested at next month's meeting, discussion should center on some of the unsettled issues, for example, size of reservoir to construct. Steve Wilson said once a cost estimate is received for the treatment plant improvements, the Board can better decide on what size of reservoir to construct, based on what monies are left over from the budgeted \$1.6 million. Mr. Stark suggested getting bid's on the reservoir first, which in turn will determine what monies are left over for treatment plant improvements.

MASTER PLAN UPDATE

A draft financial plan handout was distributed to the Board members for review. Duane Lee was not able to attend tonight's meeting to discuss the master plan update. There was discussion about holding a special meeting with Duane Lee outside the regular Tuesday night Board meeting, but a decision was made to have a representative from Lee Engineering attend the regular monthly Board meetings if Mr. Lee is not able to attend.

A letter and information packet from Lee Engineering regarding the engineering fee estimate for final design and construction services was distributed to the Board members. In order to give the Board members time to read and examine the contents in the letter packet, discussion will take place at the February 11, 2003 Board meeting.

After some brief discussion, Steve Wilson moved to adjourn the meeting at 8:30 p.m. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.