

The meeting was called to order at 7:30 p.m. by Chairman Heini Ziegler. Board members present were Richard McNulty, Pete Place and Don Vaughan. Also present were Supt. Vance Hubbard, Ass't Supt. Randy Stark, Tim Holsti, Bill Finney, W. E. Kelly, and Carol Quinn, Dist. Clerk.

The minutes of the last regular meeting were read and approved as printed.

Mr. Kelly asked the Board to consider adjusting his water bill due to a large leak. He was willing to pay because the water had gone through. He had fixed the leak as soon as it was discovered, but it had been leaking for some time undiscovered due to the frozen ground and estimated meter reading the month previous. The bill was \$321.95 and the normal adjustment would lower it to \$155.45. Also, Mr. Kelly usually uses about 7,000 gallons. Mr. Place moved that the Board adjust the bill to 10 per cent. Mr. McNulty seconded. Passed.

The Board discussed putting excess money in a TCD. Rates for a 60 to 89 day certificate are about 1/4 per cent more than our money fund savings. If we got a 90-179 day certificate, it would be about 1/2 per cent more. Mr. McNulty moved we put \$20,000 in a 61 day certificate. Mr. Place seconded. Passed.

Mr. Place nominated Vance Hubbard for Budget Officer for the 1984-85 Budget. Mr. Vaughan seconded. Passed. There will be a Budget Committee Meeting on March 13, next month's regular meeting night.

The Board discussed the preliminary draft of the Auditors letter recommending some procedural changes in bookkeeping and inventory. Some clarification of vacation and sick leave policy was also recommended. The Board will discuss the vacation and sick leave policy at the next meeting. As for the other recommendations, those that would be feasible for our size should be implemented, at the discretion of the Superintendent and Dist. Clerk.

Mr. Hubbard submitted the application for the Oregon Community Development Program Grant for discussion. The staff recommended that the Board seek the grant on the basis of an imminent threat to health which could be for up to \$500,000 and would need the support of the State Department of Health. There will be a workshop on filling out the applications at Lincoln City on Feb. 9. Mr. Place moved that Randy Stark be sent to the workshop. Mr. Vaughan seconded. Passed. It was further agreed that there would be a Special Board Meeting February 14 to make plans for completing the grant application. A letter will be sent to the public informing them of what is happening at the Water District and asking them for input. A special informational meeting will be held for the public to attend and ask questions tentatively set for February 28. Dave Leland from the State Board of Health, Glen Otto, State Representative, Commissioner Gordon Shadburne, Tom Tye, Dist. Engineer would all be asked to attend to answer questions. The meeting will be held in the MPB at the school. Mr. Holsti informed the Board that the application must include permits, zoning, land acquisition, completion within two years, public input, additional funding available in necessary.

Mr. Hubbard asked the Board to hire Dennis Granberg for a day or two to bring all the maps up to date. The Board asked Mr. Hubbard to contact Mr. Granberg to see if he would do it and for how much.

Meeting was adjourned at 8:45 p.m.