

**CORBETT WATER DISTRICT  
REGULAR MEETING OF THE BOARD  
Written Summary  
February 21, 2012**

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**Board members present:** Robert Gaughan, Robert Churnside, Kevin Wilhelm.

**Absent board members:** Jeff Hargens, Sonny Boyd.

**Staff present:** James Jans, Shanti Kraai.

**Audience members present:** David Jacob, Dave Mysinger, Neil Muller, Torey Redfern, Gordon Fulks.

Vice Chairman **Robert Gaughan** called the meeting to order at 6:30 p.m.

**APPROVAL OF THE AGENDA**

**Robert Churnside** made a motion to approve the agenda, **Kevin Wilhelm** seconded, passed unanimously.

**APPROVAL OF THE MINUTES**

*January 24, 2012 regular meeting:* **Kevin Wilhelm** states that at the end of the engineer of record discussion, it reads “able print” and should be changed to read “able to print”. **Robert Churnside** made a motion to approve the minutes as modified, **Kevin Wilhelm** seconded, passed unanimously.

*February 3, 2012 FERC hearing:* **Robert Gaughan** made a motion to approve the minutes as written, **Robert Churnside** seconded, passed unanimously.

**BUDGET CALENDAR**

**Robert Gaughan** made a motion to approve the budget calendar as presented, **Robert Churnside** seconded, passed unanimously. **Shanti Kraai** states she will send a copy of the budget calendar to the Tax Supervising and Conservation Commission (TSCC).

**ORDINANCE 2012.02.01: LEAK ADJUSTMENT POLICY ADDITION**

**Robert Gaughan** read aloud the title of ordinance 2012.02.01, as well as the ordinance number. Copies of the ordinance were distributed to all audience members that requested them. This ordinance will modify the existing leak adjustment policy. The second reading will be at the next regular board meeting, scheduled for March 20, 2012. The ordinance was then signed by all present members of the board.

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**LEAK ADJUSTMENTS**

3290-00: This case was viewed as a hardship due to the large quantity of water used during the leak. **Robert Gaughan** made a motion to adjust the November/December 2011 billing cycle to the six month average prior to the leak, 29 units, **Kevin Wilhelm** seconded, passed unanimously.

8050-00: This case was viewed as a hardship due to the large quantity of water used during the leak, as well as the amount of work required for the repair. **Robert Churnside** made a motion to adjust the January 24, 2012 billing cycle to the six month average prior to the leak, 10 units, **Kevin Wilhelm** seconded, passed unanimously.

**MONTHLY REPORTS**

**Secretary/Treasurer Financial Reports:** **Kevin Wilhelm** made a motion to approve the financial reports as presented, **Robert Gaughan** seconded, passed unanimously.

**Managers Report:** District Manager **James Jans** read as follows:

*Distribution:* The last water service on Woodard Road has been plowed in by the Phone Company and our crew has installed the meter. In the next couple of days, we will abandon the old 2" main on Woodard and the project will be complete.

The donated telemetry system from Gresham turned out to be too costly, so we have shelved that project. The same type of telemetry system on Cabbage Hill and Mershon Reservoirs has been ordered for Larch Mountain Reservoir and will be installed within the next week or so.

Jeff Busto went to the Multnomah Fire District #14 meeting last night and talked about our distribution system and flushing fire hydrants.

We have installed 95% of our TouchRead meters, and are ahead of our time frame and below budget. Next week the crew will read meters for the January/February usage.

*Treatment Plant:* During the latest wind / snow storm, we had to cut down some trees that were blocking the road to the treatment plant. BLM stated that they did not have the manpower or resources to clean up the fallen timber so they gave us permission to remove the trees. We cut them out of the way, loaded them up on our dump truck and generated some income with a sale of wood for \$150.

*Hydro:* The invertors should be here next week for the hydro system, and late March or early April the turbine should arrive. The building, plumbing and electric has been installed and is waiting for inspection from the City of Gresham.

*Office:* The credit card summary report for January 2012 shows that \$845.02 was received from VISA and \$578.24 was received from M/C. For the fiscal year to date, we have reported \$19,489.91 in credit card water sales. Shanti also worked with our credit card company and has negotiated a lower percentage for the fee of the use of the credit card terminal for payment.

Jim and Shanti attended the SDAO conference last week and gathered up new information ranging from ethics, public meetings, effective safety committies and land use/easements.

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**MONTHLY REPORTS – Managers Report (Cont.)**

*FERC*: We had our FERC meeting on February 3, 2012 and the same two gentlemen from last time showed up, John Zauner from the Department of Fish and Wildlife and John Unger from the Water Resource Department. They stated the same concerns about the fish getting past the intake and Cla-val screens, along with upstream and downstream passage at the North and South Forks of Gordon Creek.

**PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

**Gordon Fulks** remarked that the District has changed to a different engineer for the water line projects, which seems to be considerably cheaper than the prior engineer used for these types of projects. **Torey Redfern** questioned if the water that flows through the hydro turbine goes into the filter ponds afterwards, or is used as overflow and put back into the creek. **James Jans** informed him that the water will go into the filter ponds after going through the turbine. **Gordon Fulks** states that he has a negative feeling regarding the solar panels discussed at prior meetings. He feels that they will not be cost effective and states that the District is not in the electrical business, they are in the water business. **James Jans** replied that there have been no decisions made on solar panels and he is currently in the process of working with PGE. The deadline for the feed in tariff program application is April 1, 2012. He invited Gordon Fulks to speak with the solar panel representative, Scott Sorensen, who can answer any questions or concerns he may have. **Torey Redfern** asked if there are any vacant budget committee member positions. **Shanti Kraai** states that all the budget committee member positions are currently full for the 2012-2013 fiscal year. She states that she will inform him of any opening that occurs in the future.

**UNFINISHED ITEMS FOR BOARD CONSIDERATION**

No comments were made.

**Kevin Wilhelm** made a motion to adjourn the meeting, **Robert Gaughan** seconded, passed unanimously. Meeting adjourned at 6:58 p.m.