

The meeting was called to order at 7:30 p.m. by Chairman Jim Mastne. All Board Members, Bob Colclessor, Edith Mastne, Joe Riehl and Henry Schwartz were present. Also present were Tom Tye, Alan Smart, Jeff Grover, Ed Hoke, Kathy Hubbard, Dist. Supt. Vance Hubbard and Dist. Clerk Carol Quinn.

The minutes of the last meeting were read and approved as printed.

Mr. Smart notified the Board that the maps to accompany the MOU have been completed. The FS Supervisor has signed. The area manager needs to sign as well. All signatures have to be notarized, including the CWD chairman's. Mr. Mastne will accompany Mr. Smart tomorrow to complete the signings and then the MOU will be recorded with the county. The FS has still not received a report from Cascade Earth Sciences on the second phase and recommendations for restoration. They have been in contact with DEQ and a representative has spoken with Mr. Smart. Mr. Smart will continue to contact them on a weekly basis and as soon as a report is received along with their recommendations, he will provide the Board with copies.

Tom Tye suggested that the MOU should be included in the Water Study Report. In his opinion Duane Lee is doing a good, thorough job even though it is taking longer than planned. He believes that the District will be getting its money's worth when the report is completed. It is his recommendation that the Board study the draft report, meet with Duane Lee and ask questions. The report should provide a road map for the District and help in the budgeting process for the next 20 years. One of the primary projects may be to take care of the overflow. The actual water supply appears to be adequate for the next 20 years. The Board will hold a workshop with Mr. Lee preferably on March 6 or 10 at 1:00 p.m. The Water Study Report will also have to be sent to the State Health Division for review and approval. Once a date for the workshop is confirmed, Board members will be notified.

There was considerable discussion concerning the Employee Handbook. Mr. Mastne brought a copy of the Rockwood Water District's Employee Handbook. Mr. Riehl brought a copy of the performance review from the City of Troutdale. In reviewing the LGPI Job Description/Compensation Program, there were minor changes in some job descriptions which have been retyped. Also the weight to be lifted was lowered from 100 to 75 lbs for general duties. Mrs. Mastne moved that the weight be kept at 75 lbs excluding occasional lifting of a bag of cement or similar item, Mr. Schwartz seconded. Passed. Mr. Schwartz moved that the Board adopt the LGIP document with the changes covering the job descriptions and compensation program. Mr. Riehl seconded. Passed.

Mr. Riehl moved that Mr. Hubbard be appointed budget officer. Mr. Colclessor seconded. Passed. There will be a Budget Committee Meeting next month at the regular monthly Water Board Meeting. The Budget proposal will be prepared and sent to committee members ahead of time. Additional budget committee meet members are Jim Leckron, Jeff Grover, Sue Fry, Peter Grant and Klaus Heyne.

There was some discussion of establishing an emergency beeper number for district personnel to carry one week at a time. They would be paid an additional amount to be on call. Rockwood pays an amount of \$130.00 per week plus overtime for a minimum of 2 hours if an emergency occurs. This would amount to \$6,760.00 per year without any overtime pay. There will be some further discussion on this item.

Mrs. Quinn notified the Board that the City of Troutdale is in the process of withdrawing from the water district that area that is also within its city limits. This will have very little impact on our tax base.

The Board decided to schedule a workshop to discuss employee handbooks on Tuesday, Feb. 28, at 7:00 p.m.

The meeting was adjourned at 9:45 p.m.