

CORBETT WATER DISTRICT APPROVED MINUTES

Executive: 6:00 P.M. & Special Meeting: 7:00 P.M.

Monday, February 26, 2007
Corbett, Oregon

Commissioners Present: Bob Gaughan, Marion Kirkham, Robert Colclessor, Jeff Hargens, and Malcolm Freund.

Present during the 7:00 pm special meeting was District Clerk Jamie Simms.

Audience Members Present During the Special Meeting Only: Barb Adams.

Chairman Gaughan called the meeting to order at 6:00 p.m. at the Corbett Water District office. He moved for executive sessions pursuant to **ORS 192.660(2)(a)** 'The governing body of a public body may hold an executive session: To consider the employment of a public officer, employee, staff member or individual agent.'

Executive session was adjourned at 7:03 pm. Chairman Gaughan stated no decision had been made. Chairman Gaughan then called the special board meeting to order at 7:04 pm.

Review / Approve Agenda.

Commissioner Colclessor moved to approve the agenda. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

District Manager Position.

Commissioner Hargens moved to appoint two Board members to contact 'gentlemen No. 1' and see if he was willing to fly up for a personal interview, and if he cannot afford the airfare the District would pay for the flight. There needs to be at least three Board members present for the interview. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

Commissioner Hargens moved that Commissioners Freund and Colclessor contact 'gentlemen No.1,' and the District's Attorney to discuss the proper procedures. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

The Board in general discussed the option of paying for the applicant's airfare for the interview. Barb Adams suggested that the Clerk search for the best flight at the lowest price. Commissioner Hargens believed the short time involved would affect the cost of the airfare. Commissioner Hargens felt the District should handle the airfare and not just a reimbursement to the interviewee. Commissioner Freund agreed with Commissioner Hargens that it was good business practice.

Commissioner Hargens believed the applicant could fly to Oregon in the morning and spend three hours at the District and then fly back that afternoon. Commissioner Colclessor commented that the applicant may want to spend a day or two in Oregon looking around. Barb Adams commented that the applicant might want to do some sightseeing while they were here. Commissioner Hargens said the

District could offer to pay the airfare, but state that all other expenses were the responsibility of the applicant.

Commissioners Freund and Colclessor spoke about their experience of the process that was followed when Frank was hired. Prior Commissioner Doug Geller had provided the paperwork for Frank's hiring.

Commissioner Hargens said the current short list was very short and there was one applicant that looked very strong. The Board agreed in general that the District should provide airfare for the applicant.

Commissioner Freund asked Commissioner Hargens about the status of the field crews operations. Commissioner Hargens has met with the crew on Monday morning's to go over their projects for the week. Staff is creating a list of projects and he has been reviewing those lists with the staff. Commissioner Hargens will meet with staff the first Wednesday in March to see the monthly duties at the Treatment Plant.

Commissioner Colclessor asked if the Tracer Study was still scheduled for this Thursday. Commissioner Hargens said yes, the study was still scheduled and Kevin Moran was going to contact Rockwood PUD to see if we could borrow a de-chlorinator for the water being released from the hydrant. Commissioner Freund asked how the water had been de-chlorinated in the past. Jamie said a burlap sack containing vitamin C had been used, but because of the high amount of water flow that is required for the study it would not be feasible. Commissioner Hargens said the vitamin C tablets could be expensive. He spoke about the excess water flowing into a forest should be okay because the chlorinated water would have to travel so far before it reached a creek. He felt the rules for de-chlorination was in a gray area. Commissioner Colclessor referred to the Reservoirs overflowing water that was chlorinated.

Commissioner Hargens learned a lot from meeting with the staff individually and he plans on meeting with staff in the future. Commissioner Colclessor asked what had created the PH problem. Commissioner Hargens replied that he did not know, but the chemical had to be filled daily. Commissioner Colclessor would like to have the PH problem resolved.

Commissioner Hargens said staff felt that folks from PACE Engineers performed on site tasks that the employees were not really qualified to perform. Commissioner Hargens would like to talk to Brian Lee at the next Board meeting about this issue, because if someone was coming out to conduct a test they needed to be prepared to conduct that test and not waste the District's time.

Chairman Gaughan asked Commissioner Hargens his opinion of the field staff. Commissioner Hargens said he had known Zac Bertz a long time, but this was the first time he had met Kevin Moran. He felt Kevin was a sharp individual with good ethics. He felt that Zac and Kevin made a good pair and they had been well trained and knew what to do on a daily and weekly basis. He said they could, like most people, use some help on how to efficiently use their time, which they would learn with age.

Commissioner Hargens spoke about filter pond No. 2. He said the staff believed the scouring to be very minimal. Commissioner Hargens thought it would be a good idea to have a third party investigate the pond to see if there is a problem. Barb Adams spoke about the possibility of contacting Dwayne Lee to see if he could recommend someone to help. Commissioner Hargens wished to see if a list could be obtained from the State that showed folks who operated a slow sand filter, and then contact those folks to see about a filter pond specialist. Jamie will research other District's in the area that

have a slow sand filtration system and provide the contact information to Commissioner Hargens so he can conduct further research on the matter.

Commissioner Kirkham asked about the warranty for the pond. Commissioner Colclessler said the pond had to work first. Commissioner Hargens said there was not a warranty with the Engineer, but there was a warranty with the contractor who built the pond. But, if the contractor built the pond to the Engineer's specifications then the contractor would not be responsible and it would go back to the Engineer. Commissioner Freund said it could be a moral issue. Commissioner Colclessler would like the issue resolved. Commissioner Hargens would like to see the pond working. He said it could turn into a legal matter and the District may have to be reimbursed. He said Engineers had insurance policies to cover their mistakes. Commissioner Hargens said it was important to find out all the information first.

Barb Adams asked about the sand that was used in the pond. Commissioner Colclessler said the sand had originally been rejected by PACE Engineers, but then later they accepted the same sand because they could not get anything better. Commissioner Colclessler said he didn't know if the problem was the sand, because Frank and Brian had both previously spoken about the scouring. Commissioner Hargens believed that both issues were because of the Engineer's design.

Commissioner Coleclessler moved to adjourn. Motion seconded by Chairman Gaughan. Motion passed unanimously. The meeting adjourned at 7:45 p.m.