

# CORBETT WATER DISTRICT

## APPROVED MINUTES

Special Board Meeting 7:00 p.m.

Monday, March 7, 2005  
Corbett, Oregon

**Commissioners Present:** Bob Colclessor, Malcolm Freund, Ken Blanc, and Robert Gaughan.

Present from Lee Engineering was Brain Lee.

Also present were District Manager Frank Sterzinar and District Clerk Jamie Simms.

**Audience Members Present:** Donna Colclessor, Torey Redfern, Dick Wand, Gordon Fulks, Dan Marsh, Sue Fry, Judy Dufresne, Janet Helus, Marion Kirkham, and Woody Davis.

Chairman Colclessor called the meeting to order at 7:04 p.m. at the Corbett Water District.

### **Review Agenda.**

Chairman Colclessor added a status report and a build now discussion from Brian Lee to the agenda.

### **Status Report.**

Brian Lee gave the following updates:

*1 Million Gallon Steel Reservoir:* Project is complete.

*Reservoir No. 4 Recoating:* Project is substantially complete. Stellar J needs to install the safety climb rail and the District needs to run electrical service to the site.

*General Services / In House Waterlines:* Inspected the Mershon Reservoir to investigate a leak. The sanitary survey results are in and have been discussed. A cost estimate for the Yoshida project was completed.

*WTP and Distribution DRC:* Working on corrosion control and assisting staff to fix a PRV station and installing bypass piping.

*WTP Upgrade:* Bidding phase.

### **Build Now or Later.**

Brian Lee summarized that a \$250,000 hypothetical project today, instead of ten years from now would save the District \$19,300.

Commissioner Blanc commented on using the money proposed for laying pipe to be used for the WTP. He questioned using the 'Reservoir Rate Surcharge' money for other things, instead of paying off the loan sooner. Commissioner Freund said the money was contingent on budget committee approval. Commissioner Blanc questioned approving the contract before the budget committee had decided how much money there was available on upgrades. Commissioner Freund and Colclessor both felt that a 4% interest rate was good and that the District had been neglected for to many years.

### **Water Treatment Plant Upgrades.**

Brian Lee recommended that the Board award the contract to Clackamas Construction for \$1,135,953.00. After the bid is awarded there would be a 14 day protest period. Brian spoke about the lack of experience Clackamas Construction had working on treatment plants. He said that Clackamas Construction staff had experience with treatment plants when working for prior companies. The Board then reviewed the bid documents.

Commissioner Blanc asked how much the generator would cost the District. Frank replied \$15,000.

Frank Sterzinar asked when the bathroom needed to be installed. Brian replied that it was not in this contract. The permit is a community service use permit.

Brian said Stellar J's bid came in third. The bid included the cost for additional work at \$44 per cubic yard instead of \$99 which was claimed for Phase 1 work.

Brian spoke about removing the fence as a bid alternative. Chairman Colclessner was hoping for Federal funds to pay for a new fence.

Dick Wand commented that everything was based on Brian's recommendation and he would like to have the Board check Clackamas's references. He also commented on the amount of time the Board had to review the bids.

Janet Helus asked what the District would give up in-order to complete the WTP upgrades. Chairman Colclessner said that the pipes were in bad shape and they had been that way for some time. Brian Lee said that if the budget committee decided to spend all the loan proceeds then there would be enough money for the upgrades and for system improvements.

Gordon Fulks commented on getting two projects for the price of one.

Commissioner Freund spoke about the increasing price of materials.

Commissioner Freund moved to accept the low bid, contingent of SDAO review and that the budget committee gives the money. With alternatives A & B. Motion Seconded by Commissioner Gaughan.

Chairman Colclessner said the next budget committee meeting was scheduled for March 15<sup>th</sup>. Commissioner Freund said it would allow the Board to conduct a review of Clackamas Construction as asked by Dick Wand.

Chairman Colclessner said SDAO was the District's legal council and insurance carrier.

Commissioner Blanc asked if this vote would commit the District into a contract. Brian Lee said the final decision would be contingent of the March 15<sup>th</sup> budget committee meeting and that he would not send out the notice until that meeting.

Commissioner Blanc commented on trying to do everything at once and having proper staff.

Voting for the motion were Commissioner's Colclessner, Freund and Gaughan. Voting against the motion was Commissioner Blanc. Motion passed.

## **Engineering Contracts.**

*General Services:* Brian Lee spoke about updating the 2003 rate table to 2005. This contract is for time and materials.

*DRC Services:* Brian said that in the past the cost ranged from \$530 - \$1900 per month. This contract would also be for time and materials.

Brian had previously talked to Commissioner Wyatt about the termination language being removed from the agreement. Charges would be for work performed up to the point of termination.

*Hydraulic Model and PRV Upgrades:* Lee Engineering would be updating the system using current software and data.

*Tracer Study:* The Tracer Study is required by the Oregon Health Division.

Brian then went over the hourly rate schedule. Commissioner Gaughan commented on the cost being for time and materials and not a flat fee.

Commissioner Freund said that these were called contracts but he looked at them more for budgeting purposes.

Commissioner Blanc moved to accept the proposed Lee Engineering contracts proposed at the March 7<sup>th</sup> 2005 special meeting minus the termination clause and subject to SDAO review. Motion seconded by Commissioner Gaughan. Motion passed unanimously.

With no further comments Chairman Colclessor adjourned the meeting.

Meeting adjourned at 8:35p.m.