

CORBETT WATER DISTRICT APPROVED MINUTES

Special Meeting: 6:00 P.M.

Wednesday, March 7, 2007
Corbett, Oregon

Commissioners Present: Bob Gaughan, Marion Kirkham, Robert Colclessler, Jeff Hargens, and Malcolm Freund.

Present was District Clerk Jamie Simms and District Manager Applicant / Interviewee Tom Arnbrister.

Audience Members Present: None.

Chairman Gaughan called the meeting to order at 6:00 p.m. at the Corbett Fire Hall.

Review / Approve Agenda.

Commissioner Colclessler moved to approve the agenda. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

Chairman Gaughan moved for executive sessions pursuant to **ORS 192.660(2)(a)** 'The governing body of a public body may hold an executive session: To consider the employment of a public officer, employee, staff member or individual agent.'

Executive session was adjourned at 8:21 pm. Chairman Gaughan said no decisions had been made.

District Manager Position.

Commissioner Colclessler said the Board could send Tom a letter to tell him either the Board was not interested in the \$65,000 or offer him \$52,000 with the extra vacation time and benefits. Chairman Gaughan said the extra time off would be to attend annual seminars and not extra vacation time. He believed the wage of \$52,000 was the difference between Oregon and Wyoming.

Commissioner Hargens said Tom had the qualifications for the position, although he did not think he would fit every aspect the Board wanted. He felt Tom had some good ideas and he felt that Tom would be a shorter term employee then the District wanted. Commissioner Freund believed the District would be a stepping stone for Tom.

Commissioner Colclessler moved to send a letter to Tom offering \$52,000 a year and two extra weeks for attending two national meetings, two weeks of vacation, and participation in Oregon PERS. Motion seconded by Commissioner Hargens. Motion passed unanimously. Commissioners Gaughan and Colclessler will review the draft document for approval before Chairman Gaughan signs the final letter.

Chairman Gaughan would like to re-advertise the District Manager position, but not in the Oregonian.

Commissioner Hargens moved to advertise the District Manager posting with the employment office with a minimum wage of \$40,000 and a maximum wage of \$50,000 per year. Motion seconded by Commissioner Freund. Motion passed unanimously.

Commissioner Hargens moved to re-advertise the District Manager position with an application deadline of Friday April 6th 2007. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

Chairman Gaughan asked what it would cost the District to pull the advertisement if Tom accepts the position. Jamie said the unemployment office was free, but the AWWA posting cost about \$150.

Commissioner Hargens moved to delete the box for the Social Security Number and to add proof of a valid driver's license to the application. Motion seconded by Chairman Gaughan. Motion passed unanimously.

Commissioner Hargens moved to advertise the District Manager position with AWWA, SDAO, employment website, and the Oregonian website if it cost less than \$50. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

Commissioner Freund suggested sending a letter to the current applicants thanking them for applying.

Commissioner Hargens wished for the letter to state: Thank you for applying, we have received your application. We have not yet filled the position, and will keep you informed of your status. This letter would be sent to the folks not on the short list.

Commissioner Freund moved to write a good will letter as previously stated. Motion seconded by Commissioner Kirkham. Motion passed unanimously. Chairman Gaughan will sign the documents.

PACE Engineers.

Commissioner Colclessler said there was a liability issue of having other Districts as the DRC. Commissioner Hargens said he would like to see the DRC to be around \$800 a month and he still believed the Board needed to have a conversation with Brian Lee concerning the rates. Commissioner Freund said either party could terminate the agreement.

Commissioner Colclessler moved to sign the agreement with PACE Engineers to be the DRC for the District. Motion seconded by Commissioner Kirkham. Motion passed unanimously.

Commissioner Hargens moved to adjourn. Motion seconded by Commissioner Colclessler. With there being no other business Chairman Gaughan moved to adjourn the meeting at 9:00 p.m.