

**CORBETT WATER DISTRICT  
REGULAR MONTHLY BOARD MEETING**

Chairman Ed Kalberg called the meeting to order at 7:00 p.m. Board members Ken Blanc, Steve Wilson, Jeff Grover and Henry Schwartz were present. Also present were Superintendent Randy Stark and District Clerk Kathie Cicerich.

Community members present were: Gordon Fulks, Bob Colclessor, Doug Geller, Barb Adams, Rick Weaver, Dave Mysinger, Torey Redfern and Marc Caldwell. Brian Lee and Mark Nelson from Lee Engineering were also present.

**REVIEW AND APPROVAL OF AGENDA**

Steve Wilson moved to approve the agenda. Board members voting for the motion were Ken Blanc, Ed Kalberg, Jeff Grover, Henry Schwartz and Steve Wilson. Motion passed unanimously.

**APPROVAL OF MINUTES**

Board members were given a revised page five of the minutes. Jeff Grover made motion to approve the minutes. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Henry Schwartz and Jeff Grover. Motion passed unanimously.

**FINANCIAL REPORT**

Kathie Cicerich went over the February 2003 payables and receivables. After some Board discussion it was decided to break down the water sales in the future to show accurate income totals for the loan repayment fund and water sales. A wage and step scale that identifies where each employee is was also acknowledged.

**MONTHLY WORK REPORT**

Mr. Stark briefed the Board on work projects and leak repairs performed in February 2003.

- ☺ A section of the 4" steel main on Littlepage split and was repaired.
- ☺ Repaired a leak on the 6" main in front of Corbett Country Market.
- ☺ A Hydrant was installed on the corner of Littlepage and Howard Road.
- ☺ Repaired leak in old 2" steel main at Smith and Curtis Dr.
- ☺ A new bumper was installed on new truck
- ☺ The North Fork intake pond was cleaned
- ☺ Employees Marc Caldwell and Torey Redfern put on a field trip to the water treatment plant for students at Open Door Christian Academy.
- ☺ Power and lights have been installed in the storage shed.
- ☺ Torey Redfern attended an Oregon Association of Water Utilities conference and school.
- ☺ The Hurlburt Road line replacement project is moving along. The Engineers are getting the plans ready, and Randy Stark will be meeting with them Monday March 17, 2003. This project should be ready to go out to bid soon.

## **AUDIENCE AND BOARD MEMBER COMMENTS NOT ON THE AGENDA**

Gordon Fulks asked about the Hurlburt Road project. Bob Colclessor commented on overtime pay for attending Board meetings for Randy Stark and Kathie Cicerich.

At last month's Board meeting, Gordon Fulks said his experience was that action items could not be added to the agenda the night of a Board meeting. Ken Blanc did some research and found this information incorrect. Action items can be added to the agenda the night of the Board meeting.

## **RESERVOIR PROJECT AND MASTER PLAN UPDATE**

Brian Lee from Lee Engineering handed out the reservoir project progress report that included a Gantt chart. Mr. Lee said the design staff has completed 75% of the design drawing and specifications and at the April 2003 Board meeting they should be 95% complete.

Mr. Lee has been in contact with Dick Todd at the Bureau of Land Management (BLM). Mr. Todd verbally stated to Mr. Lee that BLM is agreeing to the revised boundary description and will shortly receive a copy of the amendment to the lease agreement. Once the signed amendment is received the surveyors can permanently monument the leased boundary line at the treatment plant site.

Multnomah County has reviewed the Grading and Community Service Use permit Application and is requesting more information before they will process the application. Mr. Lee is working with Multnomah County on these issues. A preliminary response to the Grading and Erosion control plan has been made to the County. Steve Wilson asked how much money has been spent for Lee Engineering working with Multnomah County and the permitting process. Mr. Lee said \$17,000 on labor alone has been spent and there is more work to be done now that Multnomah County is requesting additional information.

Another outstanding issue is getting the Sanitarian to sign off on the on site sewage disposal, though the Sanitarian has verbally agreed to allow a holding tank on the water treatment plant site. Also a private property owner has been found to take the excess material from the reservoir site above 5000 cubic yards and Lee Engineering is in the process of helping the property owner fill out the appropriate permits. A site visit on the Longview Fibre property was conducted, measurements were taken and it was determined that 5000 cubic yards can be put on the site.

Between now and next month's Board meeting, Brian Lee will be working with Multnomah County on the additional information they have requested for the permit applications. Some individuals expressed their opinions on the additional information Multnomah County has requested. Mr. Lee briefly discussed the budget status report and the Gantt chart. These reports will be updated monthly and given to the Board to keep them apprised of monthly progress.

Under audience comments, Gordon Fulks made comment regarding tasks being pushed out on the timeline table. Mr. Kalberg said the initial phases are right on schedule at this time.

Mr. Stark asked the Board if they want to schedule a meeting with Duane Lee for discussion on the Emergency Response Plan, Water & Conservation Management Plan and also the Master Plan Update, or does the Board want to do a preliminary approval tonight on these plans. After much discussion, it was decided to put the Master Plan Update on next month's agenda to discuss and possibly give preliminary approval and then in May have a workshop. By doing this, the Board has until next month to read through the documents.

**SDAO AUTHORIZATION TO APPEAL PERS RATE INCREASE – RESOLUTION 2003.03.01**

Special Districts Association of Oregon (SDAO) sent a letter to the District concerning the increase in rates for the PERS retirement fund, which increases July 1, 2003 from 14.79% to 18.82%. SDAO has hired legal council to file an appeal on behalf of other special district to petition the PERS rate increase. In order to take part in the appeal, the Board needs to vote on this matter and it will cost \$150.00 to participate. Mr. Stark read resolution 2003.03.01 aloud. After some discussion, Jeff Grover made motion to accept resolution 2003.03.01. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Henry Schwartz and Jeff Grover. Motion passed unanimously.

Under audience comments, Barb Adams suggested framing employee certificates. Gordon Fulks asked about the estimated cost for the Hurlburt Road project. Mr. Stark said he has not received an engineering estimate yet but his best guess would be approximately \$200,000 to \$225,000.

Steve Wilson moved to adjourn the meeting at 8:10 pm. Board members voting for the motion were Ken Blanc, Ed Kalberg, Jeff Grover, Henry Schwartz and Steve Wilson. Motion passed unanimously.