

**CORBETT WATER DISTRICT  
MINUTES, SPECIAL MEETING OF THE BOARD  
MARCH 11, 2008**

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**Board members present:** Jeff Hargens, Marion Kirkham, Victor Schmidt, Sonny Boyd

**Staff present:** James Jans

**Audience members present:** Brian Lee

**Vice Chairman Jeff Hargens** called the meeting to order at 6:04 p.m.

**APPROVAL OF THE AGENDA**

**Chairman Jeff Hargens** asked if there were any changes or additions to the agenda.

**Sonny Boyd** made a motion to approve of the agenda, **Marion Kirkham** seconded, passed unanimously.

**PACE ENGINEERING**

Brian Lee from Pace Engineers began the discussion by distributing a packet to the board. He states that he visited Neilson Road and had meeting with **James Jans** regarding the project. He would like the board to be aware of the general services agreement Pace Engineers has with Corbett Water District that does not obligate the board to any specific project but does outline the conditions under which work would be authorized, which is why he structured the contract as task orders. The general services agreement will be in effect until November 2008. The project will be approximately 2200 feet of water line and will begin at Reynolds School, go down Woodard Road to Neilson Road, continue to follow Neilson Road to the intersection of Crown Point Highway. This section of water line is currently leaking and is trespassing on several neighbors property causing some potential legal issues. He states the current water line crosses private property with no easement, they will tie in at the highway. He distributed the new cost estimate for the project, the new price is about \$222,000 for the project with contingencies of 10% the budget for this water line would be about \$244,000 for construction. **James Jans** and himself have talked about having the District install fire hydrants and some of the service lines, which could result in \$10,000-15,000 savings. \$35,000 PRV includes not only the concrete valve and lid but the two PRVs that are inside of it and miscellaneous piping. We need an 8" line based on pressures going up the line and being able to feed the remainder of the District going up Woodard Road. It could be reduced to a 6" line at Neilson Road however there is not a significant cost difference. Brian has included in the task orders a schedule, if they have approval by the 14<sup>th</sup> then they could do research and base mapping and have it done by the end of the month. It would take 3-4 weeks to do the design of the water line. There is an unknown period of time where they would have to send the plans for agency reviews, which could mean sending it to Andy Jordan, prior to sending it out for bidding. If they could get it quickly done in May then in June they could go out for bid and could have the construction done in July and would be all wrapped up by the 1<sup>st</sup> of August. **Jeff Hargens** asked the question of why there is so much engineering on line replacement, which is a maintenance item. Brian states the difference is between a set of documents that is designed in terms of the plan and the specifications to go off the public bid and to protect the District, there is a higher level of details and notation that has to

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**PACE ENGINEERING – Cont.**

be made on the plans and the specifications to be written as such that we don't get ourselves in trouble with the contractor. He says that is what the engineer does for the District, protect us and return that fee back to us in savings, whereas if we did not have them do this then they would be free to change. **Jeff Hargens** said that he would like to take some time to review the budget, he has some concerns about the \$30,000 for the engineering, he does not think that its that complicated of a job. He believes that when work is done on 365<sup>th</sup>, engineering fees need to be cut down because it is just replacing a line. He understands that documents need to be made to protect us but when the District is replacing a line with our own crew we need to save money on engineering costs. Brian states that he broke up the costs so the board could see the difference in the costs, the surveying cost is \$78,065, the surveying is lump sum, the engineering is lump sum through tasks 1-4, bidding and construction is an estimated fee. **Marion Kirkham** states that he would like to see no decisions made tonight, he would like more time to look at options. **Jeff Hargens** would like to put this discussion on the agenda on next board meeting held on March 18, 2008. **Jeff Hargens** asked which permits we need to replace our lines. Brian says that most of the permits they will ask the contractor to obtain, such as the street opening permit or access permit on Crown Point Highway.

**Sonny Boyd** made a motion to close the special meeting, **Marion Kirkham** seconded, pass unanimously.

Special meeting adjourned at 7:00 p.m.