

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
March 15, 2011**

Board members present: Jeff Hargens, Robert Gaughan, Sonny Boyd, Victor Schmidt, Robert Churnside.

Staff present: James Jans, Shanti Kraai.

Audience members present: Dale Anderson, Robert Colclessor, Malcolm Freund, Dave Mysinger, Brian Lee, David Stefonek, Karen Stefonek, (Gordon Fulks arrived at 6:43 p.m.).

Chairman **Jeff Hargens** called the meeting to order at 6:36 p.m.

APPROVAL OF THE AGENDA

Robert Gaughan made a motion to approve the agenda, **Robert Churnside** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Jeff Hargens states that during the discussion on appointing the budget committee, the minutes read “and has living in Corbett”, which needs to be corrected to read “and has lived in Corbett”.

Sonny Boyd made a motion to approve the minutes of February 15, 2011 as modified, **Robert Churnside** seconded, passed unanimously.

LEAK ADJUSTMENTS

5276-02: A car had rolled down this customer’s driveway and hit a fire hydrant, causing a break in the water line. The leak was repaired and an adjustment was issued, however three months later another leak produced in the water line due to the initial damaged. The customer is requesting an adjustment for the second leak. **Sonny Boyd** made a motion to adjust the January 2011 billing cycle to the six month average use prior to the leak, 28 units, **Robert Gaughan** seconded, passed unanimously.

6430-00: This customer had a large leak in their water line that was repair immediately after noticing. This case was viewed as a hardship due to the large amount of water used while the leak was present. **Jeff Hargens** made a motion to adjust the January/February 2011 billing cycle to the six month average use prior to the leak, 7 units, **Robert Gaughan** seconded, passed unanimously.

PACE ENGINEERS: FILTER POND 3, THREE YEAR PLAN

Brian Lee, the representative from Pace Engineers, distributed packets to the board of directors illustrating a three year plan for the replacement of filter pond 3. **Jeff Hargens** states that the budget committee will review this information to determine if this project will be feasible to begin in the upcoming budget year. **Robert Colclessor** inquired as to the conditions of the leaks in the distribution system. **James Jans** replied that the meters at the treatment plant are recording the usage incorrectly. He states he will not have correct figures until these meters are replaced.

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RESERVOIR 1 / RESERVOIR 4

James Jans states he met with planners from Multnomah County, Kevin Cook and Adam Barber, on March 10th regarding the Reservoir 1 and Reservoir 4 situation. They discussed the removal of Reservoir 1, which would require replacement the structure within one year. After discussing the building, which is a domestic drinking water reservoir, it was determined that additional time could be granted after filling out the required NSA application permits. The sanitarian office must verify no septic systems are affected, and the local Fire District must verify the District has adequate access. An erosion control and storm water certificate is required if we create greater than 500 square feet of impervious surface area. The key viewing site from the Women's Forum State Park would require that we plant vegetation to block the view from that area. The Historical Society must verify that the building has no historical value since it is over 50 years old. The forms the District would need to complete are the same that would be required if we were to install a security fence at this site. He states that since the District has already gone through this process with Reservoir 2, he foresees no barriers that can't be overcome. The permit process may take up to 3-5 months to complete, however Kevin Cook said the District can help accelerate the process if we plan on removing Reservoir 1, taking advantage of the SDAO grant. **Jeff Hargens** states he is concerned that if the reservoir was to be removed and not rebuilt within the next couple of years, the District may have difficulties getting permits to rebuild one in its place. He feels that a fence should be installed around the reservoir and the demolition process should not begin until the District is ready to replace it. **James Jans** states that the District does not have to accept the grant until June 2011, therefore there is still some time to make a decision. **Victor Schmidt** states he has spoken with the pre-planning consultant with Multnomah County, George Plumber, regarding this issue. He states George Plumber informed him that the only issue was the view from the Women's Forum. He said that a plan needs to be in place in regards to Reservoir 1, whether it be replaced or a lot line adjustment be issued with the property owner. He informed the board that he has a personal interest in the Reservoir. He states that more information will have to be received prior to making a decision. Currently, a larger reservoir can be built as long as it is built deeper into the ground, as to not exceed the height of the old one.

PROPERTY OWNED BY DISTRICT: HISTORIC COLUMBIA RIVER HWY

The District owns a small piece of property, 150' x 150' x 140', on East Historic Columbia River Highway. **Sonny Boyd** states the District may not be able to build anything on the property due to the Scenic Gorge Commission. **Brian Lee** states the District may be able to install a PRV or hydro station on that property. **Sonny Boyd** states it would be difficult to install a hydro station on the property since the ground is level. **Jeff Hargens** suggested leasing the property with a 5-7 year lease. **Robert Gaughan** states the property will have to be surveyed prior to leasing it, which will cost a large sum of money. **Robert Churnside** states the District may want to place a no trespassing sign on the property until it is decided upon what to do.

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MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** made a motion to approve the financial reports as presented, **Robert Gaughan** seconded, passed unanimously.

Managers Report:

James Jans read as follows:

Distribution: We have abandoned over 5,000 feet of the old 2” and 3” steel line on Wand and Hurt Road. The crew tied in a short section of the lower old 3” main for two homes that are still connected to the main. This part will be abandoned when we install a new main from the intersection of Mershon and Wand Road, heading east towards those two homes next year. We also came across a 2” gate valve on Ogden Road that was marked abandon back in March of 2000, but was actually open about two turns. The gate valve has now been abandoned properly. The water mains at Reservoir 1 and Reservoir 4 were supposed to have been tied over back in 2004 and were never completed. While doing research in order to tie Victor Schmidt’s service over to a higher pressure source we came across this situation. We are gathering up the material in order to tie the main over as planned and give the Schmidt residence a little more pressure after we install a trust block on the lower elbow and increase the PRV settings. We have replaced 20 TouchRead meters in the system this month, which brings the total to just over 700 meters that have been switched to the TouchRead conversion this fiscal year. During the reading of the water meters for the January and February consumption we generated \$77,652 in water sales.

Treatment plant: Filter pond 1 has been cleaned and is now in service. Filter pond 3 will be taken off line and scheduled for cleaning next month.

Hydro: The Oregon Department of Energy assigned each tax credit application envelope a number and used a random number generator to determine the order for opening applications. Applications were opened until reaching \$5 million in tax credits requested. In the process, 85 applications moved into technical review. The remaining 53 that the Oregon Department of Energy was unable to accept, Corbett Water District being one of them, were returned because they exceeded \$5 million in tax credit requests. The next round of applications will be April 11, 2011. The fees from the design and FERC permit are eligible for the 50% reimbursement from the Energy Trust of Oregon \$40,000 grant.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Gordon Fulks states the election forms are due by March 17, 2011 at 5 p.m. **Robert Colclessor** would like to thank the board for leading the District in the right direction.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments made.

Robert Gaughan made a motion to adjourn the meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:40 p.m.