

**CORBETT WATER DISTRICT
DRAFT MINUTES, REGULAR MEETING OF THE BOARD
MARCH 18, 2008**

Board members present: Robert Gaughan, Jeff Hargens, Marion Kirkham, Sonny Boyd, Victor Schmidt (arrived at 6:05 p.m.)

Staff present: James Jans, District Manager, Shanti Kraai, District Clerk.

Audience members present: Robert Colclessor, Gordon Fulks, Malcolm Freund, Dave Mysinger, Pam Volk.

Chairman Robert Gaughan called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Jeff Hargens made a motion to approve the agenda as written, **Sonny Boyd** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Marion Kirkham would like the minutes of October, November and special meeting held on December 5, 2007 included in the next regular board meeting for review and approval. James Jans stated that Robert Gaughan wanted the minutes from January, February and March of 2008 and leave some time for Budget Meeting as well as have the other draft minutes from October, November and December of 2007 on the agenda for the next Board meeting.

Jeff Hargens made a motion to approve the December 18, 2007 minutes as written, **Sonny Boyd** seconded, pass unanimously.

Sonny Boyd had some corrections for the minutes of January 15, 2008. He states that on the second page under the discussion of reduced rates the line that reads “it’s the systems development” should instead read “it’s for system development”. He would also like to have Sharon Jans last name added on the last line of the discussion on items not on the agenda.

Robert Gaughan noticed that the date on the document read 2007, it needs to be changed to 2008. **Sonny Boyd** made a motion to approve the January 15, 2008 minutes as corrected, **Jeff Hargens** seconded, passed unanimously.

Sonny Boyd made a motion to approve the February 19, 2008 minutes as written, **Jeff Hargens** seconded, passed unanimously.

Sonny Boyd would like a correction made to the minutes of the special meeting held on March 11, 2008. On the second page, top line, he would like it to read “specification to be written as such”. **Sonny Boyd** made a motion to approve the minutes as corrected, **Jeff Hargens** seconded, motion passed. **Victor Schmidt** abstained due to not being in attendance at the meeting.

Sonny Boyd made a motion to approve the minutes of the budget meeting held on March 11, 2008 as written, **Jeff Hargens** seconded, motion passed. **Victor Schmidt** abstained due to not being in attendance at the meeting.

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MONTHLY REPORTS

Secretary/Treasurers Report –

James Jans states that the audit has arrived. He will let Marion Kirkham review it first before distributing to the other members of the board.

Financial Report –

James Jans distributed copies of the check report statement and savings.

Managers Report –

See attached.

LEAK ADJUSTMENTS

The board reviewed three accounts that were issued leak adjustments but the customers were not satisfied with the credit amount. After discussion, **Jeff Hargens** made a motion to increase the leak adjustment to match their six month average prior to the leak, **Sonny Boyd** seconded, passed unanimously. **Jeff Hargens** would like account 4-7020-00 to be informed that we will not make another adjustment to their account, they may need to look into replacing the water line.

OLD BUSINESS

Jeff Hargens states that at the special meeting held on March 11, 2008 the board was given a preliminary estimate from Pace Engineers for the Neilson project. The budget is at \$222,000 for this project, however he feels that it is a much simpler project and the budget should be set at \$151,000. He views it as a water line replacement versus a full fledged new construction. He does not feel that we need much more staked then the right away of the road since our only obligation is to stay in the right away and off of private property. He feels our best path is to go down the guardrail side, not the rock side. He agrees with Marion Kirkham that we do not need to run an 8" line, a 6" line will work fine because there will not more development on the Sandy River and if an 8" line is needed we will not have the water to supply them. We will save \$5 per foot if we choose to go with a 6" line, which was outlined in the plan from 2003. **Jeff Hargens** would like to keep the project simple. He feels we do not need 44 compaction tests, 10 would work fine, it does not matter if it is taken every 50 feet or every 200 feet. We do not have to have the engineers do the inspection on the system, we can do the inspection with the contractor. He would like to keep the engineering very basic, if our water system can be down to \$150,000 then our engineering should be in the \$15,000 to \$17,000 range. We need the specifications to protect ourselves but not much more to replace our lines. **Marion Kirkham** says that he called Dennis Anderson, an engineer at the telephone company and was told that they would put a temporary line in on the North side where the rocks are. He also got a quote of \$1,000 from Woody for digging the trench and hauling the rocks and mud away, however he does not have this in writing. Dennis Anderson told him they do not survey, they just go down the ditch. **Sonny Boyd** states that no matter how simple the job is we still need some engineering before the excavator

**CORBETT WATER DISTRICT
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MARCH 18, 2008**

OLD BUSINESS – Cont.

starts to cut in order cover us incase something goes wrong. **Jeff Hargens** states that we can hire an owner operator but only the owner can operate the machine, he cannot hire anyone else to operate the equipment for him. **Sonny Boyd** thinks that it would make the project much easier if we can get permits to close the road from Woodard down to Crown Point. **Brian Lee** from Pace Engineers says that the cost estimate was a rough number for budget purposes only, once they get farther into the design they will be able to narrow the construction cost estimate down to be more accurate to reflect the actual work that is being done. Some of the prices now are very low because a lot of contractors are hungry for work, the numbers that he used were from a couple of months ago on water line projects in the Portland metro area and in Washington. He would like to work together to get the numbers down. He still believes that the rock side is the appropriate place due to the utilities that exist in the roadway and the unstable nature of the fill side of the road. He would not like to dig a trench with a hoe on that side of the road which is steep and fill material and would not recommend that the District place their water line in that type of environment. He feels a large enough hoe can dig through the sandstone fairly easily and should not be an issue, there have been many other trenches that have been dug on that side on the road. He says there are a certain amount of inspections that are required if a professional engineer designs water work, so they would need to be present a certain amount of time to make sure that its built according to plans and specs. That protects the district and follows the traditional owner/contractor/engineer triangle in which we all have our defined rules and responsibilities that are set forth in the EJCDC documents. He states that if we start going against those documents then we will just expose ourselves to a tremendous amount of liability. He feels we need to maintain the traditional relationship that is outlined in the contract documents and would not support inspections done by anyone other than the people he has direct responsible charge over. He does not believe that the engineering costs can be reduced to \$17,000. He believes putting together a set of plans without a survey is faulty, and opens us up to liability. There are a lot of utilities in the street, a lot of obstructions and a lot of considerations in this high pressure line that we have to deal with. There is a lot more to it then what is appears to be, it is not a simple repair, it's a water line replacement. It is a high pressure line that is vital to serve the whole downstream area and get rid of the leaks that are present in the slope. The design of the water line is only \$11,000 of the total and the survey is \$7,500. The primary reasons for the survey are to establish the basis of control for the contractor to do his work so that he knows where to put the valves and bends and to establish an elevation control for the water lines so that we can avoid underground obstacles such as storm culverts and sewer lines, as well as to make sure there is enough cover on the pipe and to make sure we don't go outside the specified deflection per joints and to apply bends in the appropriate places. The number one reason is to make sure the water line is in the street right away, the road is not built in the center of the right away. He is willing to work with us on reducing the cost however there is a point he is not willing to go due to liability and professional ethics. **Jeff Hargens** would like to have a special meeting to discuss further. It was decided to have a special meeting on Tuesday, March 25, 2008 at 7 p.m.

**CORBETT WATER DISTRICT
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PUBLIC COMMENT

Gordon Fulks would like to have the work report address future projects to do be done per month incase the board would like to rearrange the schedule of the projects. **James Jans** states that reservoir # 4 will be the project for next month.

Jeff Hargens made a motion to adjourn the meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:30 p.m.