

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
March 19, 2013**

Board members present: Jeff Hargens, Robert Gaughan, Sonny Boyd, Robert Churnside, Kevin Wilhelm.

Staff present: James Jans, Nicholas Ray.

Audience members present: Robert Colclessor, Gordon Fulks, David Jacob, Carey Leckron.

Chairman **Jeff Hargens** called the meeting to order at 7:15 p.m.

APPROVAL OF THE AGENDA

Jeff Hargens would like item 7, executive session, to be removed from the agenda. **Sonny Boyd** made a motion to approve the agenda as modified, **Robert Gaughan** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Sonny Boyd made a motion to approve the minutes of February 19, 2013 as written, **Kevin Wilhelm** seconded, passed unanimously.

LEAK ADJUSTMENTS

3449-00: This customer's case was viewed as a hardship due to the amount of work required to repair the leak. **Sonny Boyd** made a motion to adjust the September/October 2012, November/December 2012 and January/February 2013 billing cycles each to 44 units, **Robert Churnside** seconded, passed unanimously.

PACE ENGINEERS: VACANT LOT

Brian Lee sent an email advising the Board not to sell the small lot on E. Historic Columbia River Highway. He suggested the District receive a study on the land to see if it will have any use in the future.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Kevin Wilhelm** inquired as to what type of saw the District uses. **James Jans** replied that we use a Stihl TS500i.

Sonny Boyd made a motion to approve the financial reports as presented, **Kevin Wilhelm** seconded, passed unanimously.

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MONTHLY REPORTS - (Cont.)

Manager's Report: District Manager **James Jans** read as follows:

Distribution: The lid and ladder at the Reservoir 3 Cla-val vault has been updated to a spring loaded hatch that allows the operators to gain access and climb down safely.

We repaired a leak in our 4" steel main near Dabney Park and a second leak on the inlet for Reservoir 3. During the lid replacement project at Reservoir 3, we bored a hole and installed 4" DI pipe for a future inlet pipe installation project at that site.

The GEC permits for Hurlburt have been assigned a case number and the fees have been paid. The MIP permit has been approved for the replacement of the steel main on NE Evans Road from the office to Pounder Road.

The west end of Hurlburt has been tested and the small leak has been narrowed down to the last 40 feet. After that section has been repaired we can start on next years projects. Littlepage has had all of the services tied over and now all we have left to do is schedule a boil order and tie the lower section from the new main to the existing main.

Office: Pam's desk has recently been updated. Her counter top no longer has an uneven seam in the area that she writes on and the surface area is much larger.

We received \$610.69 from Master Card and \$1,566.43 from VISA, for a total year to date of \$27,684.74 in credit card sales.

Treatment Plant: The security camera system has been installed at the treatment plant and we have turned in our paperwork in order to receive grant funds from SDAO.

Hydro & FERC: We received a check in the amount of \$22,667 from Taurus Controls. In exchange, they get a tax credit of \$30,780 as our BETC partner. The final survey and mapping has taken place and Kris Kranzush should be finishing up the FERC requirements. We should be getting our license soon.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Gordon Fulks asked why his water bill did not arrive at his home until March 13th, two days before the due date. **James Jans** informed him that the bills were mailed on March 1st, so this is something he would need to speak with the post office about.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

Jeff Hargens announced that the next budget committee meeting will be held on April 2nd at 6 p.m.

Robert Gaughan made a motion to adjourn the meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:50 p.m.