

**CORBETT WATER DISTRICT  
BUDGET COMMITTEE MEETING  
Written Summary  
April 6, 2010**

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**Budget committee members present:** Dave Mysinger, Barbara Adams, Sue Fry, Malcolm Freund, Robert Colclessner.

**Board members present:** Victor Schmidt, Robert Gaughan, Robert Churnside (Jeff Hargens arrived at 6:30 p.m.)

**Staff present:** James Jans, Shanti Kraai.

Budget committee chairman **Dave Mysinger** called the meeting to order at 6:07 p.m.

**APPROVAL OF THE AGENDA**

**Sue Fry** made a motion to approve the agenda, **Robert Colclessner** seconded, passed unanimously.

**APPROVAL OF THE MINUTES**

**Sue Fry** made a motion to approve the minutes of the March 30, 2010 budget committee meeting, **Robert Gaughan** seconded, passed unanimously.

**REVIEW OF PROPOSED BUDGET**

**James Jans** states there are funds in the temporary help category for emergencies. He states the District does not plan on hiring a temporary worker this budget year, however he would still like to have the funds available in case of an emergency, such as an employee injury. He states that the overtime hours have been considerably reduced since we started using soda ash instead of sodium bicarbonate. Soda ash is a stronger buffer so less solution is needed, therefore it is no longer needed for an employee to go to the treatment plant on the weekends to fill up the batch tank. **Shanti Kraai** states the office/postage category was originally proposed at \$17,000 since computer repairs were included in this cost. The computer repairs have now been moved to the proper category and she recommends reducing the office/postage expense to \$10,000. The extra \$7,000 from the originally proposed amount has been distributed among categories since it is not foreseen to have as many computer repairs as the prior budget year. **Malcolm Freund** suggests training the fire department how to properly turn off water to flush hydrants to reduce the amount of main breaks. **Shanti Kraai** suggests the District start taking payments by credit card. She realizes that the board has been hesitant to do so because of the associated fees, so she suggests charging the customer either a standard fee per transaction or a percentage of the charge. She states there are a lot of customers that can pay by credit card but do not have cash. **Victor Schmidt** states the board needs to think about when to begin projects from the master plan. He states we should consider getting a low interest loan before prices start to rise to complete some of our major projects, such as the filter pond lining and the fish ladder. **Jeff Hargens** states that in order for us to receive a loan the District will either have to raise rates or receive a bond. He would like to complete projects using the money the District already has in

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**REVIEW OF PROPOSED BUDGET** – (Cont.)

the system improvement category of the budget. **Robert Colclessor** states the District should prioritize the projects from the master plan, then receive a cost estimate for all projects to figure out the exact loan amount desired. **Barbara Adams** states the projects are already prioritized in the master plan. **Victor Schmidt** states that Cash & Carry has comparable prices Costco, and the District may want to consider purchasing there instead.

**Barbara Adams** read as follows: I move that the 2010-2011 budget be approved as changed by the Budget Committee, certifying that the permanent tax rate of 0.5781 per \$1,000 of assessed value shall be used to calculate *Taxes Necessary to Balance Budget* in the General Fund Resources category.

**Barbara Adams** made a motion to adjourn the budget committee meeting, **Jeff Hargens** seconded, passed unanimously. Meeting adjourned at 7:21 p.m.