

**CORBETT WATER DISTRICT
REGULAR MONTHLY BOARD MEETING**

Chairman Ed Kalberg called the meeting to order at 7:00 p.m. Board members Ken Blanc, Jeff Grover and Henry Schwartz were present. Steve Wilson arrived at 7:10 p.m. Also present were Superintendent Randy Stark and District Clerk Kathie Cicerich.

Community members present were: Gordon Fulks, Bob Colclessor, Doug Geller, Barb Adams, Rick Weaver, Dave Mysinger, Daniel Day, Sue Fry, Renee' Jimenez, Torey Redfern and Marc Caldwell. Brian Lee and Mark Nelson from Lee Engineering were also present and Kyle McTeague from Murray Smith and Associates.

REVIEW AND APPROVAL OF AGENDA

Ken Blanc moved to approve the agenda. Board members voting for the motion were Ken Blanc, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

APPROVAL OF MINUTES

Jeff Grover made motion to approve the minutes from the Board meeting and Budget meeting held on March 11, 2003. Board members voting for the motion were Ken Blanc, Ed Kalberg, Henry Schwartz and Jeff Grover. Motion passed unanimously.

FINANCIAL REPORT

Kathie Cicerich went over the March 2003 payables and receivables. Year to date expenses were also discussed.

MONTHLY WORK REPORT

Mr. Stark briefed the Board on work projects and leak repairs performed in March 2003.

- ☺ Stumps were removed at the treatment plant site in order to establish property corners. The original property line survey did not match the property. The total cost of removing the stumps was \$4,300.
- ☺ Installed a 1-inch meter and double check valve on Seidl Road.
- ☺ Marc Caldwell attended a backflow device tester recertification class.
- ☺ On March 25th, Randy Stark and Torey Redfern took Board members Henry Schwartz and Ken Blanc on a tour of Newberg's new DYK pre-stressed 4 million gallon reservoir.
- ☺ Randy Stark attended a BOLI seminar to ask about prevailing wages. It was clarified that prevailing wages do not apply to construction work done by District employees. Mr. Stark is still gathering information from the District's attorney on this matter and said the District is getting closer to performing pipeline replacement down the road, which should result in cost savings.
- ☺ Mr. Stark has been looking into the cost of radio read meters. Neptune Meter has a hand held radio read system that includes software and 100 meters at a fairly good price.

AUDIENCE AND BOARD MEMBER COMMENTS NOT ON THE AGENDA

Not at this time.

MASTER PLAN

Mr. Stark asked the Board if they want to provide preliminary approval on the master plan at this time or would the Board like to set up a special meeting with Duane Lee for discussion. Steve Wilson asked questions regarding items listed in the master plan. He asked about water loss in the District, and installation of a mag meter at the treatment plant. Mr. Stark said the master meter is reading more accurately which accounts for less water loss. Brain Lee said mag meters are designed to work even when they're not full.

After some brief discussion amongst the Board members, Jeff Grover made motion to preliminarily approve the updated Master Plan and send it to the State of Oregon Health Division for approval. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

RESERVOIR PROJECT UPDATE

Brian Lee handed out the March 2003 reservoir project progress report. Mr. Lee said the design drawing and specifications are now 90% complete. The Community Service Use Permit will be turned in to the County as soon as a letter is received from DEQ and an amended letter from BLM is received. The Sanitarian is still in the process of providing the required paper work for the County for the holding tank at the treatment plant site.

The other two permits that Lee Engineering is working on are the grading permits for the two soil disposal sites. A hand drawn contour map was received from Keith Evans, and it is estimated that 2000 cubic yards will be placed on his site for permanent storage. There is enough information now to turn in the Grading Permits for the Longview Fibre site and Keith Evans.

Upcoming work for April is to complete the design drawings and specifications. Also finish submitting on the permitting and begin the applications for the Health Division and City of Gresham building permits. A final reservoir construction cost estimate will be presented at the May 2003 Board meeting.

A Budget Status Report was also submitted to the Board from Lee Engineering. Brian Lee estimated a bid opening for July 1, 2003 if the permitting process goes as planned.

HURLBURT ROAD CONTRACT

Kyle McTeage from Murray, Smith & Associates (MSA) presented the bids for the Hurlburt and Ellis Road water main replacement project. The low bid of \$115,800 came in from Landis and Landis Construction and the high bid came in at \$153,192 from Erwin Construction. There was not much difference, money wise, from ductile iron pipe and PVC pipe. MSA recommends awarding the construction contract to Landis and Landis Construction in the amount of \$117,102.50 using ductile iron pipe versus PVC pipe for the project.

Mr. McTeage said MSA has yet to receive a permit from Multnomah County for laying the water line in the right-of-way, but does not foresee a problem in obtaining this permit.

The new pipe line will run approximately 3,200 feet from the east end of Ellis Road to the west end of Kimbley Road. It is mostly an 8" pipeline with just a small portion of 4". The trench will be 1 ½' to 2' feet wide and 3 ½' feet deep. The approximate cost for this project is \$24,000 for engineering and \$117,102.50 for construction.

After receiving comments from community members, Steve Wilson moved to accept the engineer's recommendation to award the contract to Landis and Landis Construction Company in the amount of \$117,102.50. Ductile iron pipe will be used for this project. Board members voting for the motion were Henry Schwartz, Jeff Grover, Ed Kalberg, Steve Wilson and Ken Blanc. Motion passed unanimously.

Ken Blanc moved to adjourn the meeting. Board members voting for the motion were Henry Schwartz, Jeff Grover, Ed Kalberg, Steve Wilson and Ken Blanc. Motion passed unanimously. Meeting ended at 8:10 p.m.