

MINUTES

APRIL 9, 2002

CORBETT WATER DISTRICT REGULAR MONTHLY WATER BOARD MEETING

Chairman Ed Kalberg called the meeting to order at 6:30 p.m. Board members, Ken Blanc, Steve Wilson, Jeff Grover and Henry Schwartz were present. Also present were Superintendent Randy Stark and District Clerk Kathie Cicerich.

Community members present were Gordon Fulks, Rick Weaver, Barb Giddeon, Barb Adams, Renee' Jimenez, Bob Colclessor, David Mysinger, Troy Falconer and Ernie Yoder.

APPROVAL OF MINUTES

Mr. Blanc made motion to accept the minutes of March 12, 2002 as is. Board members voting for the motion were Ken Blanc, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed. Board member Steve Wilson had not arrived at the Board meeting yet to vote on this motion.

FINANCIAL REPORT

Kathie Cicerich went over March 2002 expenditures and discussed estimated year-to-date budget verses actual expenses.

WATER BILL REDUCTION (ERNIE YODER FOR MENUCHA)

Mr. Yoder explained that a Menucha staff member discovered an underground water valve that had been turned on. A staff member forgot to turn it off which resulted in a \$798.35 bill for March 2002. After some discussion Ken Blanc motioned to reduce Menucha's water bill to a six-month average. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg and Henry Schwartz. Motion passed. Mr. Grover did not vote due to a potential conflict of interest.

AUDIENCE COMMENTS RELATING TO ITEMS NOT ON THE AGENDA

Mr. Fulks thanked Jeff Grover for declaring a potential conflict of interest on the above agenda item.

WATER RIGHTS CERTIFICATION UPDATE

Mr. Stark reviewed the water rights certification draft. The Water Rights Department should be getting our application soon, which will begin their process.

MASTER PLAN UPDATE

The selection committee had a meeting on 4/8/02 to review master plan proposals and also, to discuss reservoir project considerations. Minutes of the meeting were handed out. The selection committee reviewed RFP's from Bell Design, Curran-McLeod and Lee Engineering. The three proposals were ranked based on history, experience, cost and references. Lee Engineering had the high score. The selection committee recommends the Board authorize hiring Lee Engineering to complete the Master Plan update based on the proposal submitted and terms presented in the RFP.

The selection committee discussed whether the District should retain an engineer for the reservoir project and in what capacity. The consensus of the selection committee is to hire Lee Engineering to provide services for the reservoir project. In hiring Lee Engineering the District would avoid duplication of effort. Mr. Wilson said the committee recommends authorizing Lee Engineering to start immediately with a geotechnical evaluation of the reservoir site not to exceed \$10,000. Mr. Wilson said the committee also recommends Lee Engineering accelerate the task under the master plan for completing the treatment plant evaluation on what improvements need to be made at the treatment plant as part of the reservoir project. Mr. Wilson recommends an extra budget allowance of \$5,000 to provide this additional report showing a conceptual design on what the project will be. After some discussion, Steve Wilson moved that the Board accept the selection committee's recommendation to authorize hiring Lee Engineering to complete the master plan update based on the proposal submitted and terms presented in the RFP. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

Mr. Wilson said the original time line for the reservoir is not on track because the Board has taken a different direction. The Board has decided to keep more control over the reservoir project particularly now that the Board understands there may be some treatment plant improvements required. The original reservoir schedule for just a tank had the project completed by fall 2002, and in all likelihood that is not feasible. Once the design is worked out for the other improvements, separate from the reservoir itself, the project will go out to bid by December 2002 or January 2003. The most favorable time to bid is in the winter because it is the slow time of the year. The selection committee has identified some needs to keep things moving as quickly as possible. One is to do a geotechnical evaluation at the reservoir site; the second item is to review the treatment plant to determine what requirements are needed to complete the reservoir project. There was some Board discussion.

Under audience comments, Mr. Fulks made comments relating to the above three paragraphs.

Jeff Grover made a motion to retain Lee Engineering to provide a conceptual design of the treatment system including a geotechnical study on the reservoir site with a combined figure of approximately \$15,000. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

Ken Blanc would like to be put on the May 2002 agenda to talk about a monthly work report.

Jeff Grover motioned to adjourn the meeting. Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz voted for the motion.

Meeting adjourned at 7:48 p.m.