

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
April 16, 2013**

Board members present: Jeff Hargens, Robert Gaughan, Sonny Boyd, Robert Churnside, Kevin Wilhelm.

Staff present: James Jans, Jeff Busto, Nicholas Ray.

Audience members present: Linda Hargens, Brian Lee, Malcolm Freund, Robert Colclessler.

Chairman **Jeff Hargens** called the meeting to order at 6:40 p.m.

APPROVAL OF THE AGENDA

Sonny Boyd made a motion to approve the agenda, **Robert Gaughan** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Sonny Boyd states that during the manager's report, it reads "west end of Hurlburt *as* been tested" and should be changed to read "west end of Hurlburt *has* been tested". **Jeff Hargens** made a motion to approve the minutes of March 19, 2013 as modified, **Sonny Boyd** seconded, passed unanimously.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** would like additional reports to be included in the board packets. He said he would go into the office to work with Shanti on reports the accounting software can produce. He also asked why the phone bills are being paid with the business credit card. **James Jans** said that the District is receiving 1% cash back with purchases, therefore he requested the phone bill to be paid this way. **Sonny Boyd** made a motion to approve the financial reports as presented, **Kevin Wilhelm** seconded, passed unanimously.

Manager's Report: District Manager **James Jans** read as follows:

Distribution: We met with the Oregon Fish and Wildlife Department for the South Fork project, and I have been working with Steve Stampfli from the HR Water Shed Council. They would like to be on the agenda for the meeting in May to talk about the South Fork project.

The west end of Hurlburt's 4" old steel main has been abandoned. We have narrowed the small leak down to one last bell and spigot on the east section of Hurlburt. The repair will be installed on Wednesday and later this week the main will be ready for BT samples. We can now start on the projects for 2013-2014, which will include 1,700 feet on Evans Road from the District office down to Pounder Road, 1,600 feet on Wand Road under the power lines down towards Mershon, 1,000 feet on Littlepage Road from Loudon down to Hurlburt and two sections on Hurlburt Road totaling about 3,100 feet between Christensen and Kimbley Road.

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MONTHLY REPORTS - (Cont.)

Reliance Connects was on hand while we replaced the leaking service line at 430 SE Evans Road last week because they had fiber optic and phone mains on both sides of Evans Road. We also replaced the last service from the rusty service line on Tom Doty's driveway to a new service line. That street no longer has any steel service lines.

Office: We received \$599.00 from Master Card, \$109.50 from Amex, \$38.80 from Discover Card and \$2,564.07 from VISA for a total year to date of \$30,996.11 in credit card sales.

The Fire Department donated a diesel 8 kW generator last week. We had the unit repaired and it is now working per design. We can now install the generator at the office and have power, lights and computers during a power outage.

Treatment Plant: We are scheduling a shutdown of filter pond #3 so we can get it ready for the summer season. Filter pound #1 will need to be shut down as soon as possible after #3 is back on line. The flows in #1 are currently below 100 GPM.

Hydro & FERC: We are still waiting for the FERC paperwork. Kris Kranzush said the license should arrive to be signed any day now.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

No comments were made.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Robert Gaughan made a motion to adjourn the meeting, **Kevin Wilhelm** seconded, passed unanimously. Meeting adjourned at 6:58 p.m.