

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
April 17, 2012**

Board members present: Jeff Hargens, Robert Gaughan, Sonny Boyd.

Absent Board members: Robert Churnside, Kevin Wilhelm.

Staff present: James Jans, Shanti Kraai.

Audience members present: David Jacob, Robert Colclessor, Malcolm Freund, Melody Henderson.

Chairman **Jeff Hargens** called the meeting to order at 6:35 p.m.

APPROVAL OF THE AGENDA

Robert Gaughan made a motion to approve the agenda, **Sonny Boyd** seconded, passed unanimously.

APPROVAL OF THE MINUTES

March 20, 2012 regular meeting: **Jeff Hargens** would like the extra “the” removed from the discussion of unfinished items for board consideration. **Sonny Boyd** made a motion to approve the minutes as modified, **Robert Gaughan** seconded, passed unanimously.

April 3, 2012 budget meeting: **Malcolm Freund** states that during the budget discussion, the minutes read “\$3.65 per gallon and \$2.73 per cubic foot”, however this should be changed to read “\$3.65 per 1,000 gallons and \$2.73 per 100 cubic feet”. **Jeff Hargens** made a motion to approve the minutes as modified, **Sonny Boyd** seconded, passed unanimously.

LEAK ADJUSTMENTS

6635-00: Due to the cost required to repair the leak, this case was viewed as a hardship. **Jeff Hargens** made a motion to adjust the January/February 2012 billing cycle to the six month average prior to the leak, 18 units, **Sonny Boyd** seconded, passed unanimously.

NORTH FORK UPDATE

James Jans states that the concrete has been poured and North Fork should be operational again by April 26th. The old screen was vertical, causing leafs and debris to occasionally block the screen from water flow. The new screen is self cleaning, which will eliminate overtime pay for maintenance. To date, we have paid the Farmers Conservation Alliance \$25,000. The final payment of \$12,671 will be issued after completion of the project.

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RATE INCREASE STUDY

Jeff Hargens states that a rate increase was discussed at the April 3, 2012 budget committee meeting. **James Jans** presented a graph showing the estimated income generated by a rate increase. **Jeff Hargens** made a motion to accept the budget committee's recommendation for a water rate increase, \$0.30 increase per 1,000 gallons, \$0.22 increase per 100 cubic feet, and an increase of \$1 per billing cycle on the base rate, **Sonny Boyd** seconded, passed unanimously. A water rate hearing will be held on May 15, 2012 to discuss the possible increase, as well as the first reading of the ordinance. **Jeff Hargens** would like the base rate to be pro-rated for larger meters, following the PERS surcharge differential. **Jeff Hargens** modified the prior motion, and made a new motion to accept the budget committee's recommendation for a water rate increase, \$0.30 increase per 1,000 gallons, \$0.22 increase per 100 cubic feet, and a \$1 increase per billing cycle on the base rate, with the base rate pro-rated for larger meters following the PERS surcharge differential scale, **Sonny Boyd** seconded, passed unanimously. A final decision will be made at the water rate hearing held on May 15, 2012. **Shanti Kraai** said to keep in mind that we may want to extend the start date of the rate increase to the beginning of a billing cycle. **James Jans** suggested that the base rate be charged to customers even when they leave town. **Jeff Hargens** states that the \$50 turn off/on charge is to compensate for the base rate not collected when the meter is off. **Robert Colclessor** said there were 2 new budget committee members, both of which approved the recommendation for a rate increase.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** questioned the payment to Correct Equipment on March 7, 2012. **James Jans** states it was for the telemetry system at Reservoir 4. **Sonny Boyd** made a motion to accept the financial reports as presented, **Jeff Hargens** seconded, passed unanimously.

Managers Report: District Manager **James Jans** read as follows:

Distribution: The old, leaking 2" steel line on Woodard Road has now been abandon. Before this project the District had never been below 5 gallons per minute (GPM). The following day after the completion of this project, at 3 a.m. we were showing a usage of only 2.15 GPM. This is probably due to leaking toilets from that area with 111 customers, and the short 2" main on Marok Road which is due for replacement this coming budget year.

We replaced the water meters at each of the two State Parks with a 2"Compound meter which is capable of recording flows as little as ¼" GPM.

Treatment Plant: The contractor has set the forms and poured cement for the Farmers Screen at North Fork. After the cement cures, they will be installing the screens and baffles on April 26th. This new intake structure will meet the ODFW requirements and eliminate over time calls for unplugging the old screen when leaves and debris flow at higher than normal rates.

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MONTHLY REPORTS – (Cont.)

Hydro: Our turbine came in yesterday and we should have it installed later this month. After testing and having the plumbing and electric inspection, we will contact PGE.

Office: The credit card summary report for March 2012 shows that \$1,507.35 was received from VISA and \$477.76 was received from M/C. For the fiscal YTD, we have reported \$23,137.27 in credit card water sales.

Over the weekend of April 1st some kids climbed the fence and broke the side window on our F550, nothing had been taken. When we reported this to the Sheriff's office they informed us that the School District was also vandalized along with some other neighbors.

FERC: John Zauner from the ODFW was a little confused about the South Fork project which, after our phone conversation last week, he should now be straightened out. He still stated that the old screen had a negative effect and would allow fish to be chewed up by the turbine. The old screen was the material provided by the ODFW office in The Dalles, OR and it is the same material used in the new ODFW approved Framers Screen.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Melody Henderson thanked the Board of Commissioners for the adjustment to her bill. **Robert Colclessor** states that the amount of pipe in the District's yard should be encouraging to the community. The District has installed a large quantity of new pipe during water line replacements, as well as a new screen at North Fork. He feels that the District is doing a great job.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

Jeff Hargens thanked the budget committee members for their time and work on the 2012-2013 budget.

Jeff Hargens made a motion to adjourn the meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:25 p.m.