

**CORBETT WATER DISTRICT
BUDGET MEETING
Written Summary
April 18, 2017**

Budget committee members present: Jeff Hargens, Robert Gaughan, Jack Garrison, Robert Churnside, Kevin Wilhelm, Sara Grigsby, Marianne Pietras, Dave Mysinger, Fred Sanchez

Absent members of the Budget Committee: Kelly Piper

Staff present: Jeff Busto, Candy Sutton

Audience members present: Craig Gibons TSCC Director, Gail Griffith, Malcolm Freund

Chairman **Dave Mysinger** called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Jeff Hargens made a motion to approve the agenda, **Marianne Pietras** seconded, passed unanimously.

APPROVAL OF THE MINUTES

No minutes available for approval.

Craig Gibons from TSCC discussed the required State Laws regarding budget meetings. 1500 are currently reviewing budgets at this time. All discussion is required to be public. If you don't follow the rules you are subject to a lawsuit. No emails, No phone calls, No coffee meeting. All discussions can only be during budget committee meetings. Question asked outside of the meeting go to the Finance chair. The Finance chair then responds to the entire committee with an answer. Grant funds can have a foot note that this is a restricted fund in general fund.

Candy Sutton was introduced to all present as the new District Clerk.

REVIEW OF PROPOSED BUDGET

General Fund Resources: Fire Hydrants install and repairs are agreed to be reimbursed 50% by the fire dept. Need to get an agreement in writing from the Fire Dept. so when personnel changes, new personnel has the information. Goal is 120 hydrants, currently 80 installed. Question asked outside of meeting regarding the number of customers. **Jeff Busto** said he did not realize this was a question regarding the budget committee, apologized that this should have been sent to the entire committee. **Dave Mysinger** stated that this committee needs to move on or he will resign as chairperson. Increase line #14 to \$9000.

Personnel Services: # 5-Decrease for new clerk with a 6 month probationary period. #8-Increase in health insurance as previous District Clerk was not on health insurance. \$2-Increase if worker passes next certification. #1- Need to look at Job Description with pay being discussed by the Board of Commissioners. Cost of living based on Portland CPI, resolution does not state which

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Portland CPI is being used. #1-Decrease District Manager to \$65,000. #12-Decrease to normal past budget amount, not to include what could be possible from District Clerk, \$1500.

Materials & Services: No changes.

Capital Outlay: #7-Placeholder for North Fork if ODFW states work needs to be done. #5-Meters-Some meters are not reading 100%. Current meters were purchased used and now at end or past end of life. Will focus on the commercial accounts first. Will be doing a survey to determine water sales loss from old meters. Plan is zero cost to district, increase in water sales to cover cost of replacement.

Finish work is agreement with Fire Hydrant and Fire Hydrant repairs. Current Fire Dept. is taking the responsibility to flush meters. Toilet Rebate program confirm number. Add as a restricted fund.

Next Board meeting May 16, 2017.

Malcolm Freund-Question on line item 32 - Utilities. Has this come down with hydro? **Jack Garrison** will check on the actual numbers.

Marianne Pietras– 1st, **Jeff Hargens** – 2nd. Motion to adjourn meeting. Approved.

Meeting was adjourned at 7: 26 p.m.