

**CORBETT WATER DISTRICT  
REGULAR MEETING OF THE BOARD  
Written Summary  
April 19, 2011**

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**Board members present:** Robert Gaughan, Sonny Boyd, Victor Schmidt.

**Absent board members:** Jeff Hargens, Robert Churnside.

**Staff present:** James Jans, Shanti Kraai.

**Audience members present:** Lynn Dittmore, Michael Troxel, Barbara Adams, Robert Colclessier.

Vice chairman **Robert Gaughan** called the meeting to order at 6:32 p.m.

**APPROVAL OF THE AGENDA**

**Sonny Boyd** made a motion to approve the agenda, **Victor Schmidt** seconded, passed unanimously.

**APPROVAL OF THE MINUTES**

**Victor Schmidt** made a motion to approve the minutes of March 15, 2011 as written, **Sonny Boyd** seconded, passed unanimously.

**Robert Gaughan** made a motion to approve the minutes of the April 5, 2011 budget meeting as written, **Victor Schmidt** seconded, passed unanimously.

**LEAK ADJUSTMENTS**

**2445-00:** This case was viewed as a hardship due to the excessive amount of water used when the line was leaking. **Sonny Boyd** made a motion to adjust the January/February billing cycle to the six month average prior to the leak, 22 units, **Victor Schmidt** seconded, passed unanimously.

**3969-00:** This case was viewed as a hardship due to the length of time it took to recognize a leak was present since the water use slowly escalated. The customer made repairs immediately after the leak was discovered. **Sonny Boyd** made a motion to adjust each of the September/October, November/December, and January/February billing cycles to the prior six month average, 22 units, **Victor Schmidt** seconded, passed unanimously.

**MONTHLY REPORTS**

**Secretary/Treasurer Financial Reports:** **Robert Gaughan** made a motion to approve the financial reports as presented, **Victor Schmidt** seconded, passed unanimously.

**Managers Report:** **James Jans** read as follows:

*Distribution System:* We installed a fire hydrant at Tippy Canoe's Restaurant, which now gives us a total of 66 hydrants in our system. This hydrant was donated from Rockwood PUD, which we rebuilt during a training exercise in our shop and then installed it next door to Tippy Canoe. We had to install an elbow and drop down below the PGE electric main because they installed their main alongside ours. We have also rebuilt 10 Waterous hydrants that had a safety recall; they will be sending us a check for \$400 dollars for completing the required work. We turned in

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**MONTHLY REPORTS – Managers Report – (Cont.)**

another load of 90 scrap water meters for \$360 dollars and have replaced 76 TouchRead meters in the system this month, which brings the total to just over 775 meters that have been switched to the TouchRead conversion this fiscal year, or 72% of our meter routes. We are scheduled to read meters next week starting April 26<sup>th</sup>.

*Treatment plant:* We shut down filter pond 2 and could only get a total of 175 gallons per minute from filter pond 1. When we shut down filter pond 1 we got 500 gallons per minute from filter pond 2. This confirms the 2003 Water Master Plan that considerable amounts of fine clay and silt are present in the sand. Last week we gave a tour of the Treatment Plant to the local Brownie Troup so they could gain their “Water Conservation” badge.

*Hydro:* Tier One, Phase 3 opened April 11, 2011. As of April 12, 2011 the Oregon Department of Energy (ODOE) received 165 applications that exceeded the \$5 million in tax credits available. ODOE is no longer accepting Tier One applications. Due to mandatory application processing timelines, ODOE is not creating a waitlist. Next week, ODOE will mail status updates to all applicants. For the remainder of the biennium ending June 30, 2011, ODOE is not accepting any additional renewable BETC applications due to statutory caps created by House Bill 3680 (2010), including Tier Two and Tier Three. Just this morning, our credit card was charged \$420 for the application fee, which may mean that our BETC application was accepted. We should be able to find out within the week.

**PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

No comments made.

**UNFINISHED ITEMS FOR BOARD CONSIDERATION**

**Robert Gaughan** would like to authorize James Jans to receive bids from other engineering companies for the filter pond project. He states that our current engineer averages 24% of the total project costs for engineering fees. **Victor Schmidt** would like to complete the filter pond project as soon as possible before inflation. He states that if we wait 2-3 years to complete the project, costs will have risen. **Barbara Adams** asked if the engineering fees have been reduced due to the economic times. **Robert Gaughan** states that the engineering fees have been increasing. **Victor Schmidt** made a motion to authorize James Jans to pursue bids from other engineering companies for the filter pond project, **Robert Gaughan** seconded, passed unanimously. **Shanti Kraai** states that according to our insurance agent, LaPorte and Associates, the small piece of property owned by the District has been insured, however since the insurance cost is so low it has not been included on our insurance documents. She states the representative from LaPorte and Associates will revise the insurance document and resend it showing the coverage for the small piece of property. **James Jans** states he has received the deed for this property.

**Victor Schmidt** made a motion to adjourn the meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:05 p.m.