

**CORBETT WATER DISTRICT  
BUDGET COMMITTEE MEETING  
Written Summary  
April 27, 2016**

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**Budget committee members present:** Jeff Hargens, Robert Gaughan, Jack Garrison, Robert Churnside, Kevin Wilhelm, Sara Grigsby, Marianne Pietras, Malcolm Freund, Phil Dearixon, Fred Sanchez (arrived at 6:05pm)

**Staff present:** James Jans, Shanti Burns.

**Audience members present:** Gordon Fulks, David McFarland (arrived at 6:25pm)

Budget committee chairman **Marianne Pietras** called the meeting to order at 6:04 p.m.

**APPROVAL OF THE AGENDA**

**Marianne Pietras** made a motion to approve the agenda, **Robert Churnside** seconded, passed unanimously.

**APPROVAL OF THE MINUTES**

*March 15, 2016 budget committee meeting:* **Jack Garrison** would like the minutes to reflect that when he asked James Jans what the 2.95% Personnel Services increase was for, James Jans responded that it was for step and merit raises. **Shanti Burns** said she will update the minutes to reflect this, however the 2.95% increase in Personnel Services is for the entire fund, including temporary help, insurance and payroll taxes. **Jack Garrison** made a motion to approve the minutes as modified, **Malcolm Freund** seconded, passed unanimously.

*April 5, 2016 budget committee meeting:* **Jack Garrison** would like the minutes to reflect that he said the District will typically not receive the entire amount of tax revenue due to late or delinquent payments of property tax, and that we will nominally see a 4-5% unpaid property tax revenue annually. **Malcolm Freund** would like the minutes to reflect that he recommended using COLA instead of CPI. **Jeff Hargens** informed him that this is a decision to be made by the Board of Commissioners. **Jeff Hargens** made a motion to approve the minutes as modified, **Robert Gaughan** seconded, passed unanimously.

**REVIEW OF THE PROPOSED BUDGET**

*Filter Pond 1b:* **Jack Garrison** said the District will receive the construction bids on May 12, 2016. **Jeff Hargens** said if the bids are higher than anticipated, the District can use funds from other Capital Outlay lines, or delay the project for a year. **Marianne Pietras** said the State of Oregon requires donated services to be listed as a revenue and expense on budget sheets. **Shanti Burns** informed her that she would research this. **Malcolm Freund** asked if performing the construction over a period of time would affect the structural strength. **Jeff Hargens** replied that the concrete will eventually settle, and the closer in time the concrete pours are to each other, the more they will move together. **Fred Sanchez** would like the budget committee to be informed of the bid amounts after they are received.

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**REVIEW OF THE PROPOSED BUDGET (Cont.)**

*Ground Water:* **James Jans** said this funds proposed for this line are an estimate of what it would cost to drill a test well. He states the cost will vary depending on location and depth. **Jeff Hargens** said drilling a well will probably be a four year project, but the District needs to start allocating funds to begin the process. He said the District should receive an engineering study, then approach the State with where we would like to drill.

*New Vehicles:* **James Jans** said the funds in this category are to purchase a vac trailer. He states used Vermeer vac trailers are approximately \$25,000. **Jack Garrison** said the District should budget more for vehicle repairs and maintenance if we plan to purchase a used vac trailer.

*North Fork:* **James Jans** said the Oregon Department of Fish and Wildlife (ODFW) would like the District to eliminate the two foot drop on the south side of the North Fork dam. **Marianne Pietras** suggested having ODFW approve our plans prior to placing the boulders.

**Marianne Pietras** made a motion to adjourn the budget committee meeting, **Malcolm Freund** seconded, passed unanimously. Meeting adjourned at 7:42 p.m.