

The meeting was called to order at 7:30 p.m. by Board Chairman Don Vaughan. All Board Members, Bill Finney, Edith Mastne, Pete Place and Henry Schwartz, were present. Also present were Budget Committee members Vernon Hopp and H. C. Ziegler, Supt. Vance Hubbard, Ass't Supt. Randy Stark, District Clerk Carol Quinn, and Water Tech Rep Rick Tower.

The minutes of the last meeting were read and approved as printed.

The Budget Committee meeting was called to order to consider the corrections and recommendations made by the Tas Supervising & Conservation Commission in its letter to the District certifying the 1988-1989 budget. The TSCC recommended an estimate of \$3,678 for prior year taxes rather than \$2,958. The General Fund resources add to \$336,137 instead of \$335,137 as recorded. (However, this is due to a typographical error in showing water sales revenue as \$166,000 instead of what it should be at \$165,000 on LB-20.) The TSCC recommended that the additional revenue from this correction be placed in contingency. The District was informed by the TSCC that the published notice for the first Budget committee meeting does not meet the requirements of ORS 294.401 (even though the published notice format was included in State Budget packet) and recommended that a correct notice be published next year. The District's annual financial report must include a balance sheet for each fund and a requirements/resource statement for each fund in the same detail as the budget. The TSCC recommended that the independent auditor be requested to include these schedules in the audit statement. TSCC requested that corrections be made as follows on the Budget: Form LB-1 Line 6, \$83,044 and \$120,859 instead of \$50,044 and \$45,859; Line 7, \$322,050 and \$415,000 instead of \$17,000 and \$20,000; Line 8, "0" and "0" instead of \$338,050 and \$470,000; Form LB-2 Insert the name of the Fund in the appropriate space; Form LB-3 Insert the name of the Fund in the space so identified; Line 11, 1986-87 Column, \$396,783 not \$392,209; Line 11, 1988-89 Column, \$279,558 not \$379,558; Line 12, 1986-87 Column, \$49,964 not \$54,538; Form LB-20 Line 3, 1986-87 Column, \$4,574 not "0"; Line 31, 1986-87 Column \$49,964 not \$54,538; Lines 29 and 32, 1988-89 Column, adds to \$1,000 more; Form LB-11 Lines 16 and 17, 1987-88 Column, \$305,050 and \$338,050, respectively. Also the pages need to be numbered in sequence beginning with the Budget Message and on to the Financial Summary, Detail Estimate Sheets, Fund Balance, Publications, Budget Committee approval. Mr. Ziegler moved that the Budget Committee accept the recommendations and corrections of the TSCC with the exception that the General Fund Resources total \$335,137 as shown and the correction be made on LB-20 Line 6 1988-89 Column to \$165,000 to fix the typing error. Mr. Place seconded. Passed. The Budget Committee meeting was adjourned.

Mr. Rick Tower of Water Tech presented more information concerning the proposal for a Treatment Plant. He has talked with a consulting engineer, builder, project manager and they were going to work as a team to prepare a set of general plans and specifications for a turn-key proposal. Assuming that power would be in place, they believe they can build such a plant for \$350,000 to \$400,000. This would include a 35' x 60' metal building with a lab/office in one corner, a small restroom, a gas chlorination room with sealed cement blocks, and the rest of the area would be for the treatment units consisting of two units that produce 500 gpm each using powered alum as coagulant for the chemical feeds and the direct filtration method. Also included would be a 100,000 gallon concrete clear well reservoir, piping and backwash ponds. He estimates that such a system would take one hour a day on a 7-days a week basis to operate plus cumulative maintenance of approximately 7 hours a week. The clear well would have three functions - clean water backwash, chlorine residual contact time, and storage. The backwash would be the major power user and work approximately once every 24 hours for 7-10 minutes. Telemetry can be very expensive and the cost would be dependant on how involved we wanted it set up. They would need a site survey at 2' contours to develop the plans. Ideally they would like a year to complete the project, but it could be done easily in 9 months.

The Board thanked Mr. Tower for his time and presentation and asked that he go ahead and submit the general plan and specs for their review as he proposed. The project will have to go out for bids before any proposal is accepted.

Mr. Vaughan reported that it is his understanding that residential construction is the only type of construction that requires a Builders license and bond not commercial. This is for consumers protection and commercial businesses requiring construction are expected to protect themselves evidently.

Two bids were received for installing the new steel door on the front of the office. One from Gresham Door and Cabinet, Inc. was for \$512.02 and included removing the existing door and jamb and replacing it with a new wood jamb and steel door with weather stripping, deadbolt, door lock and mail slot. The other bid from Butterfield Lock and Door, Inc. involved the same without the installation of a new jamb. When questioned, Mr. Butterfield answered that he felt the old jamb was as good as any that would replace it. Mr. Finney moved that the Board accept the \$290.00 bid from Butterfield. Mr. Place seconded. Passed.

The Board considered a leak adjustment for Sophia MacKay. Mr. Place moved that the bill be adjusted to average. Mrs. Mastne seconded. Passed.

Randy Stark informed the Board on water use to be used in planning for a drought situation should one arise. He went through last year's useage and pulled out most of the commercial accounts. They use 13-25 per cent of the total water use in the District. Last year's highest use was in September at 12,767,000 gallons and the lowest use was in December at 5,705,000 gallons. In the past we have called commercial users and asked them to abstain from use when there has been a water shortage. It is possible as a legal entity to pass law to prohibit use of water. The District should consider establishing criteria for such an emergency situation and have a plan of action to set it in motion. There is some question concerning stream flow data and the source of Gordon Creek whether it is from Mt. Hood drainage or Larch Mt. drainage. Mr. Stark will contact the USGS to see if they have this information for the next meeting.

Mr. Hubbard requested that the Board approve funds for him to attend a Certification Review Seminar. All Water Districts will have to have updated certifications for their employees. Mr. Stark already attended one last week and paid his own expenses. The Board approved Mr. Hubbard's request and they approved reimbursing Mr. Stark for his expenses at this seminar.

The meeting was adjourned at 10:00 p.m.