

**CORBETT WATER DISTRICT  
REGULAR WATER BOARD MEETING**

The meeting was called to order at 7:30 p.m. by Chairman Bob Colclesser. Board members present were Henry Schwartz, Jim Mastne and Jeff Grover. Also present were Bruce Goldson and Bruce Erickson from Compass Corp., Ben and Jackie Goodling, Lu Klindt, Hannah Jones, Jeni Redfern, and staff members Jan Leckron, Torey Redfern, Randy Stark, Supt. Marc Caldwell and Dist. Clerk Carol Quinn.

The minutes of the last regular meeting were read and approved as printed.

Bruce Goldson introduced himself to the Board. He has been with Compass Corp for over 11 years and Bruce Erickson has recently joined the company. They would like to continue working with the District. Since Tom Tye's death, they have reviewed the files concerning the reservoir project that is planned. They are hoping to meet with staff to view the site. Mr. Erickson has been engineer for several other water districts. Recently he was involved in constructing a glass-lined reservoir for a district. They will prepare more information for the Board to consider regarding types and costs of reservoirs.

Hannah Jones requested the Board to consider adjustment to her bill of \$75.00 to cover 40,000 gallons water use. She advised the Board that she did not use this amount and that she had not had a leak. Staff has checked the meter reading and it is correct. Staff believes the water went through the meter. It would cost additional to have the meter tested. If it tests accurate, Ms. Jones would have to pay for the test in addition to the bill and it would not explain where the water went. As a compromise, it was suggested that the bill be treated as a leak and it could be adjusted to 1/2 use which would be \$40.75. Ms. Jones agreed with this compromise. Mr. Mastne moved that the bill be adjusted to 1/2 use this time. Mr. Grover seconded. Passed. Ms. Jones said she didn't need another bill and would send in the lower amount.

Mr. Goodling addressed the Board concerning the water lines both he and Mrs. Klindt were required to install to connect to the new meters which the District placed at Corbett Hill Road. He advised the Board that he did not want his meter moved and he didn't think he should be responsible for having to lay a new line. It was explained that whenever possible the District Rules and Regulations require that meters be placed on the road right-of-way not private property. Moving these meters which had been placed a distance up their driveway brought their meters into compliance. He explained that he had had considerable expense, problems with the county because he didn't get a permit first, the ditch had to be dug twice, etc. and he was dissatisfied with the District's information and response. Additional discussion included information that the District does not know all the county requirements for laying private lines to homes. The District's responsibility for water lines stops at the meter. The Board apologized for any misunderstanding or miscommunication that may have occurred.

After the above situation the Board discussed how to forestall similar incidents. It was discussed that customers should be advised to contact the Multnomah County regarding regulations for water line replacement. Perhaps it needs to be more clear in the District Rules and Regulations that the customer is responsible for the cost of line replacement when the District moves a meter to bring it into compliance. Mr. Grover moved that when spur and old main lines are abandoned and meters are to be removed, the customer be financially responsible for the extension of their own private line to the new meter installed at the new main line. To prevent any misunderstanding this motion should be added as an amendment to the District rules and regulations with proper wording prepared by the District's lawyer. Mr. Mastne seconded. Passed unanimously.

The District's auditor, Kern, Lewis & Thompson, submitted a new contract for services for the District to review. They have been doing the audit for us for some time and we have been very satisfied with their work. Mr. Mastne moved that the District approve and sign the new contract with Kern, Lewis and Thompson. Mr. Schwartz seconded. Passed unanimously.

The letter from Multnomah County Tax Supervising and Conservation Commission certifying the budget was read. Under the recommendations presented, the LB forms have been corrected and the District will be planning to automate the budget in future years. For the Expenditure Estimates in Personal Services, the District plans to have a permanent superintendent hired by the Budget Hearing and the costs can be reasonably estimated. Under item

number 3 relating to the Double Taxation of Certain District Residents, the Board wishes to thank the TSCC for their help in identifying the location of property within this area. According to the county map only one property falls within this category with the City of Troutdale adjusting the boundary of Corbett Water District back in 1972. This withdrew the other properties in question from Corbett Water District. Regarding Financing of Reservoir, the District is still in the planning stages and at this time does not have accurate cost estimates. If the total project does proceed before the end of June 30, 1999, a supplemental budget will be prepared.

There was discussion concerning the proposed rate increase. Information must be sent to customers concerning such a proposal and a public hearing must be held before the Board can adopt a rate increase. Items to be considered include raising the base rate the same percentage on the larger meters as well as on the 3/4 inch size which the large majority of our customers have. At some time in the near future an increase in the connection fees should be considered. These hook-up fees are supposed to be computed on the actual cost of installation. The District will have to compute the actual costs of installing a meter including a road push if necessary. Road pushes would be figured in the amount and then the hook-up fee computed on the basis that 1/2 the installations would require road pushes. Mr. Grover moved that the Board propose a minimum rate increase of 10 per cent on each size meter and the rate per thousand gallons be raised to \$2.00 per thousand. Mr. Mastne seconded. Motion passed unanimously.

Mr. Caldwell presented his work report for the previous month. The District hopes to have the line replacement project on Odgen and Woodard Road in the ground next week. Several leaks were fixed. With all the locates required, we are discovering that a lot of areas that don't have locating wire in with the plastic lines. A couple of meters were moved to the edge of the road along the Scenic Highway. The reservoir areas have been cleared. Another screen was installed at the intake of the South Fork. The District has met with Mult. Co. Planning Department concerning the permit to add an extension on the front of the pipe shed and enclose it. A couple of meters were installed and Jan Leckron attended a flagger class.

Mr. Mastne moved that the bills be paid. Mr. Grover seconded. Passed unanimously.

At 9:40 p.m. the Board convened an Executive Session for the purpose of deciding who to appoint as District Superintendent and negotiating salary.

At 10:25 p.m. the Regular Meeting was reconvened. Mr. Colclesser announced that the Board had made a decision to hire Randy Stark as District Superintendent and thanked Mr. Caldwell for the excellent job he has done in the interim period of time. Mr. Grover moved that Board hire Mr. Stark as the new Superintendent effective May 18 following passing a drug test. Mr. Mastne seconded. He will be hired on a six-month trial basis. Starting salary will be \$2946.00 a month. Upon a satisfactory review at the end of six months, Mr. Stark will receive a step raise to \$3,094.00 a month. Passed unanimously. At this time Mr. Caldwell will move back to his Utility Worker I position. At the end of six months, the job positions will be reviewed and employees may be appointed to different positions.

The meeting was adjourned at 10:30 p.m.