

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
May 15, 2012**

Board members present: Jeff Hargens, Robert Gaughan, Sonny Boyd, Robert Churnside, Kevin Wilhelm.

Staff present: James Jans, Shanti Kraai, Nicholas Ray.

Audience members present: Dave Mysinger, Robert Colclessor, Malcolm Freund, Gordon Fulks, Brian Lee, Gordon Handley, Jim Mozena.

Chairman **Jeff Hargens** called the meeting to order at 6:33 p.m.

APPROVAL OF THE AGENDA

Sonny Boyd made a motion to approve the agenda, **Robert Gaughan** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Malcolm Freund states that during the FERC discussion under the manager's report, it reads "he should now be straighten out". This sentence should be changed to read "he should now be straightened out". **Sonny Boyd** made a motion to approve the minutes of April 17, 2012 as modified, **Robert Gaughan** seconded, passed unanimously.

LEAK ADJUSTMENTS

9230-00: This customer turned on his irrigation system and realized four days later that a hose was stuck under the ground. His wife recently passed away and he is not yet familiar with the process of checking the garden. **Jeff Hargens** made a motion to adjust the March/April 2012 billing cycle to the prior six month average, 5 units, **Robert Gaughan** seconded, passed unanimously.

5495-00: This customer attended the meeting, however they never went through the process to get their case on the agenda. **Shanti Kraai** said the customer should state their case since they are in attendance, and she will bring their water use history as well as a summary of what was discussed to the next regular board meeting for review. The customer will have the option to attend the next regular board meeting, however it will not be required. The customer said that their leak began in December 2011 and was not repaired until April 2012 because they had to wait for Reliance Connects to plow a new line down their driveway. They now have a new 1" wirsbo line from the meter to the house. This case will be reviewed at the meeting to be held on June 19, 2012. **Shanti Kraai** informed the customer to pay their average bill prior to the leak until the board reviews and decides upon their case.

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
May 15, 2012**

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** noticed there were no unemployment charges this month. **Shanti Kraai** informed him that unemployment is charged quarterly. **Kevin Wilhelm** made a motion to approve the financial reports as presented, **Sonny Boyd** seconded, passed unanimously.

Manager's Report: District Manager **James Jans** read as follows:

Distribution: After many weeks of road blocks and delays, Multnomah County has issued our permit for Marok Road. We have installed 220 feet of 4" PVC main and have gone around two large trees that were in the way. Excavating should continue later this week and be finished by the end of the month. Meyers Lane has hit a delay from the county because they require an arborist to check three small trees that may be in the way of our excavation on their road right of way. Littlepage Road permits should be ready in time for our summer season. These road blocks don't stop us completely, they just make life challenging.

Treatment Plant: Filter pond #2 has been drained and is ready for cleaning and maintenance for the upcoming summer season.

Hydro: All of the mechanical plumbing has now been installed. We are still working on some changes in the electric installation due to missing parts and drawings that don't match the equipment. After that, we will set up an inspection with the City of Gresham.

Office: The credit card summary report for April 2012 shows that \$988.79 was received from VISA and \$0 was received from M/C. For the fiscal YTD we have reported \$24,126.06 in credit card water sales.

FERC: Nothing new to report for this month.

North Fork: The pipe has been installed and North Fork is now ready to go online. It will be turned on Monday May 21, 2012. **Sonny Boyd** states he would like to be present when it is turned on.

Jeff Hargens asked if maintenance on the reservoirs will be performed soon. He noticed that there has been no maintenance yet around Reservoir 5. **James Jans** said that we have began maintenance and clean up on the reservoirs, but so far have only completed algae removal and grass cutting at Reservoirs 4 & 6. The others are on our to do list.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Gordon Fulks inquired as to the new plumbing code regarding lead. He asked if the anti-siphon hose bib adapters the District provides contain lead. **James Jans** said that the new plumbing code takes effect in 2014, and the hose bib adapters do contain a trace amount of lead. He states that in 2014, all plumbing fixtures will be stamped "NL" (no lead). Currently, most brass fittings contain a trace amount of lead.

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
May 15, 2012**

Jeff Hargens adjourned the meeting to go into executive session at 6:52 p.m.

EXECUTIVE SESSION ORS 192.660(2)(B): TO CONSIDER DISMISSAL OR DISCIPLINE OF, OR TO HEAR CHARGES OR COMPLAINTS AGAINST AN OFFICER, EMPLOYEE, STAFF MEMBER OR AGENT

No decision was made in executive session.

Meeting reconvened at 7:13 p.m.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Sonny Boyd made a motion to adjourn the meeting, **Robert Gaughan** seconded, passed unanimously. Meeting adjourned at 7:15 p.m.