

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
May 20, 2015**

Board members present: Jeff Hargens, Robert Gaughan, Robert Churnside, Sonny Boyd (arrived at 6:35p.m.)

Absent board members: Kevin Wilhelm.

Staff present: James Jans, Shanti Burns.

Audience members present: Jack Garrison, Marianne Pietras, Malcolm Freund, Robert Colclessor, Janna Russell, Jeff Feltner, Carnetta Boyd (arrived at 6:36p.m.), Nicholas Ray (arrived at 6:39 p.m.)

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

Robert Gaughan made a motion to approve the agenda, **Robert Churnside** seconded, passed unanimously.

APPROVAL OF THE MINUTES

April 21, 2015 budget committee meeting minutes: **Sonny Boyd** made a motion to approve the minutes as written, **Robert Gaughan** seconded, passed unanimously.

April 21, 2015 regular meeting minutes: **Jeff Hargens** said that during the discussion of unfinished items for Board consideration, it reads “if the Board agrees, the requests will be put on next month’s agenda for discussion” however this should be changed to read “if the chairman determines the request is warranted, it will be put on next month’s agenda for discussion”. **Sonny Boyd** said that during the secretary/treasurer financial report it states that James Jans got approval from the Chairman of the Board prior to hiring Datum for the repair of the hydro generator, however this statement is incorrect. It was determined to have the minutes postponed until the next regular Board meeting to allow revision of the minutes.

ADJUSTMENTS

1255-00: This customer did not have a working pressure reducing valve (PRV) installed on her waterline. The District turned off water to an area in order to install a new PRV station on lower Corbett Hill Road, and the pressure increased due to a malfunctioned PRV station on upper Corbett Hill Road, causing this customer’s temperature and pressure valve to flow water out of their water heater. They are asking for an adjustment from the District. **Jeff Hargens** said our policy states that the District will not be liable for damages due to variations in pressure. **Robert Churnside** made a motion to help the customer install a new PRV at their meter, however the District cannot pay for the PRV or adjust the account due to the water loss, **Robert Gaughan** seconded, passed unanimously.

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LEAK ADJUSTMENTS

7140-00: The District contacted this customer regarding high use on their account. The customer found a leak in their waterline and repaired it within days of being notified. **Sonny Boyd** made a motion to adjust the January/February and March/April 2015 billing cycles each to the six month average prior to the leak, 44 units, **Jeff Hargens** seconded, passed unanimously.

FILTER POND 1B

James Jans states that Brian Lee from Pace Engineers contacted Multnomah County multiple times regarding the mailing of the 14 day opportunity to comment for the Filter Pond 1b project, however he was told that there are many projects they are working on before they can get to ours. **James Jans** said he plans on contacting Eric Zimmerman, a Multnomah County representative, regarding the long waiting time.

AUDIT OF BOOKS / RECORDS OF INVENTORY SOLD

Sonny Boyd would like to have a forensic audit of the books and inventory sold, such as the old standby generator. **Jeff Hargens** made a motion to not proceed with a forensic audit, **Robert Gaughan** seconded, **Sonny Boyd** voted no, motion passed.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Jeff Hargens** made a motion to approve the April 2015 financial reports as presented, **Robert Churnside** seconded, passed unanimously.

Manager's Report: District Manager **James Jans** read as follows:

Distribution: We installed two new fire hydrants in the system, one on E. Historic Columbia River Highway in front of the Women's Forum, and another on Corbett Hill and Reed Road. This makes 87 fire hydrants in our system.

The 4" Cla-val has been overhauled on our Littlepage PRV station, along with the Ross Mountain PRV station that had a 2" brass nipple leak. The PRV has been rebuilt at Reservoir 3 using an updated lid that has been powder coated using a NSF-61 coating in order to help keep the rust out of the pilot control of this unit.

We had a service line leak on old poly pipe near 1712 SE Evans Road, which has now been updated to a copper service line. The air relief valve near 34523 SE Hurlburt Road has been updated and a traffic lid has been installed on the service box so the County mower will not damage the box.

Treatment Plant: The air relief valves on the North Fork main have been updated and a leak was repaired on the 10" steel main. South Fork is scheduled to have the air relief valves replaced later

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MONTHLY REPORTS - Manager's Report (Cont.)

this month. The crew have been cutting weeds at Reservoirs 3 and 5, as well as at the Treatment Plant. We are also flushing the dead end mains in our system.

Hydro: The hydro generator is running smoothly. There is nothing new to report.

Office: The Multnomah County Tax Supervising and Conservation Commission (TSCC) stated that the review of the District's approved budget was judged to be in substantial compliance with local budget law and they have no recommendations or objections to make with respect to the budget.

The District employees have completed their discrimination and harassment free workplace training from SDAO and the State of Oregon. I attended the small system operator training workshop called Achieve & Maintain Compliance with the SDWA.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Nicholas Ray asked why the District would install a PRV on the backside of a customer's meter when it is the homeowner's responsibility. **Nicholas Ray** would like an update for the project on Mershon Road that goes under the power lines. **James Jans** said he does not have the information for that project in front of him, however he would be glad to answer any questions if he calls him at the office. **Jeff Hargens** said he would look into the project.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Jeff Hargens made a motion to adjourn the regular board meeting, **Robert Churnside** seconded, passed unanimously. Meeting adjourned at 7:30 p.m.