

**CORBETT WATER DISTRICT  
REGULAR MEETING OF THE BOARD  
Written Summary  
May 21, 2013**

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**Board members present:** Jeff Hargens, Robert Gaughan, Kevin Wilhelm, Robert Churnside.

**Absent board members:** Sonny Boyd.

**Staff present:** James Jans, Shanti Burns, Nicholas Ray.

**Audience members present:** Malcolm Freund, Gordon Fulks, David Jacob, Heino Annus.

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

**APPROVAL OF THE AGENDA**

**Robert Gaughan** made a motion to approve the agenda, **Kevin Wilhelm** seconded, passed unanimously.

**APPROVAL OF THE MINUTES**

*April 16 2013, Budget Committee Meeting:* **Robert Churnside** made a motion to approve the minutes as written, **Kevin Wilhelm** seconded, passed unanimously.

*April 16, 2013 Regular Board Meeting:* **Robert Gaughan** made a motion to approve the minutes as written, **Kevin Wilhelm** seconded, passed unanimously.

**LEAK ADJUSTMENTS**

7450-00: This customer repaired the leak immediately, however it still used a considerable amount of water. The customer has installed an above ground meter so he can verify daily that no leaks are present without having to bend down. **Robert Gaughan** made a motion to adjust the March/April 2013 billing cycle to the six month average prior to the leak, 23 units, **Robert Churnside** seconded, passed unanimously.

**SOUTH FORK DISCUSSION**

**James Jans** states he went to the Sandy River Basin Council meeting on May 20<sup>th</sup>, only to be told there is no financial assistance available due to the absence of anadromous fish in the creek. He states that the Oregon Fish and Wildlife Department (ODFW) would like the culvert near South Fork to be repaired, however no one knows exactly who owns the culvert so it will not be a requirement for us to do the repair. He said we have a meeting with engineers regarding the fish screen coming up. **Gordon Fulks** asked what would happen if the culvert failed. **James Jans** said we could simply walk around the culvert, as South Fork is only about 100 feet away. He said ODFW will attend the next board meeting, and the District plans to speak to EWEB about the possibility of funding assistance with the fish screen project.

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**MONTHLY REPORTS**

**Secretary/Treasurer Financial Reports:** **Jeff Hargens** inquired about the four charges at the Corbett Country Market. **James Jans** informed him that these charges were for lunch for the crew and Reliance Connects since they allowed us the use their vac trailer on Hurlburt and during the leak repair on Evans Road, which would cost the District a lot of money if we were to rent one. He said the other charge was from when the crew worked straight through lunch during the tie in on Littlepage Road since a boil water notice was in effect. **Jeff Hargens** said he understands, however the manager needs to keep a close watch on how many purchases are being made, and informed him to keep it under control. **Jeff Hargens** made a motion to approve the financial reports as presented, **Robert Gaughan** seconded, passed unanimously.

**Manager's Report:** District Manager **James Jans** read as follows:

*Distribution:* We have already started the 2013-2014 projects on Evans Road from the District office down to Pounder Road. We have completed 71% and earlier next week we should have the rest of the pipe installed. After flushing, sampling, and tying over the new main, the newly installed PRV station will lower the pressure down to a safe working level for Pounder and Evans Road. Our next project is scheduled for the third week in June, for which we plan on replacing the main under the BPA power lines near Wand and Hurt Roads for about 1,600 feet. When the 2013-2014 budget year starts in July we will be working on Hurlburt Road replacing 3,200 feet of old 4" steel main. We will also work on Littlepage between Loudon and Hurlburt Road, replacing the old 6" steel main with about 1,000 feet of 8" C-900.

We installed a new 1.5" water meter on Wand Road last week.

The Littlepage project has been completed and 2,900 feet of old 4" steel main has been abandoned and replaced with 6" C-900 PVC pipe. A pressure reducing station has been installed, which will lower the pressure to a more economical working pressure in the area.

During the first eight days of May we supplied 255,000 gallons of water from the Cabbage Hill Reservoir area. Last year we supplied 124,000 gallons of water, which is a 106% increase, or 131,000 gallon increase, for the same amount of days due to the warmer weather we had earlier this month.

A new hydrant was installed on Littlepage and Knieriem Road while working on the tie over of the new main on Littlepage.

*Office:* The meters were read May 1<sup>st</sup> and we produced \$82,474.53 in water sales and \$28,572.19 in base rate for the billing cycle. For the 2012-2013 fiscal year, we have had a total of \$452,769.35 in water and base rate sales.

*Treatment Plant:* We are currently installing the new Accu-Tab chlorine system.

*Hydro & FERC:* Our FERC application for a license of a minor (1.5 megawatts or less) water power project has been entered under Docket No. P-14322 and is available for review at [www.ferc.gov](http://www.ferc.gov). We are now waiting for the final paperwork.

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**MONTHLY REPORTS - (Cont.)**

**Gordon Fulks** questioned what the FERC license was for. **James Jans** said the District needs this license to make sure the generator is up to code and meets standards. We would be unable to hook up to the grid without this license. **Robert Gaughan** asked what the loss ratio in the system currently is. **James Jans** said he does not have the exact figures right now, but with all the recent repairs the loss ratio is very low.

**PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

**Gordon Fulks** commented that the person running against Robert Churnside in the elections is upset about the BLM logging project. He said the person was mad the District did not do more to stop it. **Gordon Fulks** said he wanted the Board to be aware of this in case he wins in the elections. He asked if the District has someone to speak to if the creek gets damaged during the logging process. **James Jans** said the District does have a BLM representative to speak to if any damage occurs. **Nicholas Ray** states the District tracks the NTU's and takes precautionary measures to monitor the water. **Jeff Hargens** said that while both roads and logging can affect the creek, if the trees are not thinned a wild fire can occur which would cause extensive damage to the water shed.

**Heino Annus** said he appreciates all of James Jans' help along with the District staff, and thanked the Board for their adjustment to his account.

**Malcolm Freund** has heard complaints about projects not being completed before starting new ones. He said he informed them that there are many factors to consider, one of them being working around the excavators schedule. **Jeff Hargens** said the crew has other work to do as well, such as reading meters and completing work orders. **Malcolm Freund** informed the people making the complaints to look at all the accomplishments the District has recently made. **James Jans** said that most of the complaints probably came from people at the Grange. The Littlepage project, which intersects with Grange Hall Road, was temporarily suspended because the blacktop plant was out of service. We had no other choice than to cover the hole in the road with a steel plate and work on other projects until the plant was back up. He said that he would love to speak to people regarding any concerns they may have.

**Jeff Hargens** asked if Pam will still be working at the District after she moves. **James Jans** said she is just moving to Gresham, and plans to still work for the District.

**UNFINISHED ITEMS FOR BOARD CONSIDERATION**

No comments were made.

**Robert Churnside** made a motion to adjourn the regular board meeting, **Robert Gaughan** seconded, passed unanimously. Meeting adjourned at 7:07 p.m.