

**CORBETT WATER DISTRICT
BUDGET COMMITTEE MEETING
Written Summary
May 25, 2016**

Budget committee members present: Jeff Hargens, Robert Gaughan, Jack Garrison, Kevin Wilhelm, Sara Grigsby, Fred Sanchez, Marianne Pietras, Phil Dearixon.

Absent budget committee members: Robert Churnside, Malcolm Freund.

Staff present: James Jans, Shanti Burns, Jeff Busto.

Audience members present: Tunie Betschart, Craig Gibons, Gordon Fulks, Robert Colclessler.

Budget committee chairman **Marianne Pietras** called the meeting to order at 7:53 p.m.

Introductions were made for **Tunie Betschart** and **Craig Gibons** with the Multnomah County Tax Supervising and Conservation Commission (TSCC).

APPROVAL OF THE AGENDA

Marianne Pietras suggested approving the bottom figure of each budget category, instead of every line item. She suggested placing the filter pond project in a reserve fund for transparency. **Shanti Burns** said if the District decides upon using a reserve fund we will be unable to use the funds for any other reason, such as if an emergency occurs. She suggests leaving the filter pond project in the General Fund and tracking it separately in our accounting program. **Jack Garrison** made a motion to approve the agenda, **Jeff Hargens** seconded, passed unanimously.

APPROVAL OF THE MINUTES

April 27, 2016 budget committee meeting: **Jeff Hargens** made a motion to approve the minutes as written, **Robert Gaughan** seconded, passed unanimously.

REVIEW OF THE PROPOSED BUDGET

Filter pond 1b: This line item was reduced to \$311,367 since the District is postponing the filter pond 1b project.

Ground water: After discussion, it was decided to increase this line item to \$50,000. The District will begin the process of determining where a ground water well should be located, and possibly drilling a test well during the upcoming budget year.

System improvement: **Jeff Hargens** suggested increasing this line item to \$70,000 since the District is postponing the Filter Pond 1b project.

Auditor: This amount was reduced to \$5,400 due to the Board of Commissioners selecting a new CPA to conduct the 2015-2016 audit.

Chemicals & lab samples: After reviewing the amount paid in previous years, it was decided to reduce this line item to \$14,000.

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REVIEW OF THE PROPOSED BUDGET (Cont.)

Operating contingency: This line item was increased to \$100,000 and allows the District to have funds set aside for unforeseen circumstances.

Unappropriated ending fund balance: This line item was increased to \$100,000 and allows funds to be available at the beginning of the next fiscal year.

Sara Grigsby suggested reducing water bills for customer's that use rain water collection in order to encouraging water conservation.

BUDGET COMMITTEE APPROVAL OF 2016-2017 BUDGET & LEVY

Marianne Pietras made a motion that the 2016-2017 budget be approved by the budget committee at \$1,327,541, certifying that the permanent tax rate of 0.5781 per \$1,000 of assessed value be used to calculate taxes necessary to balance the budget in the General Fund Resources category, **Jeff Hargens** seconded, passed unanimously.

Marianne Pietras distributed a list of proposed recommendations to the members of the budget committee. **Craig Gibons** said the discussion regarding the recommendations is outside the scope of the budget committee. He informed the budget committee members that discussions are not allowed to take place outside of public meetings, even without a quorum.

Jack Garrison made a motion to adjourn the budget committee meeting, **Sara Grigsby** seconded, passed unanimously. Meeting adjourned at 9:20 p.m.