

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
June 16, 2009**

Board members present: Jeff Hargens, Sonny Boyd, Robert Gaughan.

Staff present: James Jans, Shanti Kraai.

Audience members present: Dave Mysinger, Robert Churnside, Gordon Fulks.
Robert Colclessor and Malcolm Freund arrived at 6:35 p.m.

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

It was debated upon appointing new commissioner Robert Churnside into office, however since the official term starts next month the board decided to postpone it until the next board meeting, held on July 21, 2009. **Sonny Boyd** made a motion to approve the agenda as written, **Robert Gaughan** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Sonny Boyd made a motion to approve the minutes of the budget hearing held on May 19, 2009 as written, **Robert Gaughan** seconded, passed unanimously.

Sonny Boyd made a motion to approve the minutes of the regular board meeting held on May 19, 2009 as written, **Robert Gaughan** seconded, passed unanimously.

C.O.L.A.

Sonny Boyd made a motion to table the discussion on cost of living until the next regular board meeting since the cost of living figures have yet to be released, **Robert Gaughan** seconded, passed unanimously. **Jeff Hargens** would like to get the average cola figures for the year brought to the next meeting.

PERFORMANCE REVIEWS

James Jans states that only good reviews were given to the employees and it was hard to find any areas that were lacking. He feels that the qualifying employees should receive step increases. **Jeff Hargens** made a motion to approve the manager's recommendations for step increases as allowed in the budget, **Sonny Boyd** seconded, passed unanimously. **Jeff Hargens** would like a report showing what the increases in wages were for the employees, as well as what the wage increases would be if cost of living is approved.

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2008-2009 AUDIT

The office has contacted over fifteen auditors for request for proposals. Many responded back stating that due to the laws required to follow for a municipal entity they were not interested in conducting the audit for us. We received a proposal from Merina & Co. along with a list of some of their clients. **Shanti Kraai** states the price for Merina & Co. to conduct the 2008-2009 audit is within our budget. **Sonny Boyd** made a motion to proceed with Merina & Co. if a reference check is made, **Robert Gaughan** seconded, passed unanimously.

RESOLUTION 2009.06.01: FUND TRANSFER

James Jans states that we are currently over the budget in the material and services category. He would like to move \$17,000 from the general fund-capital outlay category into the general fund-material and services category. Resolution 2009.06.01 was read in full by **Sonny Boyd** and signed by the attending members of the board.

S.D.A.O. INTERNSHIP

We have received a matching grant in the amount of \$624 from Special Districts Association of Oregon to provide experience to an intern. The intern must have attended college for water distribution, backflow or treatment. **Robert Gaughan** made a motion to authorize James Jans to hire an intern until the funds from the matching grant are used, **Sonny Boyd** seconded, passed unanimously.

VEHICLE REPLACEMENT

James Jans states that the city of Fairview has a five yard dump truck for sale for \$5,000. He has viewed many pickup trucks and so far the best deal he has found has been a Chevy for around \$20,000. **Jeff Hargens** states that after the new vehicles are purchased, we can surplus the old ones. **Sonny Boyd** made a motion to allow James Jans to purchase a dump truck, trailer and pickup truck within the budget and to surplus our current dump truck and 1993 pickup after the purchases, **Robert Gaughan** seconded, passed unanimously.

MONTHLY REPORTS

Secretary/Treasurer Financial Report: Copies of the check, money market, CDARS, and LGIP summaries were distributed to the members of the board. **Sonny Boyd** made a motion to reinvest CDARS prior to the maturity date of July 23rd, 2009 and to make a one time transfer out of the money market account into CDARS, leaving the money market account balance at \$190,000, **Robert Gaughan** seconded, passed unanimously. **Jeff Hargens** made a motion to accept the financial reports as presented, **Robert Gaughan** seconded, passed unanimously.

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MONTHLY REPORTS – (Cont.)

Managers Report: See attached. **James Jans** states that there are services that were never tied over to the 10” main on Historic Columbia River Highway. **Robert Colclessor** states that this should have been completed 1978. **Jeff Hargens** would like to postpone the Hurt/Wand Rd. project for a week or two in order to tie over the services.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Robert Colclessor states that he feels the board did the right thing giving Kevin Moran a step increase so he will want to stay with the company. He feels that the District is running well and is in pretty good shape. He states that next year we should be able to tell what the government debt is doing to us. He says that we will just have wait to see what the economy will do to the District.

Shanti Kraai asked the members of the board how soon we can turn someone over to collections. **Jeff Hargens** states that there is not a set time frame and if the customer has been a problem we can send them to collections as soon as they leave the District.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Jeff Hargens made a motion to adjourn the meeting, **Robert Gaughan** seconded, passed unanimously. Meeting adjourned at 8:04 p.m.