

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
July 20, 2010**

Board members present: Jeff Hargens, Victor Schmidt, Sonny Boyd, Robert Gaughan, Robert Churnside.

Staff present: James Jans, Shanti Kraai.

Audience members present: Robert Colclessor, Malcolm Freund, Dave Mysinger, Ron Johnston.

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

Robert Gaughan would like to add board elections as item 3a. **Victor Schmidt** would like to report on the treatment plant control system as item 6a. **Robert Gaughan** made a motion to approve the agenda as modified, **Sonny Boyd** seconded, passed unanimously.

ELECTION OF OFFICERS

Chairman: **Robert Gaughan** nominated Jeff Hargens to remain in the position of chairman, **Sonny Boyd** seconded the nomination, passed unanimously.

Vice Chairman: **Sonny Boyd** nominated Victor Schmidt to remain in the position of vice chairman. **Robert Churnside** nominated Robert Gaughan for the position of vice chairman. **Jeff Hargens** nominated Robert Churnside for the position of vice chairman, however Robert Churnside declined the nomination due to the short length of time he has been in office. Votes were taken by show of hands, the votes were unanimous for Robert Gaughan to become vice chairman.

Secretary/Treasurer: **Jeff Hargens** made a motion to nominate Sonny Boyd to remain as secretary/treasurer, **Robert Gaughan** seconded the nomination, passed unanimously.

APPROVAL OF THE MINUTES

Robert Gaughan made a motion to approve the minutes of the regular board meeting held on June 15, 2010, **Sonny Boyd** seconded, passed unanimously.

Sonny Boyd made a motion to approve the minutes of the budget hearing held on June 15, 2010, **Robert Churnside** seconded, passed unanimously.

Robert Gaughan made a motion to approve the minutes of the special meeting held on July 8, 2010, **Robert Churnside** seconded, passed unanimously.

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LEAK ADJUSTMENTS

4830-00: This customer had a leak in 2008, at which time the customer shut off the water line. During the January 20, 2009 meeting it was decided that a leak adjustment could not be issued until it was verified that the leak has stopped and the board could review the average units of water used. The customer has repaired the leak and there is a year of normal water use history for the board to review. Due to the large amount of the leak this case was viewed as a hardship. **Jeff Hargens** made a motion to adjust the full amount of the leak, less \$2,500 already paid by the customer, **Robert Gaughan** seconded, passed unanimously.

PACE ENGINEERS: RESERVOIR 2 REPAIR PROJECT

James Jans informed the board that reservoir 2 has recently been drained. He states that the contract with Purcell Painting & Coating will be signed on July 22, 2010. He says that the bottom of the reservoir was coated with coal tar, and the overflow pipe has been completely corroded away. The contractor will be setting up equipment at the site this week and will begin the repair project on July 26, 2010.

TREATMENT PLANT CONTROL SYSTEM REPORT

Victor Schmidt states he has reviewed the treatment plant control system and is over all pleased with the set up. He states that although the system is aged, it is fairly modern and can be used for a long time. He states some enhancements can be made for a price that would be within budget, such as automated soda ash stirring. He states that one of the problems he found is that the PC gathers the data, as opposed to PLC, therefore if the computer crashes data will be lost. He states that this problem however would be cost prohibitive to fix. He also suggests using a dehumidifier to remove the moisture in the air to make the chlorine less corrosive. He would like to spend more time reviewing the system, after which he will present a finalized report to the board.

3860-00 CREDIT

In 2006 this customer was informed by prior staff members that he had a leak on his side of the meter, after which he hired a leak detection company. He was informed by the leak detection company that there was no leak present in his water line. When the staff re-checked the meter they discovered that the meter being read belonged to a different customer. The board made a motion at the October 17, 2006 meeting to issue a credit to account 3860-00 for the full amount of the leak detection service bill, \$600. This customer since then installed a well and rarely used the District's water service. He requested a refund for the balance remaining on his account at the February 17, 2009 meeting, however the board felt that this amount should only be used a credit and no money would be issued to the customer. On July 16, 2010 the customer sold his property and requested once again that the remaining balance of the credit, \$266.05, be refunded to him. **Jeff Hargens** feels that the board has been fair in issuing the credit to his account. He

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3860-00 CREDIT – (Cont.)

states it was the customer's choice to install a well and not use the District's water service. He thinks this amount should remain as a credit and be written off at the time the customer leaves residence. **Robert Gaughan** made a motion to remain with the decision issued by the board of directors at the October 17, 2006 meeting, as well as the February 17, 2009 meeting, to compensate account 3860-00 as a credit only, **Robert Churnside** seconded, passed unanimously.

RESOLUTION 2010.06.29: INSURANCE PRO-RATED BY HOURS WORKED

James Jans states that the prior insurance resolution, 2010.01.26, did not state that the insurance cap would be pro-rated by hours worked, which was the board's original intention. **Sonny Boyd** made a motion to approve resolution 2010.06.29, **Robert Churnside** seconded, passed unanimously. The resolution was signed by all board members.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** made a motion to approve the financial reports as presented, **Robert Churnside** seconded, passed unanimously.

Managers Report: District Manager **James Jans** read as follows:

Distribution System: A leak was repaired on the 4" main on Hurlburt Road. A 20 foot section was replaced after a section on Seidl Road blew out due to water hammer or high pressure. We had a couple of 4" main breaks on Curtis due to the Phone Company installing some conduit with a combination of thin walled pipe, no locate wire, poor mapping, and high pressure with a little help from a plow two weeks ago.

Mershon Reservoir #3 now has the capability to monitor the level and notify us if the level gets dangerously low.

Reservoir #2 has been drained and had the bypass Cla-Val installed. The contractor will be bringing in their equipment this week.

On May 27th we began working on the new 6" PVC main on Rickert Road. To date we have installed 2,552 feet. We are ahead of schedule and plan on finishing this project near the fourth week of July. Meter reading will take place during the first week, the reservoir 2 repair project during the second week, and cleaning up Rickert Road during the third week of July.

We are planning to expedite the replacement schedule on Seidl Road by one year. We have had numerous main breaks due to the pipe being only a class 200, and we have had a couple of large sections of pipe burst due to water hammer. We have 2,200 feet of pipe still in stock at Ferguson's yard and over 1,385 of DI pipe in stock at our yard. While the paperwork is being submitted we will finish up Rickert Road, install a short section on Deverell Road near Manthey Road, and tie in some services from an old project on Salzman Road.

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MONTHLY REPORTS – Managers Report – (Cont.)

The weeds at Reservoir #5 have been trimmed and we are scheduled to trim the weeds at Reservoir #6 later this week.

Treatment Plant: Filter pond #2 was cleaned two weeks ago; we are currently running water through the filter and getting it conditioned. This filter pond will be ready for the high usage during the end of the summer season.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

No comments were made.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Jeff Hargens adjourned the meeting to go into executive session at 7:30p.m.

EXECUTIVE SESSION ORS 192.660: DISTRICT MANAGER’S EVALUATION

No decision was made in executive session.

Meeting reconvened at 7:51p.m.

Sonny Boyd made a motion to increase the District Manager’s wage by \$1.50 per hour, **Robert Gaughan** seconded, passed unanimously.

Robert Gaughan made a motion to adjourn the meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:55p.m.