

NOTES

CORBETT WATER DISTRICT
REGULAR MONTHLY WATER BOARD MEETING

AUGUST 8, 1995

The meeting was called to order at 7:30 p.m. by Board Chairman Joe Riehl. All Board members, Bob Colclessor, Peter Grant, Jim Mastne, and Henry Schwartz, were present. Also present were District personnel Torey Redfern, Jan Leckron, and Carol Quinn. Alan Smart arrived a few minutes later.

The minutes of the last meeting were read and approved as printed.

Sealed bids submitted for the purchase of the 1983 Toyota PU were opened and read. Sturm Berry Farms bid \$1153.00, Trevor Lively bid \$1010.00 and Pat Whalen bid \$500.00. Minimum bid was to be \$1000.00 and Mr. Mastne moved that the pickup bid be awarded to the high bidder, Sturm Berry Farms. Mr. Colclessor seconded. Passed.

A contract for the Audit Report was submitted for signature as the District auditor has joined another firm, thus requiring a new contract. Mr. Grant moved that the audit contract be signed. Mr. Colclessor seconded. Passed.

Mr. Grant notified the Board that he will be attending classes on Tuesday nights this fall session. He asked the Board to consider changing the meeting night temporarily from the second Tuesday to the second Monday for the months of September, October, and November. The Board had no objection if there is no legal problem with such a change. Mrs. Quinn will check with the Special Districts Assn. to see if this is permissible.

Mr. Riehl called for a special meeting of the Water District Board to be held on August 22, 1995, for the purpose of discussing personnel issues with the District Superintendent, Vance Hubbard. An executive session will be held at 7:30 p.m. with the public meeting to be held at 8:00 p.m.

Mr. Smart has not heard any more about funding, but is hopeful that by the end of the year money will be available to proceed with the recommendations of the Cascade Earth Sciences report at the Borrow Pit. He mentioned that three gates have been installed in the Gorge Scenic Area on Larch Mt. and that they are requesting input for recreational uses within this area that is not in the Gordon Creek Watershed. There will probably be another proposal for a shooting range somewhere in the area. Mr. Smart said that as far as he knows the Bull Run legislation has not yet been submitted. He will be at the Springdale Ranger Office until at least September, 1996, even though it is no longer a public information office. Regarding the BPA project for work by the power line, it should be scheduled soon.

Mr. Colclessor asked about Mr. Caldwell's condition since his surgery. The Board was advised that he is recovering satisfactorily, and that he came back to work a week after his surgery and is performing light duty tasks.

Mr. Colclessor also questioned whether the 5% retainage had been paid to Cascade Equipment for the HCRH project. The Board was advised that this was paid after all outstanding bills were paid and sub-contractors notified us that they had received payment.

Mr. Redfern advised the Board that the Mershon Road project was completed

with no problems. He also advised the Board that hookups on the same side of the HCRH project are completed but the road pushes have not been done.

Regarding the Clara Smith Road project, the pipe has been ordered, but the work has not been started. The District has not started any new projects since they have been quite busy working with the contractor getting water to the new school, which is also linked to the new paving to be done on the highway.

Mr. Grant asked about a new line to be installed on Woodard Rd. which will service the Mozena property. This is a future project and is not scheduled in the near future.

Mr. Colclessor moved that the bills be paid. Mr. Mastne seconded. Passed.

Mr. Redfern requested that the District be able to buy the new equipment trailer. He has gotten quotes from several dealers. Since the pickup has now been sold, this additional money will be in the general fund. The trailer he has looked at which is a lower priced one is \$3840. It has electric brakes, but if they are not too expensive an addition, he would like to get surge brakes. Mr. Grant moved that he buy the trailer and that he get it with surge brakes if it doesn't cost more than \$4100. Mr. Mastne seconded. Passed.

Regarding the Employee Handbook, the Board was advised that all employees had read copies of the draft. There was considerable discussion of additional changes. Vacations were changed to show carryover of one year's vacation was approved as of the anniversary date of the employee. Carol Quinn told the Board that keeping records as the handbook states would involve considerable more paperwork and that the District did not have some the the forms that the handbook requires be kept. Also it says that people can transfer from department to department and the District does not have departments. There was discussion of the purchasing a computer payroll program as at this time payroll is kept and done by hand. It was decided that a copy of the employee handbook would be prepared with additional revisions, a table of contents, and page numbers to be presented at the next Board Meeting for approval.

The meeting was adjourned at 9:45 p.m.