

**CORBETT WATER DISTRICT  
REGULAR MONTHLY BOARD MEETING**

Chairman Ed Kalberg called the meeting to order at 7:00 p.m. Board members Ken Blanc, Steve Wilson, Jeff Grover and Henry Schwartz were present. Also present were Superintendent Randy Stark and District Clerk Kathie Cicerich.

Community members present were: Gordon Fulks and Malcolm Freund.

**APPROVAL OF MINUTES**

Jeff Grover moved to accept the July 9, 2002 minutes. Board members voting for the motion were Ken Blanc, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously. Steve Wilson had not yet arrived to vote on the motion.

**FINANCIAL REPORT**

Kathie Cicerich went over July 2002 expenditures and discussed the budget verses actual report for the fiscal year 2001/2002 and 2002/2003. Ed Kalberg requested the financial reports be included in the community member's packets.

**MONTHLY WORK REPORT**

Randy Stark briefed the Board on work projects and leak repairs performed in June. Six service lines were replaced on Evans Rd, another on Wand, Bell and Hurlburt Road. Two new meters were installed on Loudon and Knieriem Road. Leak repairs were completed at the trailer park and also Seidl Road. Filter #2 was cleaned, but problems were discovered in the process. Filter 2 has been getting plugged up which is due to dirt mixed in with the sand. Randy Stark had two beakers', which displays this problem. When the filter was installed in 1992, the District was told that the dirt in the sand didn't need to be washed out because it would wash out on it's own, but in fact it hasn't. The sand in all three filters will need to be replaced at some point in the future. A shoe sole was also found in the sand filter.

Mr. Stark is waiting for the rewritten report from Duane Lee with regards to the master plan. Randy and Duane Lee will get together soon to work in earnest on the remaining elements to be included in the master plan.

**AUDIENCE COMMENTS RELATING TO ITEMS NOT ON THE AGENDA**

Mr. Fulks asked if the reservoir surcharge could be listed separate on customer's bills. The current computer system is not capable of doing so.

## **CELL PHONE TOWER PROPOSAL**

The District received a proposal and video from TowerLink America. This company places cell towers on top of water towers. The video was viewed with discussion following. Sixty three percent of all gross receipts are paid to the water utility and 33% is paid to TowerLink. The Board directed Randy to look into TowerLink America and also have the District Attorney look over the agreement.

Under audience comments, both Mr. Fulks and Mr. Freund made remarks regarding cell towers.

## **ENGINEERING AGREEMENT**

Steve Wilson was disappointed that the standard form of agreement between owner & engineer for professional services for the reservoir had no schedule or date of completion. There was nothing written in the agreement indicating a completion date for the engineering portion of the reservoir. Mr. Wilson was also disappointed that a design build tank was not addressed in the engineering agreement. Discussion followed.

Lee Engineering gave two different cost estimates for the study and report phase of the project. Exhibit A cost estimate is \$30,502 and Exhibit B cost estimated is \$18,105.00. The difference in price is based on the level of effort for the listed tasks. There was discussion amongst the Board members on the various tasks listed in the agreement. Steve Wilson made motion to accept Exhibit B on an hourly basis with the condition that the work be completed in 90 days or less from the date the agreement is signed.

Audience member Gordon Fulks commented on the engineering agreement. Board members voting for the motion were: Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

Jeff Grover made motion to accept the "standard form of agreement between owner & engineer for personal services" as presented by Lee Engineering and as amended the District Lawyer. Board members voting for the motion were: Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.

## **EMPLOYEE EVALUATION POINT SYSTEM**

Mr. Kalberg talked about restructuring the evaluation process for Randy Stark. It needs to be more specific and definable. Conversation continued about putting together a three-person committee of one Board person, one community member and Randy Stark himself. The committee would go through and restructure the performance review for Mr. Stark. The wage and salary policy would need to be re-written if the performance appraisal and merit increase practice for the Superintendent were changed. After some Board discussion it was decided to put together a three-member committee at next month's Board meeting. This committee would need to get together in-between Board meetings in order to come up with a proposal to present at the October Board meeting.

Jeff Grover moved to adjourn the meeting at 8:30 p.m. Board members voting for the motion were Ken Blanc, Steve Wilson, Ed Kalberg, Jeff Grover and Henry Schwartz. Motion passed unanimously.