

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
August 16, 2011**

Board members present: Jeff Hargens, Robert Gaughan, Robert Churnside, Kevin Wilhelm, (Sonny Boyd arrived at 6:34 p.m.)

Staff present: James Jans, Shanti Kraai.

Audience members present: Dave Mysinger, Brian Lee, (Robert Colclessor, Malcolm Freund arrived at 6:35 p.m.)

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

Robert Gaughan made a motion to approve the agenda, **Robert Churnside** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Robert Gaughan made a motion to approve the minutes of July 19, 2011 as written, **Robert Churnside** seconded, passed unanimously

LEAK ADJUSTMENTS

7345-00: This customer had a leak which occurred over an eight month period. **Jeff Hargens** feels that the leak could have been repaired in a more timely manner. He does not feel it would be fair to the other members of the District if an adjustment was issued to all billing periods of which the leak was present due to the length of time it took for repairs. **Jeff Hargens** made a motion to adjust both the May/June and July/August 2010 billing cycles to the six month average prior to the leak, 2 units, **Robert Gaughan** seconded, passed unanimously.

TREATMENT PLANT / FILTER POND 1 OR 3

Brian Lee, the representative from Pace Engineers, distributed packets to the board of directors providing fee estimates and construction schedule proposals. He suggests replacing filter pond 1 before filter pond 3 due to lower flow. **Jeff Hargens** would like James Jans to see if the District will have enough money in the capital funds budget to follow the proposed construction schedule. A report on the findings will be presented at the next regular board meeting.

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CITY OF TROUTDALE INTERTIE MEETING

James Jans states that the District currently has no other source of water if a natural disaster occurs. He has a meeting with the City of Troutdale on August 19, 2011 to discuss an intertie. He states that the City of Gresham has a spare booster pump we may be able to purchase to assist the water flowing uphill from Troutdale into Corbett. **Jeff Hargens** said that it would be hard getting water from Troutdale into our District due to the elevation, even with the assistance of a booster pump. **Brian Lee** states that if the District chose to have an intertie with another District we would be able to control the water flow and have net metering. **Jeff Hargens** is hesitant about this idea and thinks it would benefit the City of Troutdale more than the Corbett Water District. He states that the City of Troutdale's water would not be able to reach the end Corbett and would only help the customers lower in the District. He would consider this option if the City of Troutdale would pay for the entire project. He states we may just want to discuss the option of the City of Troutdale purchasing water from us, however we may not be able to supply them water during the high consumption months. It may be a cheaper option for them than buying their water from the Portland Water Bureau, and this would generate revenue for the District. He informed James Jans that if he is available he would like to attend the meeting with the City of Troutdale.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** questioned why there were two pre-audit fees from Merina and Company over two months. **Shanti Kraai** states that there has only been one charge. The bill was issued on June 30, 2011, and a check was written on July 18, 2011. She informed him that she will keep track of the audit expense. **Sonny Boyd** would like the account reports included in the board packet to show six months history.

Managers Report: District Manager, **James Jans**, read as follows:

Distribution: Our average water bill for the latest meter reading for July 2011 was \$83.23 per customer. The last section of pipe on Mershon has been replaced with 1,025 feet of 2" HDPE. The two services on the lower part of Mershon were tied to the old leaking water line from the south east corner of Wand Road. The section has now been replaced and the lower part of Mershon Road has dried up.

We bored that section because Multnomah County required many forms and a large amount of fees to dig in an area that had no prior water main. Since the Phone Company had an existing phone service, we were able to bore the new water main alongside the existing phone cable.

On the Woodard project we ran into a small section of about 60 feet of rock. Other than that our only hold up has been the phone cable which was in our way during most of the excavation. We have installed a fire hydrant mid way up Woodard Road and the PRV station near the Ogden Road intersection has been installed. Our Woodard project is over 70% installed and we anticipate completion by the end of next week. We are scheduling Deverell Road during the last

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MONTHLY REPORTS – (Cont.)

week of August. Dave Olcott has sent his latest letter to legal for review and we should be ready to roll by the 29th.

We had two small water leaks on Myers and Evans Road. While repairing the leak on Evans Road, which was feeding a meter that is located in the back yard of that resident, we relocated the water meter near the street.

Treatment Plant: During the thunder storm on July 31st, the Hydro Ranger on top of reservoir 6 that records and monitors the water level failed. A replacement unit has been ordered and should be back in service later this week.

Hydro: Multnomah County has issued our application for Accessory use Determination Permit and after the first 14 day appeal period, George Plummer will begin to draft a decision. His goal is to issue the decision within 30 days after the comment period closes. Once issued, the decision is subject to a second 14-day appeal period before it becomes final.

Office: The auditors have been going over the numbers and have stated that the office staff has done a great job in gathering and submitting data for this year's audit.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Dave Mysinger would like to know if the 2010-2011 water sales met the projected amount in the budget. **Shanti Kraai** states she will have to email him the following day with the exact figures. **Malcolm Freund** said the District will have extra space at the treatment plant and should think about possibly adding another pond for storage in the future to use during high turbidity times. **Brian Lee** states that the District can move the filter ponds closer together during the replacement of filter pond 1 and 3, leaving enough room for future construction of a holding pond or another reservoir. **Brian Lee** states that Janet Helus from the Oregon Economic & Community Development Department notified him of a grant program for 75% of a project cost. **James Jans** states that if the grant is received it can be used towards the hydro generation project, and may be able to be coupled with the filter pond project as well.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Sonny Boyd made a motion to adjourn the meeting, **Robert Churnside** seconded, passed unanimously. Meeting adjourned at 7:28 p.m.