

**CORBETT WATER DISTRICT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
August 20, 2019**

BOARD MEMBERS PRESENT: Sara Grigsby, Bob Gaughan, Fred Sanchez, Dan Graff and Jeff Hargens

BOARD MEMBERS ABSENT:

STAFF PRESENT: Assistant District Clerk Lynda Ronell and District Clerk Gail Griffith

AUDIENCE MEMBERS: Malcolm Freund, Gordon Fulks and Jack Garrison. David Jacob arrived at 6:52 p.m.

President Jeff Hargens called the meeting to order at 6:33 p.m.

APPROVAL OF THE AGENDA

Sara Grigsby made a motion to approve the Agenda as printed. Bob Gaughan seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, B Gaughan, F.Sanchez, J.Hargens & D.Graff 0 no votes)*

APPROVAL OF THE MINUTES July 9, 2019 Special Board Meeting and July 16, 2019 Regular Meeting

Fred Sanchez made a motion to approve the July 9, 2019 Special Board Meeting minutes as presented.

Sara Grigsby seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, B Gaughan, F.Sanchez, J.Hargens & D.Graff 0 no votes)*

Sara Grigsby made a motion to approve the July 16, 2019 Regular Board Meeting minutes as presented. Bob Gaughan seconded, all were in favor, motion carried. *(5 yes votes: S Grigsby, B Gaughan, F.Sanchez, J.Hargens & D.Graff 0 no votes)*

TREASURERS REPORT JUNE 2019

Sara Grigsby reported she had reviewed the financial information. Short discussion of the Capital Outlay PRV stations expenditure listed in the summary of accounts. The amount listed covers the prv station at Ross Mountain on Larch Mountain. Bob Gaughan expressed his concern that he added up the expenditures and revenues for the month and it looks good because we took in \$64,000 in water sales which next month won't be in there and if we continue this way we could be in the red at the end of the year. Short discussion of cash flow.

Sara Grigsby made a motion the July 2019 Treasurers Report be approved as presented. Fred Sanchez seconded the motion, all were in favor, motion carried. *(5 yes votes: S Grigsby, B Gaughan, F.Sanchez, D.Graff & J.Hargens 0 no votes)*

WELL UPDATE

Jeff Hargens reported he, Jeff Busto, Tim Shell and Chris Augustine had a conference call after the last Board meeting. Additional information has been received from the Water Master. There are two ways to go for the grant system. There is a feasibility grant and a project grant. The feasibility grant is a 50% matching grant, which would cover drilling a test well, finding out what production would be, designing the well and gives the information to submit for water rights. To receive that grant it must be a test well not a production well. Tim Shell added the feasibility grant can only be used for re-use, conservation or storage of water. It cannot be used as a feasibility for a production well, but, could be used for feasibility of the aquifer storage and recover (ASR) system. A test well with a 6" casing would cost approximately \$200-\$250,000. The 50% match would only cover a portion that would cover ASR. Further discussion. Jeff Hargens continued that the project grant requires that you go through the test well part first and then the project grant would be 75% grant and 25% covered by the District. Discussion regarding the grant application process. The implication is that the State does not want to give grant money unless a test well has been done.

There are options other than digging a test well if you want to go for a loan to pay for the entire project.

The grant process will extend the timeframe for the project. It could take 3 to 4 years.

The chances of getting a feasibility grant are almost 100%. The next round of feasibility grants will not be awarded until next June.

The chances of receiving a project grant would most likely be good. If a grant is not received we can also apply for a grant.

Further discussion. Fred Sanchez asked how long does the pumping equipment last. Tim Shell said you could estimate 30 years. Dan Graff noted it would be a seasonal well which would add to the lifespan of the equipment. Fred Sanchez asked if the Water District would need another person to take care of the electronics and other parts of running the well. Dan Graff stated that wells are not complicated.

The Board came to a consensus that Jeff Hargens will work with the engineers, Tim Shell and Chris Augustine, to prepare three or more options for moving forward with the well project including the timeframe for each option, cost of each and how each option would be paid for ie. grant, loan, combination etc. This information will be sent out to the Board members prior to the meeting next month.

METER REPLACEMENT PROGRAM AND WATER USAGE REPORT

District Clerk reported there are twelve meters left to change out. We had a contractor (provided by Hydra Engineering) come in and assist with installation of meters. There are 34 inactive meters that will not be changed out.

General water usage report for the time period of February 28 through July 7 for 2017, 2018 and 2019. The report gives us the total number of units sold during that time period. The total for 2017 was 81,356 units. Total for 2018 was 55,585 units of water. Total for 2019 was 62,563 units.

RESULTS OF SURPLUS AUTO AUCTION

The District Clerk addressed the Board regarding the vehicle auction results. The total sales for the five vehicles and one trailer was \$28,050.00. The net received, after the auction company commission, was \$26,647.50. The break down of the auction results are as follows:

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|------------------------------|----------|
| 1. 2000 Ford F550 | \$10,000 |
| 2. 1986 Ford F700 Dump Truck | \$ 4,750 |
| 3. 1999 Econoline trailer | \$ 2,900 |
| 4. 1999 Ford Ranger XLT | \$ 2,200 |
| 5. 2009 Dodge Ram 1500 | \$ 4,900 |
| 6. 1990 Ford F350 flatbed | \$ 3,300 |

SPECIAL DISTRICT ASSOCIATION BOARD MEMBER TRAINING REPORT

Sara Grigsby reported she attended one of the Regional Board member training classes put on by Special Districts Association. The Board was given a handout with a condensed summary of what was covered at the training session. (copy attached to the minutes) Sara Grigsby used a projector and went over the information with the Board members.

DRAFT UPDATED PUBLIC RECORDS POLICY

Included in the Board packets was a copy of the proposed updated public records policy and information regarding Special District Association Best Practices credit for insurance. (copy attached to the minutes) The District will receive a 2% credit on insurance premiums for updating the policy. The District Clerk went over the proposed policy and asked if the Board was interested in updating the Board Public Records Policy?

The Board members had no objections to the draft policy. The new Public Records Policy will be read at the September and October meetings prior to adoption.

MANAGERS REPORT

The Board received a copy of the report in their Board packets. A copy of the report is attached to these minutes. President Hargens went over the report with the Board.

PUBLIC COMMENTS

None

BOARD MEMBER ADDITIONAL ITEMS FOR THE GOOD OF THE ORDER**ADJOURNMENT OF THE MEETING**

Jeff Hargens made a motion to adjourn the meeting at 8:15 p.m. Bob Gaughan seconded the motion, all were in favor, motion carried. (5 yes votes: S Grigsby, B Gaughan, F.Sanchez, D.Graff & J.Hargens 0 no votes)