

**CORBETT WATER DISTRICT  
REGULAR MEETING OF THE BOARD  
Written Summary  
August 21, 2012**

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**Board members present:** Jeff Hargens, Sonny Boyd, Kevin Wilhelm.

**Absent board members:** Robert Gaughan, Robert Churnside.

**Staff present:** James Jans.

**Audience members present:** Gordon Fulks, Melvin Wingerd, Robert McLaughlin.

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

**APPROVAL OF THE AGENDA**

**Sonny Boyd** made a motion to approve the agenda, **Kevin Wilhelm** seconded, passed unanimously.

**APPROVAL OF THE MINUTES**

**Sonny Boyd** made a motion to approve the minutes of July 17, 2012 as written, **Kevin Wilhelm** seconded, passed unanimously.

**LEAK ADJUSTMENTS**

*4500-00:* This case was viewed as a hardship due to the customer living on a fixed income. It was noted that the customer repaired the leak promptly. **Sonny Boyd** made a motion to adjust the May/June 2012 billing cycle to the six month average prior to the leak, 8 units, **Kevin Wilhelm** seconded, passed unanimously.

*7190-00:* This case was viewed as a hardship due to the amount of the bill caused by the leak. **Sonny Boyd** made a motion to adjust the November/December 2011 billing cycle to the six month average prior to the leak, 19 units, **Kevin Wilhelm** seconded, passed unanimously.

*9230-00:* This customer had a leak on his irrigation line. Since his wife recently passed away, he is still not familiar with the process of checking the garden and irrigation lines. He repaired a leak in May 2012, but was not aware there were multiple leaks. It is now completely repaired and the office verified the leak has stopped. **Sonny Boyd** made a motion to reduce the May/June 2012 billing cycle to 13 units, **Kevin Wilhelm** seconded, passed unanimously.

**RESOLUTION 2012.08.01: HEALTH INSURANCE CAP**

**Jeff Hargens** read resolution 2012.08.01 aloud. This resolution will increase the health insurance cap to \$325 a month per employee. The resolution was signed by all present members of the Board.

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**MONTHLY REPORTS**

**Secretary/Treasurer Financial Reports:** **Sonny Boyd** noticed that the worker's compensation check has been issued. He questioned the purchase for Hurlburt & Meyers Lane for the amount of \$8,131. **James Jans** replied that pipe was purchased for the projects. **Kevin Wilhelm** questioned what the fire extinguisher payment was for. **James Jans** replied that our insurance is reduced if our fire extinguishers are tested annually. **Sonny Boyd** made a motion to approve the financial reports as presented, **Kevin Wilhelm** seconded, passed unanimously.

**Manager's Report:** District Manager **Jams Jans** read as follows:

*Distribution:* We have installed 88% of the Littlepage 6" water pipe replacement project and we set the PRV station today. Our crew has moved over to the Hurlburt Road project due to the leaks on this pipe and we have already received the permit from Multnomah County. The Littlepage project has taken a little bit longer due to the 25 pair phone line in our way. Further down the road on this project, the shoulder is too narrow and we were required by the County to move inside of the fog line and cut/patch the asphalt. Due to a mix up with the County permitting process, we have pulled off of the east end of Hurlburt and will be moving to the west end of Hurlburt between Kimbley and Henkle Roads. We will start digging tomorrow, and I have set up a meeting with Karen and Adam from Multnomah County in order to stream line the permit process. We have installed a 4" fire line and upgraded to a 1.5" meter for the Springdale School. The 980 feet of water main on Marok Road is now on line. The District just picked up four Waterous fire hydrants during a liquidation sale at United Pipe and Supply, saving the District over \$2,100. The flows from Cabbage Hill reservoir are down 18% from the same time last year.

*Hydro:* David Jacob is making a small adjustment on the hydro. We are getting between a 600-1,000 GPM flow, 15-55 PSI and generating power, but the amps are not generating per design. David required more data by setting the needle valves in. We should get 35 PSI and check the flows, then should be generating the required amount of amps. David is currently at a seminar in Idaho but should be back next week.

*Office:* The credit card summary report for July 2012 shows that \$1,814 was received from VISA and \$420 was received from M/C. We have reported \$29,991 YTD in credit card water sales. Jeff's bypass surgery went well. He is back on the job working 6 hours a day and is picking up the pace at a safe and steady rate per doctor's orders. Shanti's wedding took place last Saturday and is enjoying her honeymoon with her new husband.

*FERC:* The FERC license should be issued sometime in August.

*Treatment Plant:* We have operated only two filter ponds all summer long. We have discovered that the plant is capable of supplying enough water using only two ponds during the summer months. I have put filter pond 2 online and we plan on taking filter pond 3 down for cleaning after we get the flows and levels steady on filter pond 2.

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**PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

**Gordon Fulks** states that the water seems warm at his residence and inquired about the normal water temperature. **James Jans** replied that the water is about 8 degrees celsius coming into the treatment plant, and about 14 degrees celsius coming out. He states that this is normal temperature for summer months. In winter months the temperature drops to about 5 degrees celsius. He informed him that temperature can change the chlorine levels as well.

**UNFINISHED ITEMS FOR BOARD CONSIDERATION**

No comments were made.

**Jeff Hargens** made a motion to adjourn the regular meeting, **Sonny Boyd** seconded, passed unanimously. Meeting adjourned at 7:15 p.m.