

**CORBETT WATER DISTRICT
SPECIAL MEETING
Written Summary
September 7, 2016**

Board members present: Jeff Hargens, Robert Gaughan, Jack Garrison.

Absent Board members: Robert Churnside, Kevin Wilhelm.

Staff present: Shanti Burns, Jeff Busto (via conference call 6:13p.m.-6:17p.m.)

Audience members present: Malcolm Freund.

Chairman **Jeff Hargens** called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Jack Garrison made a motion to approve the agenda, **Robert Gaughan** seconded, passed unanimously.

HIRE OF DIRECT RESPONSIBLE CHARGE (DRC)

Jeff Hargens states the Direct Responsible Charge (DRC) monitors the Treatment Plant and distribution system, including water samples. He would like to hire a backup DRC for the days Jeff Busto is unable to attend work. **David Jacob** from Hydra Engineering states he possesses a Water Distribution II and Water Treatment IV certification and is qualified to be a DRC. **Jeff Hargens** states the District has funds in the budget to hire temporary help if needed. **Jack Garrison** suggests paying Jeff Busto for the time he works from home. He would like to amend David Jacob's current contract to include the DRC duties as needed, and pay him an hourly rate. He states the District can sign a DRC contract with David Jacob if an emergency arises and we are required to use him for an extended period of time. **Jeff Hargens** would like David Jacob to be able to monitor the Treatment Plant from his personal computer. **Jack Garrison** made a motion to have David Jacob provide the District with an amended retainer contract to provide assistance to the DRC for an indefinite period of time with the current hourly rate, **Robert Gaughan** seconded passed unanimously.

Jeff Hargens made a motion to adjourn the meeting, **Jack Garrison** seconded, passed unanimously. Meeting adjourned at 6:43 p.m.