

MINUTES

CORBETT WATER DISTRICT

Regular Meeting

September 13, 1983

The meeting was held in the Water District Office and was called to order by Chairman H. C. Ziegler at 7:30 p.m. Board members present were Pete Place, Don Vaughan and Richard McNulty. Also present were Supt. Vance Hubbard, Ass't Supt. Randy Stark, Tim Holsti, Mrs. Allen Davis and 2 visitors and Carol Quinn, clerk.

The minutes of the last two regular meetings were read and approved.

Mrs. Davis requested the Board approve an additional adjustment on their bill for a leak. Upon further inquiry it was evident that the billing was a district error as the leak was the district's and a new meter was installed. Therefore, the Davis' should not have been billed for the leak. Mr. Vaughan moved and Mr. Place seconded that the district send the Davis' an average billing for the month. Passed.

Carol informed the Board that it is no longer legal for a water district to put a lien against the property for non payment. This law was changed about five years ago according to Mr. Birnie, lawyer for the district. Mr. Birnie suggested that the Board meet with him to review and revise the Rules and Regulations for the District as some additional ones may be illegal or obsolete at this time, as is the one regarding placing of liens. The Board took no action on this proposal.

There was some discussion of insurance coverage. The policy premium quote from the SDAO insurance services is substantially lower than that of our current policy thru Walrad Insurance agency. The current policy expires Oct. 11. To apply for the new insurance coverage, the District must belong to the Special Districts Assn. of Oreg. Dues for membership will be about \$100.00 a year. Since the Board is unfamiliar with the new insurance, Mr. Place moved that the District purchase the new coverage contingent on a favorable review of the policy by Chet Peterson. Mr. McNulty seconded. Passed. Carol is to contact Mr. Peterson and get his opinion.

Mr. Place moved that the District join the SDAO. Mr. McNulty seconded. Passed.

Concerning the Water Study Report options, the Board discussed sending an informational letter to the customers requesting their preference to the proposed options and then possible holding a public meeting for more input from the community. After this discussing Mr. McNulty moved that the Board table any action pertaining to options of the Water Study until a directive from the state is received. Mr. Vaughan seconded. Passed.

The Board talked over the feasibility of wells in the headworks area. Mr. Ziegler mentioned that P.G.E. used to provide water table and geological information free to people as a service. Mr. Place moved that P.G.E. be contacted and if they no longer provide such information a geologist be hired for no more than \$500.00 to prepare a report for the Board concerning wells in the headworks area. Mr. Vaughan seconded. Passed. Mr. Vaughan will contact P.G.E. and a geologist if necessary.

Mr. Vaughan moved that the bills be paid. Mr. McNulty seconded. Passed.

Mr. Vaughan moved that the Supt. get three bids for a 4 ft. chain link fence with two large roll-out gates to inclose the District parking lot. Mr. Place seconded. Passed.

Mr. Vaughan moved that the District get bids on remodeling the office, reception area and meeting room including sheetrocking and lowering the ceiling. Mr. McNulty seconded. Passed.

Mr. Place moved that since the adding machine is obsolete, Carol be authorized to dispose of it. The auditor reported that a nominal fee should be received for it. Mr. McNulty seconded. Passed.

Carol reported on what other Water Districts do to collect overdue water bills. According to Mr. Birnie a customer must be informed that he has a right to a hearing before his water can be shut off. The bill does not have to be three months past due before it can be legally shut off as has been the policy of the District nor does a certified letter have to be sent informing the customer that the water will be shut off. No action was taken concerning updating water bill collection policy. It was reaffirmed that if a deposit is collected from one new customer it must be collected from all new customers to be refunded after a satisfactory credit record is established.

Mr. Hubbard presented a suggestion to the Board that it approve sending Mr. Holsti to a short school for Introduction to Drinking Water course at Mt. Hood College October 4, 5, & 6. He felt this would be very helpful and informative for Mr. Holsti as he learns more about the operation of the District. Mr. Vaughan moved and Mr. McNulty seconded that the District pay for the schooling and for wages while Mr. Holsti is in classes for this course. Passed.

The Board discussed the generator that will be placed in the chlorinator building. Mr. McNulty moved and Mr. Place seconded that the District purchase a 1400 watt Kubota generator for \$475.00. Passed.

The meeting was adjourned at 8:45 p.m.