

The meeting was called to order at 7:35 p.m. by Chairman Joe Riehl. All board members, Bob Colclessner, Jeff Grover, Jim Mastne and Henry Schwartz were present. Also present were Supt. Vance Hubbard and Dist. Clerk Carol Quinn.

There was some discussion of the minutes pertaining to financing options for funding the proposed new reservoir such as postponing line replacement and new lines in Capital Outlay projects in favor of placing more money towards the reservoir. Tom Tyeshould have some figures for the Board at the next meeting which will provide more information for financial considerations. Mr. Colclessner suggested that the District get pictures of projects, i.e. the new fence, line replacements, etc. The Change Order #2 was reduced by \$222 to reflect the difference from the cement and steel boxes. Mr. Mastne moved and Mr. Colclessner seconded that the minutes be approved as read. Passed.

Nominations were opened for the position of Board Chairman for the remainder of the fiscal year to June 30, 1997. Mr. Mastne nominated Bob Colclessner. Mr. Schwartz seconded. There were no other nominations. Mr. Colclessner was elected Chairman of the Board.

Nominations were opened for Vice-chairman. Mr. Schwartz nominated Jeff Grover. Mr. Mastne seconded. There were no other nominations. Mr. Grover was elected Vice-chairman.

Nominations were opened for Secretary-treasurer. Mr. Schwartz nominated Mr. Mastne. Mr. Riehl seconded. Nominations were closed. Mr. Mastne was elected Secretary-treasurer.

There was discussion of the Board Member Workshop. There are two upcoming workshops plus the SDAO offers a Board Member Workshop Video. Mr. Riehl moved that the District order the video. After viewing it, commissioners could still attend the workshop if they so desired. However, the video would be available for reference at anytime. Mr. Mastne seconded the motion. Passed. The Board may set up a workshop day to view the video when it arrives.

Mr. Hubbard asked the Board if they would agree to sell the surplus 100 gallon propane tank stored at the treatment plant facility. There are about 40 gallons of fuel left. Marc Caldwell would like to buy it for \$200. Mr. Mastne moved that the District sell the tank to Mr. Caldwell. Mr. Riehl seconded. Passed.

Mr. Grover asked Mr. Hubbard's opinion concerning District personnel wearing some type of uniform, patch, or ID tag identifying them as employees of Corbett Water District. Mr. Hubbard advised the Board that he would discuss this with the employees for their input.

Mr. Hubbard submitted his monthly report. There were numerous leaks primarily from problems related to the rolled plastic pipe that was installed in the early 1970's. It hasn't held up well. The South Fork Project has been completed and accepted by the District, the other agencies and Frank Lumber. The front entry of the office addition is nearly completed. An extension is being added to the back of the pipe shed. This will allow the pipe to be stored under cover and leave the shed available for the trucks.

Mr. Mastne asked Mr. Colclessner to contact the City of Troutdale for an update on what is happening in the area which is double taxed by being both in the Corbett Water District and City of Troutdale.

There was some discussion of meters from two driveways to Corbett Hill Road. This involves five meters that were located on private property partly up the customers driveway. A new connection was installed which required a road push. This provided an incentive to move these five meters and connect them to a replacement line so the old one can be abandoned. There may be a disagreement over who should pay for the additional line to connect to the new meters. Policy has been or the customer to be responsible, but one of them is questioning that they are responsible since the water district is requiring the move. In anticipation of this, the District's lawyer was contacted and at this time he says to proceed as has been done in the past - notifying the customer that they must lay a new line to connect to the new meter. They have been given a period of time to complete this work before the old line is abandoned. If in the future the one customer prevails that he should not have to pay for the additional line, the other customers will have to be reimbursed for their expense. There is a six-year limitation on a claim such as this.

Mr. Mastne moved that the bills be paid. Mr. Grover seconded. Passed.

Mr. Hubbard called for an Executive Session to discuss personnel problems at 9:00 p.m. At 9:30 p.m. Mr. Hubbard left and the Board requested Carol Quinn attend the Executive Session.

Following the Executive Session, the regular meeting was reconvened. At that time there was some discussion concerning the registration and signing of checks for attending classes without the superintendent's authorization. It was decided that in the future all registration forms must be initialed by the superintendent before being sent. Also discussed was better recordkeeping regarding time sheets. Beginning in January, the Board requested that new time books be used which show time in, time out, overtime/comp time, vacation and sick leave. It will be up to the Superintendent to review the time sheets daily.

Chairman Colclessor announced that Mr. Hubbard advised the board that he intends to resign.

Mr. Colclessor will contact the Special Districts Association for information on proper procedures regarding resignations/terminations of personnel.

As Chairman, Mr. Colclessor will write a letter requesting staff member Randy Stark to attend the next Board Meeting if this is convenient.

The meeting was adjourned at 11:00 p.m.