

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
October 15, 2013**

Board members present: Jeff Hargens, Robert Gaughan, Sonny Boyd, Robert Churnside

Absent board members: Kevin Wilhelm

Staff present: James Jans, Shanti Burns

Audience members present: David Jacob, Gordon Fulks, Joan Higbee, Nicholas Ray (arrived at 6:35 p.m.), Leann Hamilton (arrived at 6:44 p.m.), Leland King (arrived at 6:44 p.m.)

Chairman **Jeff Hargens** called the meeting to order at 6:30 p.m.

APPROVAL OF THE AGENDA

Sonny Boyd made a motion to approve the agenda, **Robert Churnside** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Sonny Boyd states that during the manager's report, it states "opening the bypass *Cal-val*" however this should read "opening the bypass *Cla-val*". **Robert Gaughan** made a motion to approve the minutes of September 17, 2013 as modified, **Sonny Boyd** seconded, passed unanimously.

LEAK ADJUSTMENTS

2530-00: This customer thought the increase of her bill was due to a relative moving into her home, however when the relative moved out of the home she noticed the water use did not decrease. She then found a leak and made the necessary repairs. **Jeff Hargens** made a motion to adjust the July/August 2013 water use to the six month average prior to that date, 26 units, **Sonny Boyd** seconded, passed unanimously.

SOUTH FORK DISCUSSION

Brian Lee from Pace Engineers could not attend the meeting, however he sent a progress report that was given the Board members. After Pace Engineers submitted an exemption application, the Oregon Department of Fish and Wildlife (ODFW) determined that they are unable to grant the waiver. **James Jans** states that Pace Engineers is continuing with the fish passage process. The representative from ODFW suggested installing a Pump Right fish passage screen. **James Jans** said he has been unable to get a hold of anyone as of yet, however he would like a representative from Pump Right to visit South Fork in order to verify the screen they make will work correctly at our site. The ODFW representative said there may be some available grant money for the Pump Right fish passage screen.

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
October 15, 2013**

LIQUIVISION TECHNOLOGY: RESERVOIR INSPECTION

Liquivision Technology inspected and cleaned both the clearwell and Reservoir 6. From one to ten, one being the worst and ten being the best, they issued the conditions of both as a ten. **James Jans** feels that the District will be fine getting inspections every ten years, even though Liquivision Technology suggests receiving inspections every three years. There are some nuts and bolts that have rusted and need to be replaced, but everything else looked great. The inspections of both the clearwell and Reservoir 6 cost approximately \$3,100.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Sonny Boyd** inquired about the Hach charge for \$3,162. **James Jans** informed him that this was for the annual calibrations and routine maintenance for the SC100 & 1720E turbo sensors. **Sonny Boyd** made a motion to accept the financial reports as presented, **Robert Gaughan** seconded, passed unanimously.

Shanti Burns distributed the 2012-2013 audit to the Board of Commissioners, along with two letters from the auditors. **Jeff Hargens** said it might be a good idea to receive estimates from other auditors as the price increases every year. **Shanti Burns** informed him that when we looked for auditors in 2009 most would not work with our District because of our size, and the quotes that we received from all other auditing agencies were much higher than Merina & Company.

Manager's Report: District Manager **James Jans** read as follows:

Distribution: On September 23rd, we had a blow out on the 4" main on Deverell Road which resulted in a boil order for four of our customers on the east end of Deverell Road. The main was repaired and flushed, and the sample came back absent. Everyone that was affected was notified that the boil order was lifted. This was a result of the PRV station on Larch Mountain and Loudon Road failing, which caused the area downstream on Loudon and Deverell Road to experience high pressure, along with the old pipe only having push on fittings without thrust blocks. The PRV station on Larch Mountain and Loudon has been repaired, along with the altitude control valve at Reservoir 5.

The Meyers Lane project is waiting for a hot tap installation of the 4" gate valve on the 6" DI main, scheduled for the end of this month. The project can then be flushed, tested, sampled and put into service.

The old lid has been replaced with a utility vault lid at the PRV station located on Woodard and Ogden Road.

We have started to power wash the algae off Reservoir 4 and trim the weeds and blackberries around that site. Reservoir 5 looks very good, Reservoir 3 needs the roof washed off, and our next project will be to wash off the algae on Reservoir 6.

Our project on Hurlburt has been shut down for the winter because the permit was only for May 1-October 1 due to the creek being nearby. We have picked up our pipe material, collected the

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
October 15, 2013**

MONTHLY REPORTS - Manager's Report (Cont.)

gravel and brought it back to our supply pile at the office, and capped the end of the new pipe. We plan on starting up and continuing down Hurlburt Road to Christensen Road for next year's project.

Last week the Oregon Health Authority was informed about some kids getting sick at Camp Angelo in their Outdoor School. Multnomah County never called the District, however James from the Health Authority had asked me to check the chlorine levels and take a water sample. The sample came back absent and James informed the County Health Department of the results.

Hans just completed a training class on sand filter treatment given by the Oregon Health Authority. Nick's class was cancelled; he has been rescheduled for a hydrant flushing class on November 8th.

Office: The office has received \$4,199.35 from Visa, \$670.15 from Master Card, and \$38.30 from Discover last month for a total of \$26,864.42 in gross reportable sales in 2013.

Treatment Plant: We reported to the Oregon Water Resources Department that we used 202.754 MG from North Fork and 41.681 MG from South Fork this last reporting period. North Fork was up 26.2% and South Fork was down 35.4% for a total increase of 8.5% from last year to this year.

Hydro & FERC: Nothing new to report.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Gordon Fulks prefers the Reservoirs being called by name, rather than by the number. He states it is easier to understand which reservoir is being discussed when using the name.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

No comments were made.

Jeff Hargens made a motion to adjourn the meeting, **Robert Churnside** seconded, passed unanimously. Meeting adjourned at 7:00 p.m.