

**CORBETT WATER DISTRICT**  
**DRAFT, REGULAR MEETING OF THE BOARD**  
**Written Summary**  
**October 18, 2016**

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**Board members present:** Jeff Hargens, Robert Gaughan.

**Absent Board members:** Jack Garrison, Kevin Wilhelm, Robert Churnside.

**Staff present:** Jeffrey Busto, Shanti Burns.

**Audience members present:** Gordon Fulks, Robert Colclessor, David Jacob, Darcie Arnold, Lori Hatlen.

Since there were not enough Board members to create a quorum, the meeting was held but no decisions were made. The meeting began at 6:33 p.m.

**APPROVAL OF THE AGENDA**

Due to lack of a quorum, the agenda was not approved.

**APPROVAL OF THE MINUTES**

Due to lack of a quorum, the minutes were not approved.

**LEAK ADJUSTMENTS**

*4300-01:* This customer states they have, over time, replaced all piping and connections along their waterline. **Jeff Hargens** informed the customer that a motion cannot be made at this meeting, however he would like to recommend the Board consider adjusting the July/August 2016 billing cycle at the next meeting to the six month average prior to the leak. This adjustment will be on the November 2016 agenda.

*2605-04:* The landlord for this property states the tenants left without paying their water bill, and they have had to repair multiple things within the home creating even more of a financial burden to them. She would like to request any sort of adjustment on this account. **Jeff Hargens** informed the customer that a motion cannot be made at this meeting, but would like to recommend that the Board reviews the removal of penalties at the next meeting. This adjustment will be on the November 2016 agenda.

**CHECK SIGNERS**

This discussion will be on the November 2016 agenda.

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**CROSS CONNECTION**

This discussion will be on the November 2016 agenda.

**MONTHLY REPORTS**

**Secretary/Treasurer Financial Report:** Due to lack of a quorum, the financial reports were not approved.

**Manager's Report:** District Manager **Jeff Busto** read as follows:

*Distribution:* Our water loss due to leaks has dramatically decreased over the last quarter. The crew is doing a great job of tackling daily maintenance and customer issues regarding backflow, pressure reducing valves, and other problems that occur. The crew has been completing locates and work orders. The District is contracting out a 350 foot by 2 inch HDPE main extension on Smith Road, serving a 5/8 water meter for new construction. This project will be fully funded by the homeowner. We will also be installing a new 5/8 water service on Evans Rd. This will net the District a total of \$10,000 in new connection fees.

*Treatment Plant:* The treatment plant provided considerable challenges for myself and the crew last month. We experienced a high turbidity event that lasted three days. We put our production into conservation mode and monitored the plant around the clock on several occasions to assure water quality was not impacted. This has been a historical month for fluctuating raw pH and turbidity. I'm proud to say what a great job the crew had done in thinking quickly and acting appropriately to avoid compliance issues, providing the community with a safe and high quality product. We continue to make improvements in safety and procedures to the treatment plant and headworks.

*Hydro:* The hydro has been running at a diminished capacity to avoid the discharge of raw water back to the creek while the supply was low. This last storm, although causing problems, has provided an abundant supply of raw water. We are still way ahead on kW production for the year.

*Office:* Shanti and Lynda continue to excel in customer service, communicating with the field crew and the manager. This open communication facilitates a productive work environment. Customer feedback has been extremely positive regarding overall operations of the District. I must commend the office staff for their dedication in resolving customer complaints and issues in a positive manner and continually building an excellent rapport with our patrons, contractors, and vendors.

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**PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

**Gordon Fulks** states he has spoken to Robert Churnside and Malcolm Freund, both of which are concerned about charging a higher backflow testing fee. He suggested having the District test all the backflow assemblies or hiring an outside testing company. **Jeff Busto** said the District does not have the manpower to test backflow assemblies. **Jeff Hargens** thinks that hiring an outside company to provide all backflow tests would save the District time and paperwork, and potentially save money for the customers. **Shanti Burns** states she will get proposals from backflow testing companies to be presented at the next Board meeting.

**UNFINISHED ITEMS FOR BOARD CONSIDERATION**

No comments were made.

Meeting was adjourned at 7:14 p.m.