

**CORBETT WATER DISTRICT
REGULAR MEETING OF THE BOARD
Written Summary
October 20, 2015**

Board members present: Jeff Hargens, Robert Gaughan, Jack Garrison, Robert Churnside, Kevin Wilhelm.

Staff present: James Jans, Shanti Burns.

Audience members present: Malcolm Freund, David Jacob, Robert Krofft, Gunnar Abramson, Michelle Abramson, Darcie Arnold, Kirsten Croak, Diane Sidebottom, Barbara Adams, Roger Christenson, Fran Christenson, Paula Granberg, Paul Granberg, Paul Granberg (Jr.), Jeff Grover, Bill Price, Ernie Yoder, Jeri Yoder, Nicholas Ray (6:39pm), Patrick Oldright (6:40pm), Brian Croak (6:42pm)

Chairman **Jeff Hargens** called the meeting to order at 6:38 p.m.

APPROVAL OF THE AGENDA

Jack Garrison made a motion to approve the agenda, **Robert Gaughan** seconded, passed unanimously.

APPROVAL OF THE MINUTES

Jack Garrison made a motion to approve the minutes of September 15, 2015 as written, **Kevin Wilhelm** seconded, passed unanimously.

LEAK ADJUSTMENTS

2140-00: This account has received two prior leak adjustments, however proof was shown of a complete waterline replacement in September 2015. **Jeff Hargens** made a motion to adjust the July/August 2015 billing cycle to the six month average prior to the leak, 162 units, **Kevin Wilhelm** seconded, passed unanimously.

4300-01: This customer's case was viewed as a hardship due to the amount of the bill caused by the leak. **Robert Gaughan** made a motion to adjust the July/August 2015 billing cycle to the six month average prior to the leak, **Kevin Wilhelm** seconded, passed unanimously.

4550-01: This customer's case was viewed as a hardship due to the amount of the bill caused by the leak, as well as the extent of repairs required for the waterline repair. **Jeff Hargens** made a motion to adjust the July/August 2015 billing cycle to the six month average prior to the leak, **Robert Gaughan** seconded, passed unanimously.

PACE ENGINEERS

James Jans said we are still waiting for the decision of the filter pond permit from the City of Gresham.

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ORDINANCE 2015.10.01: BASE RATE

Jeff Hargens read Ordinance 2015.10.01 aloud. This ordinance allocates the additional funds generated from the base rate charge, after the Safe Drinking Water loan payment, to the General Fund. The Ordinance was signed by all members of the Board.

ORDINANCE 2015.08.01: AMENDMENT TO RULES AND REGULATIONS POLICY, PAYMENTS FOR SERVICES

Jeff Hargens read Ordinance 2015.08.01 aloud. This ordinance will allow a water bill to stay with the meter. The Ordinance was signed by all members of the Board.

GEOLOGICAL STUDY

Jeff Hargens states a meeting was held with the District Manager, Jack Garrison, geologist Mark Yinger, and himself. GSI Water Solutions, Inc. issued an amended quote which all Board members have received. **Jeff Hargens** is concerned with the timeframe GSI Water Solutions, Inc. would need to perform the geological study. He feels that due to the possibility of drought conditions a geological study will need to be performed as soon as possible. **Jack Garrison** said Mark Yinger has good references, and would perform a study for possible well locations around the entire District. **Nicholas Ray** inquired about where the funds for the well would come from. He asked if the funds from the filter pond surcharge would go towards this project, and if the filter pond project would be delayed. **Jeff Hargens** said the cost will be unknown until after the geological study. **Jeff Grover** said a geological study was performed at the Treatment Plant approximately 15 years ago. **Jeff Hargens** replied that the State of Oregon Water Resources Department denied a well installation at the Treatment Plant due to the water coming out the Sandy River basin, therefore the District would be unable to use the previous geological study. **Jack Garrison** made a motion to approve phase 1 of Mark Yinger's geological study proposal, **Kevin Wilhelm** seconded, passed unanimously.

MONTHLY REPORTS

Secretary/Treasurer Financial Reports: **Jack Garrison** made a motion to approve the financial reports as presented, **Robert Gaughan** seconded, passed unanimously.

Manager's Report: District Manager **James Jans** read as follows:

Distribution: 947 feet of 8" C-900 pipe has been installed on Hurlburt Road and our 90th fire hydrant has been installed at this intersection. The 8" C-900 pipe on Mershon Road, heading west for 850 feet from Chamberlain Road, has been pressure tested and flushed. The results of the BT sample should be received tomorrow, after which we will turn on both mains. We have installed a Cla-val in order to supply water when the area on Smith Road runs low or when a fire hydrant is in use. This valve will open when the system pressure drops

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MONTHLY REPORTS - Manager's Report (Cont.)

below 60 PSI and will supply water to the upper area of Smith Road.

Treatment Plant: We reported 232.36 MG of water use for the year to the Oregon Water Resources Department, which is a 3.09% increase from the previous year. The bypass opened for 3.2 hours during the latest rain fall.

South Fork: South Fork is now off for the season.

North Fork: The flows at North Fork are still down but have slightly increased due to the latest rain events.

Hydro: We have built up a credit of 5,074 kW hours.

Office: Bluefin collected \$1,967.93 for the month of September, totaling \$12,440.44 year to date. Our credit card sales were \$3,509.65 for the month of September, totaling \$32,493.50 year to date.

Pace Engineers: We are still waiting on results from the City of Gresham's planning department for the filter pond permit.

PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Paula Granberg states she is not happy with the Board's remedy regarding James Jans' actions. She said she is emotionally overwhelmed and would like him to be removed as the manager, as well as to receive an apology letter issued from the Board to her satisfaction. **Nicholas Ray** asked if the flagging class was related to the District. **Jeff Hargens** said an executive session will be held to discuss these matters. **Michelle Abramson** said multiple major corporations blur out faces and names in photographs to make sure the person is not identifiable. **Jeff Grover** said the Board is approving the manager's decision if they do not take action.

Meeting was adjourned to go into executive session at 7:37p.m.

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EXECUTIVE SESSION ORS 192.660(2)(b): TO CONSIDER THE DISMISSAL OR DISCIPLINING OF, OR TO HEAR COMPLAINTS OR CHARGES BROUGHT AGAINST, A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT WHO DOES NOT REQUEST AN OPEN HEARING

Meeting was reconvened at 8:18p.m.

No decisions were made in executive session.

Jeff Hargens states the Board is not going to take public comment at this time. He said the District Manager did not have any personal financial gain, the name of the person was not released during the flagging class, and no intentional harm was caused. He said Paula Granberg could have been hurt while flagging incorrectly. **Jeff Hargens** said he spoke to the Reliance Connects' manager, and was told the relationship between the companies has not been compromised. He also spoke to our legal counsel and was informed that no illegal actions were performed. **Robert Churnside** made a motion to not discipline or terminate the District Manager based on the findings, **Kevin Wilhelm** added that the Manager has been instructed to no longer hold public flagging classes, **Jack Garrison** seconded, passed unanimously.

UNFINISHED ITEMS FOR BOARD CONSIDERATION

Robert Gaughan suggested issuing employee identification cards. He also suggested looking into a business phone plan with Verizon Wireless for District employees. **Jeff Hargens** would like the staff to draft a written complaint form.

Jack Garrison made a motion to adjourn the meeting, **Robert Gaughan** seconded, passed unanimously. Meeting adjourned at 8:25 p.m.