

CORBETT WATER DISTRICT



BOARD OF COMMISSIONERS REGULAR MONTHLY BOARD MEETING HYBRID IN-PERSON ~ REMOTE ZOOM MEETING

Tuesday, September 20th, 2022 6:30 p.m. Corbett Fire Hall 36930 E Hist. Col. Riv. Hwy

BOARD MEMBERS PRESENT: In-Person: Sara Grigsby, Dan Graff, and Kelly Piper

Remote: Fred Sanchez.

STAFF MEMBERS PRESENT: District Manager Ana Linden, Assistant Clerk Lynda Ronell, SDAO Summer Intern Sophie Annus (remote).

COMMUNITY MEMBERS PRESENT: In-Person: Malcolm Freund, Michael Orion, and Don Marthaller. Remote: Dan Stokes, Travis Hagenbuch.

AGENDA

- 1. Call to Order** – Board member Kelly Piper called meeting to order at 6:30pm
- 2. Roll Call** – Jeff Hargens is absent
- 3. Approval of the Agenda** – Fred Sanchez moved to approve agenda. Sara Grigsby seconded. (*motion passed 4 yes votes, 0 no votes*)
- 4. Approval of the Minutes** - Fred Sanchez moved to approve 8-30-22 Special Board Meeting, Dan Graff seconded. Dan Graff moved to approve 8-23-22 Special Board Meeting, Sara Grigsby seconded. Fred Sanchez moved to approve 8-16-22 Regular Board Meeting, Dan Graff seconded. (*motion passed 4 yes votes, 0 no votes*)
- 5. Treasurers Report** – Treasurer Sara Grigsby had two items to make note of. The summary indicates that there was more interest made and more savings than they anticipated. A copy of the summary was shared. Sara Grigsby presented a summary and suggested a need to raise rates. Dan Graff made a motion to approve the Treasure’s Report, Kelly Piper seconded (*motion passed 4 yes votes, 0 no votes*).

OLD BUSINESS

- 1. Leak Adjustments** – Kelly Piper moved to adjust bill back to average usage of 18.67 for account number 4940-02, Dan Graff seconded (*4 yes votes, 0 no votes*). Fred Sanchez moved to adjust bill back to average usage 31 and 20 for two billing cycles for account 2110-00, Sara Grigsby seconded (*4 yes votes, 0 no votes*). Kelly Piper moved to reduce bill down to average usage of 4.67 and 7.67 for two billing cycles for account 2730-01, Fred Sanchez seconded (*4 yes votes, 0 no votes*).
- 2. Master plan update moved to October.**
- 3. Rate increase to be discussed in October.**

NEW BUSINESS

- 1. Summer Intern** Sophie Annus was presented with an award via zoom for her work on the policy manuals. A committee was created to work on policy updates. Ana Linden, Sara Grigsby, Kelly Piper, and Lynda Ronell have not met yet.
- 2. Manager Introduction.** The current District Manager is now Ana Linden. David Jacob will be her mentor for one year.
- 3. District Clerk Recruitment Timeline.** There were four completed applications received and fifteen resumes submitted on Indeed. Ana Linden, Lynda Ronell, and Sara Grigsby will conduct interviews in person on October 5th.
- 3. SDAO Summer Conference.** Kelly Piper attended the free conference and expressed how impressed she was with the content. She thinks the board should attend each year.

4. Legislative and Contractual Advocacy Policies. It was noted that Special District Managers need to advocate for money. A new resolution is needed for district managers to have the power to sign contracts.

5. Summit Resources Meeting. Jason Malady is the consultant working with the well information. He would like a separate meeting to question everyone involved.

MANAGERS REPORT - Interim Manager David Jacob's report included: all ponds were in service for the summer, still waiting on the valve for the Cabbage Hill tank, two pressure reducing valves were repaired in the Cabbage Hill area, the backup generator received its annual maintenance, met with representatives from the Energy Trust of Oregon, Sophie Annus completed her internship, Ana Linden posted the job announcement for the District Clerk position, and Ana Linden is in process of hiring an intern.

PUBLIC COMMENTS - A compliment was given to the Corbett Water staff for work well done.

FUTURE AGENDA SUGGESTIONS - None

ADJOURNMENT OF MEETING - Kelly Piper made a motion to adjourn the meeting at 7:40pm, Fred Sanchez seconded. *(motion passed 4 yes votes, 0 no votes)*

THIS WAS A PUBLIC MEETING