

**BOARD OF COMMISSIONERS REGULAR MONTHLY BOARD MEETING
HYBRID MEETING: IN-PERSON ~ VIRTUAL MEETING VIA ZOOM**

Tuesday, January 20, 2026 at 6:00pm ~ Corbett Fire Hall 36930 E Hist. Col. Riv. Hwy

BOARD MEMBERS PRESENT: Michael Arion, Erika Bronson, Dan Graff, Angie Kimpo, Andrew Parker

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: District Manager Andrew Dirks, District Clerk Kelsey Zavoral, District Clerk Heather McGivney, Clerk Lynda Ronell, DRC for Treatment & Utility II Alivia Pence

AMENDED AGENDA

- 1. Call to Order** – Board President Erika Bronson called the meeting to order at 6:00pm.
- 2. Roll Call** – All Board Members were present.
- 3. Approval of the Agenda** – Michael Arion moved to approve the agenda, seconded by Andrew Parker (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).
- 4. Public Comments** – None
- 5. Grant Update**
 - *System Optimization Review*: Andrew Dirks reminded the Board that they will be setting specific goals for this grant at the February meeting. He met with the Corbett Fire District, who expressed that their top priority would be installing more fire hydrants on 6-inch lines. Andrew cautioned them that installing hydrants would be dependent adequate fire flows at each location. The Fire District said that 500 gallons per minute is generally acceptable for residential fires, though 1,000 gallons per minute would be required for bigger buildings like the school. They also expressed support for prioritizing the main line from the treatment plant to the distribution system and improving Insurance Services Office scores through better hydrant maintenance and flow testing. The Board discussed water system improvements and priorities, with Andrew presenting options for PRV adjustments, mainline replacement, and fire flow improvements. At the February Board meeting Kennedy Jenks will present the “existing conditions” hydraulic model runs, and the Board will decide the goals and criteria that will guide the “improvements” to be made for the two remaining hydraulic model runs. They agreed to prioritize goals that would improve system reliability and drinking water quality, while considering the community impact and critical infrastructure needs.
 - *Hazard Mitigation Grant Program (HMGP)*: No update.
 - *Aquifer Storage and Recovery (ASR) Feasibility Study*: No update.
 - *Drinking Water Source Protection (DWSP)*: No update.
- 6. Approval of the Minutes**: Angie Kimpo moved to approve the December 16, 2025 Regular Board Meeting Minutes, seconded by Michael Arion (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).
- 7. Treasurer’s Report December 2025**
 - Michael Arion noted that the interest revenue is down because of a reduction in interest rates. But rate revenue is up compared to last year. Everything else is about what one would expect at this time

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of year. Dan Graff moved to approve the Treasurer's report for December 2025, seconded by Andrew Parker (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).

8. Manager's Report

- District Manager Andrew Dirks reported that the crew investigated water that had been flowing on the Historic Columbia River Hwy near Crestview Ln. It was confirmed to be a water leak and he expects it to be repaired on January 21st.
- Andrew said that he got the score sheets back on the UASI grant applications and he will attend the informational session to find out more.
- There was another leak on Loudon where they replaced a 20 foot section of pipe.
- We got a new battery backup at the treatment plant.
- Andrew sent a draft of an interlocal agreement with the Corbett Fire District to help track usage.
- A fire hydrant was destroyed on Loudon because of a vehicle collision. We will replace it soon.
- The crew replaced a service line on Hurlburt.
- There was discussion about the potential well site, and the situation will become clearer as we move along with the ASR Well tabletop project.

OLD BUSINESS – None

NEW BUSINESS

1. Radcomp IT Support Proposal

- Chad Chiesa from RadComp presented their offerings for IT support services, including 24/7 monitoring, both remote and in person support with 24 hour on-call service, cybersecurity measures, and strategic planning. They would help us utilize Microsoft 365 more fully, and would maintain encrypted offsite backups of our servers. Like our current vendor, they will monitor the computers in the office, but, unlike our current vendor, they will also monitor SCADA and can tell us if SCADA turns off.
- The Board discussed the different offerings of Radcomp and the needs of CWD, and elected to table this conversation until the February Regular Board Meeting to allow staff to gather quotes from other vendors and to compile a list of IT expenses so we know the true cost of what we are spending now.

2. Rate Hearing

- Heather McGivney explained that having a rate and/or fee adjustment could possibly impact the amount of resources available for the Fiscal Year 2026-27 Budget, and asked if the Board would like to hold a Rate Hearing to debate a potential rate and/or fee increase. Michael Arion moved to hold a Rate Hearing ahead of the March Regular Board meeting, seconded by Dan Graff (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).

3. Approve FY2026-27 Budget Committee Members, FY2026-27 Budget Calendar, and Appoint FY2026-27 Budget Officer

- Michael Arion moved to approve the members of the Budget Committee for Fiscal Year 2026-27, seconded by Dan Graff (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).
- Michael Arion moved to approve the Budget Calendar for Fiscal Year 2026-27, seconded by Andrew Parker (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).
- Michael Arion nominated District Manager Andrew Dirks as the Budget Officer, seconded by Erika Bronson (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).

4. Customer 8552-02 Decision

- The Board discussed the ongoing dispute with customer 8552-02. The customer had a leak that was located under his driveway, and he believes that high pressure from CWD caused the leak. He does not have a PRV at the meter, as CWD recommends. He opted to replace his water line rather than dig up his driveway. The customer filed a claim with his insurance, which partially reimbursed him, and he would like CWD to pay the rest. CWD has done two mediation sessions with the customer, and one

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more is scheduled. The customer requests approximately \$4,000 for reimbursement for his water line replacement. The customer has not pursued a claim against our insurance. Angie Kimpo reiterated that this situation is spelled out in our Rules and Regulations, and that a claim to our insurance should be the first recourse. We are unsure why the customer hasn't pursued this option. Dan Graff pointed out that paying this customer would set a precedent if we paid for one customer's line replacement, but not others. Dan Graff moved to deny customer 8552-02's request for payment, seconded by Andrew Parker (*motion passed 5 yes votes: M. Arion, E. Bronson, D. Graff, A. Kimpo, A. Parker; 0 no votes*).

Public Comments

- Malcolm Freund asked if our loan was paid off? Michael Arion answered yes, it was.

ITEMS NOT ON THE AGENDA / SUGGESTIONS FOR FUTURE AGENDA ITEMS

- Andrew Parker asked Andrew Dirks if he has looked into coordinating with NEMCCA partners to confirm the current inventory and status of the emergency supplies that are stored in the shipping container, including what is available and how/when it can be distributed? Andrew Dirks responded that we know what supplies are in the container.

ADJOURNMENT OF MEETING – Board President Erika Bronson adjourned the meeting at 7:06pm.